Date: December 9, 2014

Call to Order: North York Borough Council Meeting for December 9, 2014 was called to order at 7:00 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, Angie Kaltreider, and Joyce Teare. Also in attendance was Mayor Jerry Duncan. The solicitor was not present.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:00 PM due to personnel issues. The council meeting reconvened at 7:30 PM.

Minutes for November 11, 2014: Council President Vivian Amspacher called for a motion to approve November 11, 2014 meeting minutes. A motion to approve meeting minutes was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Secretary/Treasurers Report: Council President Vivian Amspacher called for a motion to approve paying the November bills. A motion to approve paying the November bills was made by Sandra Hinkle and seconded by Angie Kaltreider. Motion carried by all.

Engineer: Rick Shank gave the engineers report. He reported that because the borough's sewer line is in a Met-Ed right-of-way a new right-of-way agreement must be made between Met-Ed and North York Borough so the borough can relocate its sewer line around an existing Met-Ed pole.

Fire Department Report: Chief David Michaels reported there were 19 calls for the month of November and 155 calls year to date. He also reported that the York City Fire Department held a banquet at which time 2013 responders were honored for their service. Lucas Teare was one of the honorees having responded to 131 calls out of a yearly total of 198 calls.

Chief Michaels said he enjoyed working with Liberty Fire Department and the borough the past several years and felt the Liberty firefighters are a good group of people.

The transition of the volunteer firefighters going from working with the City to working with YAUFR is going smoothly. A meeting was held with both parties and some remaining questions were answered at that meeting.

Emergency Management Report: Lucas Teare had nothing to report.

Solicitors Report: In the absence of the solicitor Council Vice President Rick Shank gave the report. York County Solid Waste and Refuse Authority had asked to have an amendment to the 2007 agreement with the borough approved. This was a change in wording to the agreement. Council President Vivian Amspacher called for a motion to approve the amendment. A motion to approve the amendment was made by Joyce Teare and seconded by Park Cunningham. Motion carried by all. The amendment was signed at this meeting.

Unfinished Business: Approval was needed for Ordinance 2014-8 which allows for a tax millage increase from 6 mills to 8 mills. Council President Vivian Amspacher called for a motion to approve Ordinance 2014-8. A motion to approve Ordinance 2014-8 was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all. The Ordinance was signed at this meeting.

Mayors Report: Mayor Duncan reviewed his November schedule. He attended November 11 borough council meeting. He also attended the November 18 Northern York County Regional Police Department meeting. They passed their 2015 budget at this meeting. He also reported that the police calls from the borough have been down for the past two months.

Administrative Assistant Report: Kathy Stahle Hughes reported she is working on a TAP grant for Parks & Recreation and is waiting for feedback from the committee. Also there have been some updates done to the borough website with more to come. She is also checking into some unclaimed property through the State Treasurers Department. She asked that anyone having an I-9 form in their file folder to please fill it out and turn it into her. You will have to show your driver's license. A contract with Doceo will be discussed at a later date. This contract would be in pursuit of lower coping costs for the borough.

Parks & Recreation Report: Rick Shank reported that the Christmas Party is December 21. Please sign your children up so an appropriate gift may be purchased for them.

The committee is looking into agenda items for next year. Planting trees along the creek, planning events, as well as a new roof on the pavilion are some of the items.

New Business: Council President Vivian Amspacher called for a motion to approve the 2015 budget. A motion to approve the 2015 Budget was made by Rick Shank and seconded by Sandra Hinkle. Motion carried by all.

She also called for a motion to approve the 2015 Code Administrators Contract. This contract is needed to assure the borough is in compliance with the Pennsylvania Construction Code Act. A motion to approve the 2015 Code Administrators Contract was made by Rick Shank and seconded by Joyce Teare. Motion carried by all. Contract signed at this meeting.

She also called for a motion to approve the 2015 Memorandum of Understanding between York Area United Fire & Rescue, The Liberty Fire Company No.1 of North York and North York Borough. A motion to approve the Memorandum of Understanding was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all. The memorandum was signed at this meeting.

Rich Shank called for a motion to approve the purchase of a plague honoring The York City Fire Department as well as Chief Dave Michaels for their outstanding service to the borough over the past several years. A motion to purchase the plague was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Public Comment: Mayor Duncan asked if the old bridge has been sold. There is still the issue of a letter of ownership before we can move forward with selling the bridge. Kathy Stahle Hughes will pursue this issue.

There being no further business, a motion to adjourn was made by Rick Shank and seconded by Joyce Teare. Motion carried by all. Meeting adjourned at 7:55 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: October 28, 2014 SPECIAL MEETING

Call to Order: North York Borough Special Council Meeting for October 28, 2014 was called to order at 7:00 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, and Joyce Teare. Also in attendance was Mayor Jerry Duncan.

Budget for 2015: Rick Shank presented the proposed 2015 budget to council. He covered the expenditure budget line item by line item. He explained that at the current tax rate of 6 mil the Revenue side of the budget totaled $860,100; the Expenditure side of the budget totaled $960,223 leaving a short fall of $100,117. If taxes are increased by 1 mil we would only realize a $59,562 gain which would not cover the short fall; if they are raised 2 mil we would realize a $119,124 gain. This would leave a surplus of $19,007 which was put back into the budget in the areas of legal fees, engineering fees and debt service. The resulting balanced budget total is $979,229. Rick said that in the future we may be able to look at imposing a renter's tax, but he is not sure if that can be done.

Gordon Becker asked for a dollar figure on outstanding sewer bills. Council did not have a figure available; however some bills have resulted in liens on properties and will be handled through the court system and some money is being collected through agreements with the borough which are being paid. He was informed that this money goes into the sewer fund and not into the general fund. He asked about the money that is being collected on delinquent refuse bills and was told that money does go into the general fund.

