APPROVED 8/12/25

MINUTES
NORTH YORK BOROUGH COUNCIL MEETING
July 8th, 2025 – 6:30 PM

Call to Order and Pledge of Allegiance: Led by Mayor Brunk at 6:35 p.m.

Roll Call and Announcements: Seth Hightman, Tracey Knouse, Vickie Rice, Jerry Duncan, Dhani Thomas, Mayor Brunk, and Solicitor Walt Tilley were present. Sonya Grim, Manager Bolton and Engineer Jason Brenneman were excused. There was no Executive Session held on this date. Seth Hightman presented to council a resignation letter from Vivian Amspacher effective 11:59 PM, July 8th, 2025.

Public Comment (on agenda items only): None.

Approval of Minutes: June 10th, 2025, Minutes were presented for approval. On a motion by Jerry Duncan, second by Tracey Knouse, these minutes were approved as presented.

Mayor's Report: Mayor Brunk's presented her written report.

Police: Dui checkpoint was set up on June 27th. Some arrests were made.

Fire - Chief Sleeger: Chief Sleeger presented his report. He stated they got their new vehicles. We had 11 calls for service. One call was about a dehumidifier that caught on fire and created a smoke condition. Crews extinguished the fire with no injuries.

EMC: None

Staff Reports: Dr. David Bolton, PhD, MBA, CBO, CDP was not present, so Seth Hightman gave the report. Public Works is setting up interviews for the public works position. There were 4 candidates at this time.
Ratify advertising public works position via Personnel. On a motion by Vickie Rice, second by Dhani Thomas and all approved, this was passed.
Requested a light at Portner Way and North Duke Street. Cost by Met Ed: $5700 for pole replacement and installation. Motion to postpone until next month.

Solicitor's Report – Walt Tilley, Esq: No proposed actions.

Engineering Reports: No proposed actions.

Treasurer Reports – Sonya Grim: Reports for June 2025 were accepted and motion to approve/ratify bills through July 8th, 2025 were approved on a motion by Vickie Rice, second by Tracey Knouse, and unanimously approved.

Borough Correspondence – Sonya Grim: None

Committees and Organizations:

Building and Grounds – Nothing.

Budget & Finance – Nothing

Parks & Recreation – Tracey gave her report on the event held July 4th. About 25 to 50 people attended. There were snacks and drinks served. Water Balloons were a big hit with the kids. It appeared everyone had a good time. There is stuff left over for the next event which may be held next month.
Jerry Duncan did bring up about the bathrooms being locked. When an event is being planned that Port-a-Johns should be brought in. Also, the water fountain that is broken should be taken out.

Unity Committee: Nothing

Personnel – Nothing

Sanitation – Nothing

Streets and Sidewalks – Nothing

Old Business: Nothing.

New Business: Nothing.

Public Comment: The abandoned house at Chapel Drive was discussed, but at this time nothing can be done about the appearance of the property.

Announcements: Next Council Meeting is Tuesday, August 12, 2025 at 6:30 pm.

Adjournment: Council adjourned at 7:32 pm on a motion by Jerry Duncan, second by Dhani Thomas and unanimously approved.

Respectfully Submitted,

Roxanne Schroeder

Administrative Assistant