MINUTES
NORTH YORK BOROUGH COUNCIL MEETING
May 14, 2024 – 6:30 PM

Call to Order: 6:31 pm by Seth Hightman.

Pledge of Allegiance and Moment of Silence: Led by Honorable Mayor Nancy Brunk.

Roll Call: Seth Hightman, Tracey Knouse, M. Joel Collier, Dhani Thomas, Mayor Nancy Brunk, Manager Dr. David Bolton, Solicitor Walt Tilley and Attorney Jason Sabol from Stock and Leader, Sonya Grim, Secretary/Treasurer. Vivian Amspacher attended by telecommunication on a motion by Tracey Knouse, second by M. Joel Collier and unanimously carried.

Announcements: No Executive Session was held this evening. Our 125th Anniversary Celebration will be held this Saturday, May 18, 2024 from 4-7 pm. National Police Week was celebrated this week – thank you to the Northern York County Regional Police. Richard Shank received a gift commemorating his years of service to the Borough and a huge "thank you" was given by all to show our appreciation for his service.

Public Comment (on agenda items only): None.

Approval of Minutes: Review minutes from meeting held April 9, 2024. The minutes were approved as amended on a motion by Dhani Thomas, second by Trace Knouse and carried with one "No" vote from Vivian Amspacher.

Manager's Reports: Borough Manager, Dr. David Bolton, PhD, MBA, CBO, MDCCDP

Accept quote from Markle Electric in the amount of $13,930 for Borough building Generac generator for Emergency Responses. The next closest quote was $26,000. On a motion by Dhani Thomas, second by Tracey Knouse, this motion was unanimously carried.

Ratify agreement with Williams Architects for Public Works plan on Meade Street property in the amount of $36,000 was presented. On a motion by Tracey Knouse, second by Dhani Thomas, this motion was approved with one "no" vote by M. Joel Collier.

Ratify the repair and maintenance agreement with Bortek for the Street Sweeper. It was purchased for $14,000, inspection repair costs were $6,200, and the cost to repair the street sweeper functions is $38,450. Bortek Industries is an industry expert on sweepers. Bortek will also offer us an annual maintenance program. On a motion by Vivian Amspacher, second by M. Joel Collier, this recommendation was unanimously carried.

Update Fee Schedule with Peddlers' License fees. We currently have these permit(s) in our ordinances, but we need to set a fee. The fee would be $15.00 for a limited-time permit (14 days). This is to provide safety for the residents. On a motion by Vivian Amspacher, second by M. Joel Collier, this motion was unanimously carried.

In preparation for the sale of the current Public Works building and in speaking with the two businesses renting space in that building, I am proposing a two-year extension of the rental agreements to protect the business during the property transfer through calendar year 2026. On a motion by Dhani Thomas, second by Tracey Knouse, and unanimously carried, this motion was approved.

Request a motion to advertise Bid Pack for sale of Public Works building. The packet will allow the Borough to use the Public Works area for $100/month through the end of 2026. This would coincide with the agreements with the two tenants. On a motion by Tracey Knouse, second by Dhani Thomas, this motion was approved with one "No" vote by Vivian Amspacher.

Solicitor's Report – Walt Tilley, Esq: No proposed actions. Congratulations and thank you to Tom, Jason, Tim, and Tyler for a job well done.

Engineering Reports – Jason Brenneman: No proposed actions.

Treasurer's Reports – Sonya Grim:

Move to accept reports through 4/30/2024 – Motion was made by M. Joel Collier, second by Tracey Knouse, and unanimously carried. Move to accept/ratify bills through 5/14/2024 – Motion was made by Vivian Amspacher, second by Dhani Thomas, and unanimously carried.

Borough Correspondence – Sonya Grim, Borough Secretary: None

Mayor's Report: Honorable Mayor Nancy Brunk presented her report for April 2024.

> **Police – Lt Anderson:** Updated Council on happenings in the Borough.
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> **Fire - Chief Sleeger:** No significant events happened during the month of April 2024. The calls responded to were mostly medical.
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> **Emergency Management Coordinator – Dr. Kevin Olewiler:** Safety for the Summer was discussed. CPR and First Aid classes are being offered again for renewal. Thank you, Dr Bolton, for the generator information.

Codes and Zoning – Tom Arnold: The Zoning report was placed in each Councilor's folder. At 9th Avenue and Schley Alley, there is a partially demolished garage that is unsightly and should be reviewed. Tom will be asked to look it over. Abandoned and unsightly property at 50 Ninth Ave needs to be looked at. The insurance company had the property, now the bank owns it, and no one wanted the property at Sheriff's Sale. Homeowners can apply for Income Driven Grants for Blighted Properties.

Committees and Organizations:

Building and Grounds – Meade Street was cleared.

Budget & Finance – We will be doing monthly spot audits.

Parks & Recreation - We are waiting for camera system quotes and trespassing/fence/auto locks for bathrooms: plans for completed for 125th Anniversary on May 18, 2024 from 4-7 PM.

Diversity, Equity, Inclusion & Belonging – Mission Statement Assignment. Dr. Bolton is still awaiting responses. Tracey Knouse was the only council member that responded. There was a "handout" given to the Council members about the "Origins, History and Discourse" of the word "Ghetto".

Personnel – Interviewing candidates for the park.

Sanitation – Much cleaner streets – less trash. Tom Arnold has been coming in some Saturdays to keep an "eye" on the trash issue(s) we were having.

Streets & Sidewalks – Gravel alley near North Storage will need paved in the future. A discussion was completed on how to make Eighth Avenue/Court Alley a safer intersection. Laurel and George Property issue is the responsibility of the property owner.

Old Business: Have been working on streetlight at Portner Way for some time but inquiries and phone calls are going unanswered.

New Business: Ninth Avenue apartment had a refrigerator outside – Public works and Zoning took care of the immediate danger. Tenth and Duke location had "stuff all over" and high grass a few weeks ago.

Announcements: Next Council Meeting is Tuesday, June 11, 2024 at 6:30 pm at 350 East Sixth Avenue, York, PA 17404

Adjournment: Council adjourned at 8:23 pm on a motion by Dhani Thomas, second by Tracey Knouse, and unanimously carried.

Respectfully submitted,

Sonya J. Grim

Secretary/Treasurer