Mayor Duncan asked where the budget stood at this point. Rich Shank said he wanted council to take the budget home and study it, call him or Harriet Thomas if they had any questions or ideas for changes and be prepared to vote on it at the November 11, 2014 meeting.

Rick Shank said that the budget for 2014 was balanced by using $87,338 from the sewer fund. As of this meeting that money has not had to be touched. The borough may still have to use some of that money, but it would be paid back into the sewer fund as soon as 2015 tax money started coming in. Deb Smith asked for clarification of paying that money back without paying interest. She was told as long as the money is paid back within a year there is no interest.

Rich Shank called for a motion to pass the preliminary 2015 budget. A motion to pass the preliminary 2015 budget was made by Vivian Amspacher and seconded by Sandra Hinkle. Motion carried by all.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:47 PM due to personnel issues. The council meeting reconvened at 8:10 PM.

Council President Vivian Amspacher read a letter of resignation from the part-time manager Sam Spagnola stating his resignation was effective October 24, 2014. She called for a motion to accept his letter of resignation. A motion to accept his letter of resignation was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Council President Vivian Amspacher called for a motion to change the part-time manager position to part-time administrative assistant position. A motion to change the part –time manager position to a part-time administrative assistant position was made by Sandra Hinkle and seconded by Joyce Teare. Motion carried by all.

Rick Shank said they will be interviewing interested parties for the open council seat and will have a candidate for the November meeting.

There being no further business, Council President Vivian Amspacher called for a motion to adjourn the meeting. A motion to adjourn was made by Sandra Hinkle and seconded by Park Cunningham. Meeting adjourned at 8:15 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: November 11, 2014

Call to Order: North York Borough Council Meeting for November 11, 2014 was called to order at 7:03 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan asked that everyone present take a moment of silence to reflect upon the importance of our veterans and what they have done for this country; he then led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, and Joyce Teare. Also in attendance was Mayor Jerry Duncan. The solicitor was not present.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:04 PM due to personnel issues. The council meeting reconvened at 7:34 PM.

New Business: Council President Vivian Amspacher said they would have to elect a new council member for the vacant seat created by the resignation of Natalie Williams. There were two candidates for the seat, both of which had to be interviewed at this open meeting.

The first candidate, Deb Smith, lives at 942 N Duke St. She said she has lived in the borough all of her life and her main reason for wanting to get on council is to help reverse the decline of the borough that has been taking place over the last few years. She would work with the other council members to reverse this situation. She has organized the National Night Out Event on her street; she has also formed a block watch in the area and has an open line of communication with the Northern Regional Police Department.

The second candidate, Angie Kaltreider, lives at 1011 N Duke St. She said she has lived in the borough 8 years. She has very good customer service skills, can readily talk to people; she does taxes and is familiar with tax laws and ordinances. She has interest in the borough and is on the parks and recreation committee. She feels she can speak up for the residents of the borough and for what is right for them. She also verified that her schedule has changed so that she will be able to attend the meetings.

Council President Vivian Amspacher called for a motion to approve Deb Smith for the council seat. A motion to approve Deb Smith for the position was made by Joyce Teare and seconded by Rick Shank. A roll call vote was called for.

Tom Kuhn – No
Park Cunningham - Yes
Sandra Hinkle – No
Vivian Amspacher – No
Rick Shank – Yes
Joyce Teare - Yes

Council President Vivian Amspacher called for a motion to approve Angie Kaltreider for the council seat. A motion to approve Angie Kaltreider for the position was made by Sandra Hinkle and seconded by Tom Kuhn. A roll call vote was called for.

Tom Kuhn – Yes
Park Cunningham – Yes
Sandra Hinkle – Yes
Vivian Amspacher – Yes
Rick Shank – No
Joyce Teare - No

Having received the highest number of votes Angie Kaltreider was approved for the vacant council seat. She was immediately sworn in by Sonya Grim, Notary Public.

Council President Vivian Amspacher said the council also needed to appoint a resident to the position of elector; this position is responsible to help form a committee to fill vacancies on council if need be. She asked Deb Smith if she would be willing to serve in that capacity. Deb agreed to do so. A motion to approve Deb Smith serving as the elector was made by Vivian Amspacher and seconded by Sandra Hinkle. Motion carried by all.

Minutes for October 14 and October 28, 2014 Meetings: Council President Vivian Amspacher called for a motion to approve October 14, 2014 minutes as well as October 28, 2014 special meeting minutes. A motion to approve both meeting minutes was made by Sandra Hinkle and seconded by Tom Kuhn. Motion carried by all.

Secretary/Treasurers Report: Harriet Thomas reported the expenditures for the month of October were $100,136.49 plus $4,203.72 for payroll equaling a total of $104,340.21. This included the final payment to the City of York for fire protection as well as the boroughs portion of the police pension. The borough will recoup some of the pension expenditure. Council President Vivian Amspacher called for a motion to approve the secretary/treasurers report and pay the bills. A motion to approve the report and pay the bills was made by Rick Shank and seconded by Park Cunningham. Motion carried by all.

Engineer: Rick Shank gave the engineers report. He stated that the sewer repair that must be made on 5th Ave. near the park must go out for bid. Therefore it will have to be done at a later date. It is next to a Met-Ed pole and we cannot just dig alongside that pole which is another problem.

Fire Department Report: Chief David Michaels reported there were 10 calls for the month of October and 136 calls year to date.

The next fundraiser is a toy bingo to be held at the fire house November 16th. Doors open at noon with refreshments; bingo starts at 2 PM. Cost at the door is $15. There will also be small games of chance.

The transition of the volunteer firefighters going from working with the City to working with YAUFR is going smoothly.

