Approved 10/14/2025

MINUTES
NORTH YORK BOROUGH COUNCIL MEETING
September 9, 2025 – 6:30 PM

Call to Order and Pledge of Allegiance: Led by Mayor Brunk at 6:35 p.m.

Roll Call and Announcements: Seth Hightman, Tracey Knouse, Jerry Duncan, Dhani Thomas, Mayor Brunk, Dr. David Bolton and Solicitor Walt Tilley were present.

Public Comment (on agenda items only): None.

Approval of Minutes: August 12, 2025. Minutes were presented for approval. On a motion by Jerry Duncan, second by Tracey Knouse, these minutes were approved as presented.

Mayor's Report: Mayor Brunk presented her written report.

Police: Lt. Anderson presented his report.

Fire - Chief Sleeger: Chief Sleeger presented his report. Deputy Chief Smith and Kevin Holtzapple were also in attendance. Chief Sleeger announced his retirement on October 3rd.

EMC: This position still vacant.

Staff Reports: Borough Manager – Dr. David Bolton, PhD, MBA, CBO :

Fee Schedule for rental registration, rental inspection, re-inspections, second reinspection's, successive reinspection and pool zoning permits was voted on. Jerry Duncan motioned for accepting this fee schedule, Tracey Knouse second the motion and it was unanimously approved.
Police Department Donation of $500.00 was suggested by Mayor Brunk. A motion to approve this donation was made by Jerry Duncan, second by Tracey Knouse and unanimously approved.

Solicitor's Report- Walt Tilley, Esq: No proposed actions.

Engineering Reports Jason Brennemen: No proposed actions.

Treasurer Reports – Sonya Grim: Reports for August 2025 and authorization of bills as presented were accepted on a motion by Dhani Thomas, second by Tracey Knouse and unanimously carried.

Borough Correspondence – Sonya Grim: None

Committees and Organizations:

Building and Grounds – Nothing.

Budget & Finance – Nothing

Parks & Recreation: – Trunk or Treat will be held on October 25, 2025. Parade will start at 3:30 PM at the public works building and go to the park where the event will continue from 4:30 to 5:30 PM.
On November 11, 2025, there will be a Veterans event.

Unity Committee: Nothing

Personnel – Nothing

Sanitation – Nothing

Streets and Sidewalks – Nothing

Old Business: The light proposal at Portner Way and North Duke street was presented for a vote. On a motion by Jerry Duncan, second by Dhani Thomas and unanimously carried, this motion was not approved. Other options to be checked.

New Business: Nothing.

Public Comment: None

Announcements: Next Council Meeting is Tuesday, October 14, 2025, at 6:30 pm.

Adjournment: Council adjourned at 7:26 pm on a motion by Dhani Thomas, second by Tracey Knouse and unanimously approved.

Respectively Submitted
Roxanne J Schroeder