MINUTES
NORTH YORK BOROUGH COUNCIL MEETING
February 13, 2024 – 6:30 PM

Call to Order: 6:40 pm by Honorable Mayor Nancy Brunk. Sandra Hinkle will be recording.

Pledge of Allegiance and Moment of Silence: Led by Honorable Mayor Nancy Brunk.

Roll Call: Seth Hightman, Tracey Knouse, Vickie Rice, M. Joel Collier, Dhani Thomas, Mayor Nancy Brunk, Manager Dr. David Bolton, Solicitor Walt Tilley and Attorney Jason Sabol from Stock and Leader, Sonya Grim, Secretary/Treasurer. On a motion by M. Joel Collier, second by Tracey Knouse, and unanimously carried, Vivian Amspacher attended by telecommunication (telephone).

Announcements: An Executive Session was held tonight from 5:30 – 6:30 pm in Council Chambers to discuss pending litigation with the Borough Solicitor.

Public Comment (on agenda items only): None.

Guests: Samantha Dorm, President, Friends of Lebanon Cemetery could not attend. However, she asked Manager Bolton to convey her thanks for the efforts the Borough put in to assist at the Lebanon Cemetery and landscaping. Manager Bolton will invite her to another meeting in the future. Lucas Ensor from Holley & Associates Inc. gave our MS4 Presentation.

Approval of Minutes: Review minutes from meeting held December 12, 2023 and January 2, 2024. The December Meeting minutes were approved as amended on a motion by Dhani Thomas, second by Vickie Rice and unanimously carried. The January Meeting minutes were approved on a motion by Vickie Rice, second by Dhani Thomas and unanimously carried.

Mayor's Report: Honorable Mayor Nancy Brunk presented her report combining the months of December 2023 and January 2024.

> **Police – Lt Anderson:** Updated Council on radio purchases, camera purchases, and new police officers
>
> **Fire - Chief Sleeger:** North York Borough had 12 calls for service. Over 100 calls in 2023 with two significant fires on George Street. We are collaborating with the Red Cross about giving/installing smoke detectors in the Borough. Five more officers have been sworn in and are attending the Academy and we are starting a "new hire" list. There will be a promotion ceremony in the near future and Chief Sleeger will notify us when this happens. A Member Register Book dated from 1872-1946 with names of former firefighters for the department was found while remodeling was being completed. Chief Sleeger also apologized that the new reporting system is still not complete and needs to be finalized in order to be used to its capacity.

Emergency Management Coordinator – Dr. Kevin Olewiler: We had 2 snow incidents during the month of January 2024. Dr Olewiler presented to the Council items needing to be addressed in the future: PA System in Zoning Car and use of this system during emergencies, towing services on standby with possible emergency rates, ISO training for Council members to name a few.

Staff Reports: Borough Manager, Dr. David Bolton, PhD, MBA, CBO

Motion to enact Ordinance 2024-01, IMPC adoption (2018) was made by Dhani Thomas, second by Vickie Rice, and unanimously carried. This Ordinance will supersede the ordinance prior to this approval.

Motion to approve Obermayer proposal for YARSA was made by Tracey Knouse, second by Dhani Thomas and unanimously carried. This proposal will give approval to YARSA to fight against a PUC increase from PA American Water.

Motion to advertise Ordinance 2024-02, North George Street to 25 mph, was approved on a motion by Vivian Amspacher, second by Vickie Rice, and unanimously carried.

Motion to adopt Resolution 2024-07, Borough CDO and Diversity Committee was approved on a motion by Vickie Rice, second by Tracey Knouse, and unanimously carried.

Discussion on proposed Decriminalization Ordinance. On a motion by Dhani Thomas, second by Vickie Rice, and unanimously carried this ordinance was approved as amended for advertisement.