Emergency Management Report: Lucas Teare had nothing to report. Vivian Amspacher said that there is ISO certifications coming up that must be done.

Solicitors Report: In the absence of the solicitor Council Vice President Rick Shank gave the report. He explained that the budget could not be approved at this meeting because the ordinance to increase the tax millage had not been advertised & approved. He called for a motion to authorize advertising the tax ordinance for adoption at the December meeting. A motion to authorize advertising the tax ordinance was made by Vivian Amspacher and seconded by Sandra Hinkle. Motion carried by all.

The owners of the Pump St. property received & signed for their notice of condemnation October 17, 2014. They have 30 days to challenge the notice. If there is no challenge, the property will become the boroughs at close of business November 17, 2014.

The renter's tax previously proposed by the Mayor is not enforceable in the state or Pennsylvania; this was the finding of the Solicitor.

The Solid Waste Authority proposed agreement amendment will be handled at the December meeting.

Mayors Report: Mayor Duncan reviewed his October schedule, a copy of which is attached to the minutes.

He also announced that the Lux Club is closing and selling their building. They have offered the borough first chance at the building for a possible firehouse in the future. It could be bought through a lease to own agreement, with the mortgage extended out many years. The building has a 50-60 foot bay, but would have to have a second large door installed. It also has a kitchen for catering of events as well as apartments for rental income. The Mayor asked council to approve pursuing fact findings on this matter. Bill Teare asked how long this offer would be on the table, the Mayor said by the end of the month they would want some type of feedback from the borough. Chris Wilhelm said he felt that even though the end of the current lease is 9 years away, the borough should at least look into this offer. The only monetary figure available was the current owner stating he had $1,000,000 in renovations invested in the building. Rick Shank said there are a lot of things to look at in this fact finding exercise; aging fire equipment, as well as some remodeling costs. Gordon Becker also reminded council of the huge sewer fund deficit the borough has to address. Kathy Stahle Hughes pointed out that if this is something the borough pursues they need to be very careful of how the deed is made up. They need to make sure they do not get locked into a single use only situation whereby the only use of the building is for a firehouse.

A motion to pursue fact findings on this offer was made by Joyce Teare and seconded by Vivian Amspacher. Motion carried by all.

Administrative Assistant Report: Kathy Stahle Hughes introduced herself as the new Administrative Assistant. She is trying to get organized and familiar with the office. Her office hours are Monday, Wednesday, & Thursday 8 AM till 4:30 PM.

Council President Vivian Amspacher called for a motion to accept employment agreement with Kathy Stahle Hughes as Administrative Assistant. A motion to accept employment agreement with Kathy Stahle Hughes as Administrative Assistant was made by Joyce Teare and seconded by Sandra Hinkle. Motion carried by all.

Parks & Recreation Report: Rick Shank reported that Trick or Treat night went well as far as he knew. The parade was smaller than he hoped for, but both the parade & bon-fire went well.

There next event is the Christmas party which will be held December 21st at the fire house.

Vivian Amspacher asked if there was any way to address the reckless bicycle riding that is taking place on major thoroughfares in the borough. The Mayor can talk to the police, but if they do not see it happening there is not much can be done. It was stated that someone riding in this manner was struck by a vehicle some time ago.

Unfinished Business: Borough resident Bill Jackson offered $100 to go toward the budgeted Rail Trail donation of $500. Harriet Thomas offered another $100, which would mean the borough would only have to put $300 toward the donation unless other donations come in as well.

Public Comment: Karen Wagman asked what the dollar amount was for the property on Pump St. Council did not have an exact figure, but thought it was between $27,000 & $28,000.

She also asked about the outcome of negotiations with Byron Good. Rick Shank explained that was a personnel issue & is not for public knowledge or publication.

There being no further business, a motion to adjourn was made by Tom Kuhn and seconded by Park Cunningham. Motion carried by all. Meeting adjourned at 8:28 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: October 28, 2014 SPECIAL MEETING

Call to Order: North York Borough Special Council Meeting for October 28, 2014 was called to order at 7:00 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, and Joyce Teare. Also in attendance was Mayor Jerry Duncan.

Budget for 2015: Rick Shank presented the proposed 2015 budget to council. He covered the expenditure budget line item by line item. He explained that at the current tax rate of 6 mil the Revenue side of the budget totaled $860,100; the Expenditure side of the budget totaled $960,223 leaving a short fall of $100,117. If taxes are increased by 1 mil we would only realize a $59,562 gain which would not cover the short fall; if they are raised 2 mil we would realize a $119,124 gain. This would leave a surplus of $19,007 which was put back into the budget in the areas of legal fees, engineering fees and debt service. The resulting balanced budget total is $979,229. Rick said that in the future we may be able to look at imposing a renter's tax, but he is not sure if that can be done.

Gordon Becker asked for a dollar figure on outstanding sewer bills. Council did not have a figure available; however some bills have resulted in liens on properties and will be handled through the court system and some money is being collected through agreements with the borough which are being paid. He was informed that this money goes into the sewer fund and not into the general fund. He asked about the money that is being collected on delinquent refuse bills and was told that money does go into the general fund.

Mayor Duncan asked where the budget stood at this point. Rich Shank said he wanted council to take the budget home and study it, call him or Harriet Thomas if they had any questions or ideas for changes and be prepared to vote on it at the November 11, 2014 meeting.

Rick Shank said that the budget for 2014 was balanced by using $87,338 from the sewer fund. As of this meeting that money has not had to be touched. The borough may still have to use some of that money, but it would be paid back into the sewer fund as soon as 2015 tax money started coming in. Deb Smith asked for clarification of paying that money back without paying interest. She was told as long as the money is paid back within a year there is no interest.

