MINUTES
NORTH YORK BOROUGH COUNCIL MEETING
August 12, 2025 – 6:30 PM

Call to Order and Pledge of Allegiance: Led by Mayor Brunk at 6:34 p.m.

Roll Call and Announcements: Seth Hightman, Tracey Knouse, Vickie Rice, Jerry Duncan, Dhani Thomas, Mayor Brunk, Sonya Grim were present in addition to Walt Tilley from Saxton and Stump. Manager Bolton and M. Joel Collier were absent. Engineer Jason Brenneman is excused. On a motion by Tracey Knouse, second by Dhani Thomas, and unanimously carried. An Executive Session was held regarding personal matters prior to the scheduled council meeting.

Public Comment (on agenda items only): Michael Werner asked about the football field, Inch & Company, and WellSpan. No other comments were made.

Approval of Minutes: July 8, 2025 Minutes were presented for approval. On a motion by Vickie Rice, second by Dhani Thomas, and unanimously carried, these minutes were approved

Accept Resignation of Councilor Vivian Amspacher (eff. July 8): Motion to accept was made by Dhani Thomas, second by Vickie Rice, and unanimously carried. President Hightman stated that anyone interested in filling this vacancy should send a formal letter to the Borough.

Accept Resignation of Elijah Staub, Code Officer (eff. Aug 1): Motion made to accept by Dhani Thomas, second by Vickie Rice, and unanimously carried.

Accept Retirement of Sonya Grim, Secretary/Treasurer (eff. Oct 3): Motion made to accept by Tracey Knouse, second by Vickie Rice, and unanimously carried.

Accept Resignation of Erica Morgan, Zoning Hearing Board (eff. Aug 8): Ms. Morgan has moved out of North York Borough. Motion to accept by Dhani Thomas, second by Vickie Rice, and unanimously carried.

Mayor's Report: Mayor Brunk presented her written report. Declaration of Emergency for Flooding in Borough for July 14 and 15, 2025 should be forthcoming.

Police: Crime is down this month. Department if getting ready for their move to the new building.

Fire - Chief Sleeger: Chief Sleeger presented his report. We had sixteen calls for service last month. Shift Captain Frederick and Chief Corso were in attendance and introduced to Council. On September 26th at 3:00 pm, the fire department will be rededicating Station One at the corning of King and Duke Streets.

EMC: This position is still vacant. The Public Works Director is looking into training course(s) involving disaster response and active shooter situation.

Staff Reports: Dr. David Bolton, PhD, MBA, CBO, CDP

Ratify hire of Cody Racine for public works position via Personnel Committee (23/40). Motion made to accept this ratification made by Jerry Duncan, second by Vickie Rice, and unanimously approved.

Ratify Emergency Repairs to Latimer Street (Contractor <12k; Engineering). More information will be available once all other options are fully examined. Motion to accept by Vickie Rice, second by Dhani Thomas, and unanimously carried.

Appoint Leslie Beam as Code Officer for the Borough (PMCA). Motion to approve by Dhani Thomas, second by Tracey Knouse, and unanimously carried.

On a motion by Jerry Duncan, second by Vickie Rice, and unanimously carried, the following four items were referred to the Personnel Committee:

Appoint Roxanne Schroeder Secretary/Assist. Treasurer w/increase
Appoint Dr. David Bolton Treasurer w/increase
Increase bond for Manager/Treasurer to current levels
Authorize including Schroeder and Bolton to sign bank/financial documents

Fee Schedule: Rental Reg. - $150/year; Insp. - $75/every 3 yrs; - Reinsp. - $75. On a motion by Vickie Rice, second by Dhani Thomas, and unanimously carried this item was postponed until next month's meeting.

Resolution 2025-08 Intermunicipal Agreement for Final Comprehensive Plan was approved for Codification on a motion by Vickie Rice, second by Tracey Knouse and unanimously approved.

Solicitor's Report – Walt Tilley, Esq: No proposed actions. Moving forward with the lien against York City and brought the Council up to date on any outstanding legal cases.

Engineering Reports – Jason Brenneman, Holley Assoc.: No proposed actions.

Treasurer Reports – Sonya Grim: Reports for July 2025 were accepted and motion to approve/ratify bills through August 12, 2025 were approved on a motion by Dhani Thomas, second by Tracey Knouse, and unanimously approved.

Borough Correspondence – Sonya Grim: None.

Committees and Organizations:

Building and Grounds – Nothing.

Budget & Finance – Nothing.

Parks & Recreation – There will be a Halloween event on October 25, 2025 from 4:00 pm to 5:45 pm. Please arrive by 3:45 if you are participating in the event. Also, there will be Veterans Day Event on November 11, 2025 – more information to follow.

Unity Committee – Nothing.

Personnel – Nothing

Sanitation – Nothing

Streets and Sidewalks – Nothing.

Old Business: On a motion by Tracey Knouse, second by Vickie Rice, and unanimously approved, the requested light at Portner Way & N. Duke – Met-Ed: $5,700 is postponed.

New Business: Nothing.

Public Comment: Mike Werner spoke to Council about conditions with grass and garbage in the borough. The council spoke about looking into a newsletter being created for us by students within local school(s) in the area that might have a class in this type of work. Jerry Duncan and Vickie Rice brought up the subject of Rooming Houses in the Borough that are not approved by ordinance.

Announcements: Next Council Meeting is Tuesday, September 9, 2025 at 6:30 pm.

Adjournment: Council adjourned at 7:58 pm on a motion by Dhani Thomas, second by Vickie Rice, and unanimously approved.