Inch and Company: Meeting tomorrow at 9 AM with PMCA, Manager Bolton, and Zoning Officer Tom Arnold - permit was for the bleachers to be demolished. They hope to break ground in May, start building in September, and open in 2025. A checklist will follow.

Salt Bin: Drawings received from the engineer. Applied for permits. Public Works has gotten the materials needed to build the cover for the salt bin.

Comp Plan: Is still being developed.

Sewer Grants: Lucas from James R. Holley & Associates Inc has applied for and received $600,000 in grants over the next three years. A state representative will be coming out to make sure everything is inspected.

Street Light: Looking into placing a street light through Met Ed at Portner Way & North York Street.

Grant Opportunity: Looking into grant opportunity for $250,000 minimum for public buildings, such as Public Works Building, Recreation Building.

Generator for Main Office Building: Manager Bolton is looking into CoStar Vendors to get pricing for this generator to be used in times of emergency.

Camera System for Main Building and Recreation Building: Manager Bolton is looking into a cloud-based camera system for these two buildings and eventually would be able to add the Public Works Building.

Solicitor's Report – Walt Tilley, Esq: Motion to approve bid process for 417 North George Street property was presented by Vivian Amspacher, second by Dhani Thomas, and unanimously carried. Sealed bids need to be in the North York Borough Office by March 11, 2024, 2:30 pm. Sealed bids will be opened at the public meeting on March 12, 2024. The highest bidder will get the building, as is, with a 10% down payment. Bid forms are in the Bid Packet.

Engineering Reports – Jason Brenneman: None.

Treasurer's Reports – Sonya Grim:

Move to accept reports through 01/31/2024 – Motion was made by Vickie Rice, second by Dhani Thomas, and unanimously carried. Two Councilors asked about the Gettle Inc cost of $322.50 and the Lowe's cost of $1160.60. Ms. Grim will research the costs involved and email the Councilors with that information.

Move to accept/ratify bills through 2/13/2024 – Motion was made by Vickie Rice, second by Vivian Amspacher, and unanimously carried.

York County Quick Response Team requested a donation – Motion was made by Vivian Amspacher, second by Tracey Knouse, and unanimously carried to approve a $1,000 donation.

Paperwork was signed recently for our new insurance carrier, EMC Insurance.

Borough Correspondence – Sonya Grim, Borough Secretary: None

Public Works – Charlie Brashears: Please contact the office if you have a problem with plowing issue(s). Also, in the 1100 block of North Duke Street we have been experiencing problems with blockage in the drainpipes caused by items placed down the plumbing in the houses.

Codes and Zoning – Tom Arnold: Presented his report.

Recreation – Wendy Brashears: An Easter event will be on Saturday, March 23, 2024. Please register with Roxanne at the North York Borough Office. Schedule to follow for events at the park. Also, North Vietnamese Church has expressed an interest in participating in our events.

Committees and Organizations:

Building and Grounds – Nothing to report.

Budget & Finance – Nothing to report.

Parks & Recreation - See above.

Diversity, Equity, Inclusion & Belonging – Manager Bolton, Vice President Vickie Rice plus community persons will make up this committee.

Personnel – Nothing to report.

Sanitation – Nothing to report.

Streets & Sidewalks – No snow is to be shoveled/swept into the street from sidewalks and/or driveways. If this is done, you will be fined. Either place it in the yard or on one side of the sidewalk (only 24" of sidewalk needs to be cleared).

Old Business: None.

New Business: None.

Public Comment:

811 Training, "SUE", Subsurface Utility Engineering is being offered.

North York Borough is now participating in a program for utility payments. The program's name is PA Homeowners Assistance Fund through PA Housing Finance Agency.

Announcements: Next Council Meeting is Tuesday, Mar 12, 2024 at 6:30 pm.

Adjournment: Council adjourned at 9:12 pm on a motion by Vivian Amspacher, second by M. Joel Collier, and unanimously carried.

Respectfully submitted,

Sonya J. Grim

Secretary/Treasurer