Rich Shank called for a motion to pass the preliminary 2015 budget. A motion to pass the preliminary 2015 budget was made by Vivian Amspacher and seconded by Sandra Hinkle. Motion carried by all.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:47 PM due to personnel issues. The council meeting reconvened at 8:10 PM.

Council President Vivian Amspacher read a letter of resignation from the part-time manager Sam Spagnola stating his resignation was effective October 24, 2014. She called for a motion to accept his letter of resignation. A motion to accept his letter of resignation was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Council President Vivian Amspacher called for a motion to change the part-time manager position to part-time administrative assistant position. A motion to change the part –time manager position to a part-time administrative assistant position was made by Sandra Hinkle and seconded by Joyce Teare. Motion carried by all.

Rick Shank said they will be interviewing interested parties for the open council seat and will have a candidate for the November meeting.

There being no further business, Council President Vivian Amspacher called for a motion to adjourn the meeting. A motion to adjourn was made by Sandra Hinkle and seconded by Park Cunningham. Meeting adjourned at 8:15 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: October 14, 2014

Call to Order: North York Borough Council Meeting for October 14, 2014 was called to order at 7:00 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, Natalie Williams, and Joyce Teare. Also in attendance were Mayor Jerry Duncan and Solicitor John Elliott.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:03 PM due to personnel issues. The council meeting reconvened at 7:23 PM.

Council President Vivian Amspacher announced that a performance review will be conducted with the borough manager within the next few days.

Minutes for September 9 and September 23, 2014 Meetings: Council President Vivian Amspacher called for a motion to approve September 9, 2014 minutes as well as September 23, 2014 special meeting minutes. A motion to approve both meeting minutes was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Secretary/Treasurers Report: Harriet Thomas reported the expenditures for the month of September were $23,800.22 plus $8,144.17 for payroll equaling a total of $31,944.39. Council President Vivian Amspacher called for a motion to approve the secretary/treasurers report and pay the bills. A motion to approve the report and pay the bills was made by Sandra Hinkle and seconded by Rick Shank. Motion carried by all.

Engineer/ Solicitors Report: Solicitor John Elliott asked for a motion to adopt Ordinance 2014-7, which allows North York Borough to join a regional CBPRP to get MS4 permits for storm water management at a cost to the borough of $788 per year. This cost is a lot less than if the borough tried to do this on its own. A motion to adopt Ordinance 2014-7 was made by Rick Shank and seconded by Joyce Teare. Motion carried by all. The ordinance was signed by all responsible parties at this meeting.

The Solicitor also reported that the Eminent Domain proceedings for the Pump Street property were filed earlier this month. Anyone wishing to contest the filing has 30 days to do so.

The Solid Waste Authority is asking for approval to make changes to their 2007 agreement with the borough, however Rick Shank reported he would have to get a copy of the agreement (he was unable to locate a copy in the office) before council could vote on any changes. Council has until December 18, 2014 to approve any changes.

Fire Department Report: Chief David Michaels reported there were 21 calls for the month of September and 126 calls year to date. Gordon Becker asked how many calls were for the borough; Chief Michaels did not have an exact number, but thought it was around 10.

He also reported the last chicken barbeque for the year was held in September, it was not as successful as the others held earlier in the year, but the year was still a good one.

A toy bingo will be held at the fire house in November

He reported they had an open house at the fire house that went well.

Sandy Hinkle stated that the students from LIU sent thank you cards to the fire company for showing them the equipment.

Rich Shank reported there are 5 firefighters with over 50% response to fire calls.

Mayors Report: Mayor Duncan reviewed his September schedule, a copy of which is attached to the minutes.

He also read a statement to the public addressing the borough's stance on past years conduct of business in the borough. A copy of this statement is also attached to the minutes.

Managers Report: Rick Shank gave the report in the absence of the manager. He stated the bridge purchased and then not used for the rail trail has been sold to an out of state museum. A letter of intent will be drawn up. It will be sold for $1.00 with the buyer paying the cost to have it moved. It will be used as a crossing bridge on a golf course.

Parks & Recreation Report: Rick Shank reported that Trick or Treat night will be Friday, October 31st. Open to anyone wanting to participate. On Saturday, November 1st a party and parade will take place. The parade will start at the fire house at 5 PM. The parade will follow Duke St. to the park where judging will take place and prizes will be awarded followed by the party.

There will be a cash bingo held in November and the Christmas party will be held December 21st at the fire house.

Public Comment: Gordon Becker asked about paying back sewer funds that were previously used for payroll. How can this be paid back & does it need to be paid back. He was told that at some point it must be paid back to the sewer account. Rick Shank said that he has looked at the cost of paying this back. Using a 30 year loan period, and an interest rate of two percent it will cost the borough $51,000 per year. This obligation could only be met with a tax increase which is problematic since the borough may have to look at a tax increase for 2015 just to meet normal operating expenses. Any tax increase council must have approved by the end of November. Rick Shank said he would try to keep any tax increase at 2 mils or less. Because of the situation a special council meeting will be held to discuss the 2015 budget.

Dustin Gingerich pointed out that some of the payroll dollars from the sewer account may be legitimate charges since anyone doing actual sewer work, i.e. clerical or field work should be paid from the sewer account. Council acknowledged that was a true statement and that is being investigated.

New Business: Natalie Williams turned in her resignation from council; she is moving from the borough and no longer eligible to serve on council. Council President Vivian Amspacher called for a motion to accept her resignation. A motion to accept her resignation was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all. Mayor Duncan asked about filling her seat, he was told council has 30 days and they do have some people to interview.

Council President Vivian Amspacher called for a motion for approval of paying NYCRPD $49,229 for the borough's share of the Municipal Pension Obligation. A motion to pay NYCRPD $49,229 was made by Rick Shank and seconded by Sandra Hinkle. Motion carried by all.

She called for a motion to forward $9,669.45 to Liberty Fire Company for the Volunteer Fire Relief Association. This money comes from the Auditor General's office. A motion to forward $9,669.45 to the Liberty Fire Company was made by Rick Shank and seconded by Sandra Hinkle. Motion carried by all.

She also called for a motion to pay $957 to the SPCA for an animal care agreement for 2015. A motion to pay the SPCA $957 was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

She called for a motion to contract with Mary Harris for an animal control agreement at a cost of $250 plus a service fee. A motion to contract with Mary Harris at a cost of $250 was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

She called for a motion to approve a donation of $500 to the rail trail. There was hesitation about this due to the financial situation in the borough. Mayor Duncan asked if this could be tabled until after the special meeting is held for the budget. The item was tabled at this time. Bill Jackson asked if the residents of North York had been approached about donating to the rail trail; he said many people use the trail and it is a vital asset to this area. He is willing to donate $100. Natalie Williams said people can donate directly to the rail trail since it is part of the York County Parks system.

A special meeting was scheduled to discuss the budget in detail. It will be a public meeting and will be advertised as such. It is set for October 28th at 7:00 PM. Dustin Gingerich asked if the new council member will be part of that meeting. He was told if someone is in place by then they have to attend the meeting.

Robert Hensel said he lives at 901 North Duke St. It is on the corner of North Duke St. and East Fifth Ave. He also has a garage in the rear of his property that abuts an alley he was told is called Shimmler Alley. The alley is very narrow and vehicles using it are hitting and damaging his garage. He was looking for advice on handling the situation. Rick Shank said he believes the alley to be a private alley and not the responsibility of the borough. He told Mr. Hensel to research the property status and make sure it is in fact a private alley. If this is the case and Mr. Hensel can get all other property owners to agree to each having their portion of the alley as private property they may be able to close the alley to the general public. Dustin Gingerich said the other option may be to post weight restriction signs at each end of the alley to limit vehicle size. Council President Vivian Amspacher asked the solicitor to look into what may be done.

There being no further business, meeting adjourned at 8:30 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: September 23, 2014 Special Meeting

Call to Order: North York Borough Special Council Meeting for September 23, 2014 was called to order at 7:03 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, Natalie Williams, and Joyce Teare. Also in attendance was Mayor Jerry Duncan. Legal counsel present was Mark Evans, Attorney at Law for Stock & Leader.

New Business: Rick Shank reported that there may be a buyer for the bridge purchased some years back for use on the rail trail. The bridge was determined to be unsatisfactory for use on the rail trail & therefore has been put up for sale. A bridge museum from West Virginia has come forward with an offer of $1.00 for the bridge. They will be responsible for moving it as well as all costs associated with the move. They will however have to meet the historical mandates associated with the bridge. Rick Shank called for a motion to sell the bridge for $1.00 plus any moving costs associated with the sale and pending the buyer is able and willing to meet the historical mandates. A motion to sell the bridge was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

The next item on the agenda was fire service coverage for the year 2015. Council opened the meeting for the public to be able to comment.

Public Comment: Cathy Stahle Hughes gave statistical date pertaining to the borough as well as mileage and response time for outlying fire companies. A copy of her findings is attached to these minutes.

Dolly Hoover pleaded with the Liberty Fire Company volunteers to stay with the department and work through any changes and adjustments that may come along. Nobody should make quitting an option at this time.

Deb Smith reminded council that there have been several fires in the area of her home on North Duke St that could have spread rapidly without quick fire response.

Ruth Duncan spoke of the time in the early 70's when her own home caught fire. Manchester was the first company to arrive, but as others arrived they all worked side by side as a unit. She said you have to have a good partnership or maybe rather good backup; but companies have to work together to fight a fire.

Karen Wagman asked about the possibility of home owners insurance premiums increasing if we would contract with YAUFR instead of York City. She was told that the fire station is within the 5 mile radius that insurance companies use to set premiums.

Steve Miller asked for clarification of Option 1 and Option 2 of the proposal from York Area United Fire and Rescue. Chief Robert McCoy of York Area United Fire and Rescue explained the difference between Option 1 & Option 2 of their proposal. Option 1 has a chief responding when Liberty's chief cannot respond. The cost here is $150 per call. Option 2 has equipment responding if Liberty cannot respond. The cost here is $1000 per call.

Rick Shank explained to the audience that council's decision is based on the lowest cost of fire service to the residents and still have good fire coverage in the borough. He explained that this is the same exact proposal YAUFR offered to North York Borough two years ago, but it was never presented to the borough. He feels if it had been presented when first offered this council meeting would not have been necessary. He also said if volunteers

thought they were. He does understand their concern, but he also feels this is their opportunity to prove what they can do.

Attorney Mark Evans clarified that council would be voting on a proposal tonight. A legal contract would be drawn up based on the proposal approved and that contract would then have to be signed by council. Natalie Williams asked what would happen if the contract stated something different than the proposal; Rick Shank said the contract would not be signed until it agreed with the proposal

The proposal from York City would only be a one year contract. The proposal from YAUFR would be a two year contract, but could be done on a yearly basis if the borough wanted to go that route also.

Natalie Williams expressed concern about accurate accounting of calls received by the borough and those responded to. Chief McCoy said that YAUFR would handle the administration work.

A motion to approve Option 2 (Copy Attached) of York Area United Fire & Rescue's proposal was made by Rick Shank and seconded by Tom Kuhn. A roll call vote was called for by Council President Vivian Amspacher to approve Option 2 of YAUFR's proposal.

Tom Kuhn – Yes
Park Cunningham – Yes
Sandra Hinkle – Yes
Vivian Amspacher – Yes
Rick Shank – Yes
Joyce Teare – No

There being no further business meeting adjourned at 7:45 PM.

Respectfully Submitted

Harriet C. Thomas
Secretary

Date: September 9, 2014

Call to Order: North York Borough Council Meeting for September 9, 2014 was called to order at 7:00 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Sandra Hinkle, Vivian Amspacher, Rick Shank, Natalie Williams, and Joyce Teare. Also in attendance was Mayor Jerry Duncan. Park Cunningham and Solicitor John Elliott were not present at this meeting.

Minutes for August 12, 2014 Meeting: Council President Vivian Amspacher called for a motion to approve the August 12, 2014 minutes. A motion to approve the August 12, 2014 minutes was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Secretary/Treasurers Report: Harriet Thomas reported the total expenditures for the month of August were $129,554.23. This figure included payroll and monthly bill expenses. Council President Vivian Amspacher called for a motion to approve the secretary/treasurer report and pay the bills. A motion to approve the report and pay the bills was made by Sandra Hinkle and seconded by Joyce Teare. Motion carried by all.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:03 PM for personnel issues. The council meeting was reconvened at 7:29 PM.

Engineers Report: Rick Shank reported that the 2014 block grant work will not be done until 2015 due to the grant having been received too late to put out bids and still get the work done in 2014. The borough does have a letter of confirmation from the state.

Council President Vivian Amspacher called for a motion to authorize the solicitor to prepare an Ordinance for the Chesapeake Bay Pollution Reduction Plan. A motion to authorize the solicitor to prepare an ordinance for the plan was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Fire Department Report: Chief David Michaels reported that there were 16 calls for the month of August and 105 calls year to date.

He also reported that September 11 will be a busy day; the fire department will be in the parade through the York Fairgrounds; there will be a Revolutions game honoring first responders as well as Mission BBQ restaurant on Rt. 30 will be honoring first responders that day. Also on September 14 there will be a 911 memorial ceremony at Prospect Hill Cemetery.

The last chicken barbeque of the season will be held September 20 at the Manchester Crossings in the vicinity of Rita's. This date coincides with Harley Davidson bike weekend. He said the fire department volunteers put a lot of hours into the chicken barbeque. Natalie Williams asked if they will be using the signs to advertise this event. She was told they will have the event posted on the signs.

Emergency Management: No report this month.

Mayors Report: Mayor Duncan gave August report. See copy of report attached.

Managers Report: Sam Spagnola reported he has obtained a recycling grant for the borough of $416. He has also posted pictures on line of the iron bridge that the borough had previously purchased. Penn Dot will try to help in finding a buyer; since the bridge is listed as an historical bridge some conditions must be met.

Parks & Recreation Report: Rick Shank reported Trick of Treat Night will be Friday night October 31; Saturday, November 1, there will be a judged costume parade starting at the Liberty Fire Company, going down Duke Street to the park where the judging will take place followed by a bon fire. The fire company must have an engine standing by.

Also in October Parks & Rec. will be holding another sub sale.

Unfinished Business: Council President Vivian Amspacher reported there has been no activity on the eminent domain action on Pump Street.

New Business: Rick Shank addressed the street sweeping for the month of September. Due to budget constraints he feels it is necessary to postpone street sweeping until next spring. The streets do not seem to be overly dirty so this should not pose a problem. Mayor Duncan suggested maybe we could have residents clean their block and make a contest out of it with prizes. However this could pose a dumping problem and cause legal issues for the borough. Council President Vivian Amspacher called for a motion to postpone the fall street sweeping. A motion to postpone the sweeping was made by Sandra Hinkle and seconded by Natalie Williams. Motion carried by all.

Council President Vivian Amspacher called for a motion to extend the refuse collection contract with Penn Waste for 2015. A motion to extend the contract was made by Rick Shank and seconded by Tom Kuhn. Motion carried by all.

Public Comment: Marty Hoover asked if we could go to one day a week collection rather than two days. He stated the collectors say that the second day has very little pickup. Rick Shank said we would have to go out for new bids if we wanted to do that; also in some areas of the borough this would not be a good move.

Bill Teare said that there is always garbage strewn on the streets after trash pickup because if the collectors drop something they do not take the time to pick it up. Rick Shank said Penn Waste does try to keep check on this type of a problem and they will make the collectors go back and clean up if necessary.

Rick Shank continued with new business asking Harriet Thomas to give a year to date financial statement. She reported that the budget for 2014 was $976,080.00. Year to date August expenditures were $774,041.26 leaving the remaining budget at $202,038.74. However $86,363.88 for 4th quarter police coverage must be paid as well as $18,750.00 for 4th quarter fire coverage; this leaves a balance of $96,924.86 or $24,231.21 per month for the remainder of the year. The lowest monthly expenditure year to date has been $34,188.27.

Rick Shank started discussion on the fire coverage for the borough. He had given council members information on several options of coverages. The options are: staying with the City of York; going with York Area United Fire and Rescue; or going with strictly North York volunteer fire department with mutual aide as backup. The borough must notify the City of York of its intentions by October 1, 2014.

There were several items pointed out that must be taken into consideration. The present location of Liberty Fire Company is a leased building only and Steve Miller confirmed as of January 2015 there will be only 10 years left on this lease. There is not the option of renewing the present lease or purchasing the building. Even if the borough took $75,000 each of the next 10 years and set aside for a new building it would only be $750,000 which most likely will not buy land and cover the cost of a building.

Marty Hoover asked about assistance from other fire accompanies if the borough went with the volunteers only. Rick Shank said they had already talked to Chief Michaels & Chief McCoy and they would be on board with mutual aide.

Rick Shank said the detailed reports Chief Michaels had given to council will be studied in depth before the special meeting is held to vote on the coverage. The special meeting will be held September 23, 2014 at 7:00 PM and will be advertised in the newspaper.

Steve Miller said they have 12 people that are very active in the fire department and he will do as much as possible to keep the men motivated and moving forward through the process. He would also like to get more volunteers from the borough to actually become part of the fire department. Mayor Duncan said he has had people ask about getting into the fire department. Steve Miller said they can fill out an application at the fire house.

Chris Wilhelm said he is very proud of being part of the volunteer fire department. He said most likely the amount of training time it takes is one deterrent for new volunteers. Natalie Williams asked about meeting state standards if the borough went with the volunteer fire department. She was told the standards would be met. Chief Michaels said Liberty Fire Company is a good fire department.

Joyce Teare reminded everyone present (general public and fire department members) that if they had any questions **tonight** is the night to ask them.

There will be a meeting with York Area United Fire and Rescue Chief Robert McCoy Wednesday September 17, 2014. This is for the fire department and residents of North York. Natalie Williams asked if the borough should offer the same type meeting with the City Fire Department. Since we had already been working with them it was not felt it was necessary.

Dolly Hoover said she hopes the volunteers will keep an open mind going into whatever decision is made and keep moving forward.

Mayor Duncan said no matter which direction the decision goes there will not be a large monetary savings to the borough.

Both Council President and Vice President said this is a very difficult decision to make and they want to make sure everyone and their property is safe at an affordable cost.

There being no further business meeting adjourned at 8:51 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: August 12, 2014

Call to Order: North York Borough Council Meeting for August 12, 2014 was called to order at 7:00 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Council President Vivian Amspacher led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, Natalie Williams, and Joyce Teare. Also in attendance was Mayor Jerry Duncan. Solicitor John Elliott were not present at this meeting.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:03 PM. The council meeting was reconvened at 7:18 PM.

Minutes for July 8, 2014 Meeting: Council President Vivian Amspacher called for a motion to approve the July 8, 2014 minutes. A motion to approve the July 8, 2014 minutes was made by Natalie Williams and seconded by Joyce Teare. Motion carried by all.

Secretary/Treasurers Report: Harriet Thomas reported on the expenditures that are not routine, i.e 3rd quarter Northern York County Regional Police coverage payment as well as higher attorney fees for Ream, Carr, Markey, Woloshin, LLP due to sewer lien work and new ordinances. Council President Vivian Amspacher called for a motion to approve the secretary/treasurer report. A motion to approve the report and pay the bills was made by Park Cunningham and seconded by Sandra Hinkle. Motion carried by all.

Engineers Report: Jeff Spangler asked for adoption of Resolution 2014-5. This resolution would allow North York Borough to join a Regional CBPRP to get their MS4 permit for storm water management. The cost would be $788 per year for 5 years. He stated that is the cheapest way to go. A motion to adopt resolution 2014-5 was made by Rick Shank and seconded by Sandra Hinkle. Motion carried by all.

Jeff asked for motion to approve the invoice from Fitz & Smith for $68,192.26 for street paving and repair. Rick Shank explained the problem with E. Ninth Ave & how the borough repaired private property. In 2002 the section of E. Ninth, between N. Duke and the athletic field, was sold to Mr. Laugerman when he purchased buildings on both sides of the street. However the maps or borough records were never changed to reflect this sale; but the records in the court house do show the street is owned by Mr. Laugerman and not by the borough. This resulted in the borough repairing private property at a cost of $7695.69 which will not be recovered through liquid fuels monies. There will be discussion with Mr. Laugerman to see if we can recover any money for the repair.

Some discussion followed about a few other problems. Deb Smith & Mayor Duncan both stated that a high lip was left at the entrance to the parking lot to the church on Duke St. This will be caught by the snow plow in the winter resulting in damage to the paving. Someone from the borough will check this out. If it is on church property we may have to talk to the church to have the issue resolved. Jeff Spangler said there is a one year warranty to the work that was done by Fitz & Smith if the borough has to have anything done. There were also complaints about the contractor showing up without notification to residents. Ruth Duncan reported that a neighbor had some extra work done by the contractor to have a nice entry into their driveway and wondered how this was arranged. Pat Bows also wondered how you arranged to have extra work done. Rick Shank said that if a resident goes to a contractor that is doing borough work and asked for a price to have private work done, the contractor may be willing to do the extra work at that time, but of course it is at the expense of the resident. Ruth as well as other meeting guests said it would have been nice to have known that ahead of time.

A motion to approve the invoice from Fitz & Smith for $68,192.26 was made by Natalie Williams and seconded by Rick Shank. Motion carried by all.

Jeff reported on the sewer line break on Fifth Ave. They have discovered two breaks in the line near the pavilion in the park. They may be able to reline the pipe but this they will not know until they start the project in the spring of 2015. It may be found they have to replace the line at that point. They can do a temporary repair until next spring at a cost of $1,311.63. Rick Shank said this cost will come out of the sewer fund. A motion to approve the temporary repair was made by Rick Shank and seconded by Park Cunningham. Motion carried by all.

Jeff also reported that the borough did receive the block grant at the end of July. He will put the work out for bid, but it may be too late to get the anything done this year. Vivian Amspacher asked if we would risk losing the grant if we cannot get the work done this year. Jeff said we would not lose the money. This is for sidewalk repair.

Fire Department Report: Chief David Michaels reported that there were 9 calls for the month of July and 89 calls year to date.

He said ISO (Insurance Service Office) will be coming to inspect the fire department. They check anything from equipment to response time. A questionnaire must also be returned to them. At present we are classification 5, he would expect a lower classification this time. He explained the lower the number the better the classification. Pat Bows asked how they arrive at the rating. Chief Michaels said the classification is based on the findings from the inspection.

The next chicken barbeque will be held September 20 at the Manchester Crossings in the vicinity of Rita's. This date coincides with Harley Davidson bike weekend. He said the fire department volunteers put a lot of hours into the chicken barbeque as well as other events and classes for the department. Even with a low number of fire calls there is a lot of work done. He also said they can use more volunteers.

Chief Michaels said the York Firefighters Convention is this weekend.

He also asked for approval to take fire department equipment to the York Fairgrounds September 11 to participate in the parade that takes place through the Fairgrounds. A motion to allow fire department equipment to be used in the parade was made by Rick Shank and seconded by Natalie Williams. Motion carried by all.

Mayor Duncan asked if Liberty Fire department is independent of the city, or is it the same set-up as with YAUFR where they have been absorbed into York City Fire Department and no longer own their own equipment. He was informed that it is independent and still owns its equipment. Rick Shank said Mt. Wolf volunteer fire department is in negotiations with YAUFR now and they will maintain their independence and own their equipment even after going with YAUFR.

Chief Michaels said Liberty has 16 firefighters with 7 of them having a 50% or higher response time to calls. He said that is an excellent record. Pat Bows said he is very confident with York City Fire department responding to fire calls as well.

Solicitors Report: Council President Vivian Amspacher read a statement prepared for council by Stock & Leader to update the general public on the law suits against the borough. See copy attached.

Ted Branin said the borough budgeted $60,000 for the municipal solicitor fees and questioned having a second law firm represent the borough. He was informed there was a conflict of interest. He questioned how much money was spent on the second law firm. Rick Shank said he would get the answer by the next meeting.

Council President Vivian Amspacher called for a motion to approve Ordinances 2014-5 & 2014-6. Natalie Williams called for a roll call vote on each ordinance.

A roll call vote was called for by Council President Vivian Amspacher to approve Ordinance 2014-6 – Ordinance of North York Borough Declaring Its Intent to Acquire Property by Eminent Domain at 219A & 219B Pump Street.

Tom Kuhn – Yes
Park Cunningham – Yes
Sandra Hinkle – Yes
Vivian Amspacher - Yes
Rick Shank – Yes
Natalie Williams – Yes
Joyce Teare – Yes

She also called for a roll call vote to approve Ordinance 2014-5 – Ordinance of North York Borough Amending Chapter 15 Section 105 to Include East Eighth Avenue as a Snow Emergency Route

Tom Kuhn – Yes
Park Cunningham - Yes
Sandra Hinkle – Yes
Vivian Amspacher - Yes
Rick Shank – Yes
Natalie Williams – Yes
Joyce Teare – Yes

Rick Shank said council will be addressing the addition of a building on W. Eleventh Ave by the Speed Shop.

Mayors Report: Mayor Duncan gave July report. See copy of report attached.

Parks & Recreation Report: Rick Shank reported National Night Out at the park was a success with 300 + people in attendance.

There has been some vandalism taking place at the park. Steve Miller addressed one issue with sand being thrown into the girls' restroom. An issue with skid marks being made on the basketball court has not been addressed as of this date.

Rick also said there has been a wiffle ball team formed & they play every Sunday evening at the park.

Public Comment: Pat Bows thanked council for addressing the issue of water running down the street and onto his property.

He also asked how to get cars towed that have been parked on the street for long periods of time with flat tires or parked on private property with weeds going around it that are higher than the car. Vivian Amspacher and Rick Shank both stated that these problems are being looked into. There is a process that must be followed and it takes time to get some issues resolved.

Rick Shank reported that codes enforcement is in contact with the church at the corner of E. Sixth Ave & N. Duke St. The church wanted to remove the windows on the side of the church, but if they do anything to that wall it will collapse. So the windows must stay.

New Business: Council President Vivian Amspacher called for a motion to approve advertising an opening for a part time maintenance person. A motion to advertise a part time opening was made by Natalie Williams and seconded by Joyce Teare. Motion carried by all.

Rick Shank said The York Water Company has contacted the borough about purchasing the borough's sewer system. If York Water Company purchased the sewer system, that would relieve the borough of all maintenance and billing expenses of the system. The downside might be a hike in sewer rates. A motion to approve scheduling a meeting with The York Water Company to discuss this matter was made by Natalie Williams and seconded by Rick Shank. Motion carried by all.

Council President Vivian Amspacher asked for a motion to approve the third quarter allotment of $18,750 to the York City Fire Department. A motion to approve the payment of the third quarter allotment was made by Rick Shank and seconded by Sandra Hinkle. Motion carried by all.

Rick Shank discussed the 2015 fire department contract for the borough. He stated that the lease on the present fire house is up in 9 years and the contingency fund of $250,000 for a new fire house is gone. Nobody has any knowledge of where that money went. He also said that $75,000 to York City Fire Department is very stressful on the budget since we only have $135,000 in the entire fire department budget. His suggestion is that the borough enter into negotiations with: York City Fire Department, YAUFR, and our own volunteer fire department. All offers would be reviewed to see which one would be the most viable. This would have to be voted on at the September meeting since this all has to be done before October 1, 2014 as that is the cutoff date for notifying the city of our intent per the contract with them. Natalie Williams was concerned about having to make that type of decision without studying it in detail. Rick said they would have the information a week before the next meeting so they can make an informed decision. Rick Shank made a motion to negotiate with these three fire departments, the motion was seconded by Park Cunningham. Motion carried by all.

Rick Shank said the financial committee wanted to make changes to the savings and checking accounts for the borough. He asked Sonya Grim to explain what the financial committee wants to do and why they wanted to do it. She explained that the borough had money in Pigit which at one time had a higher interest rate than most banks. That interest is now down to .03%. If we close the Pigit accounts and move the money to Metro Bank where we also have accounts, and the interest rate is .15% we could realize approximately a $300 benefit along with another $1200 in savings to the borough due to the bank waiving lock box fees. Mayor Duncan asked why Metro Bank since he understood Metro is being acquired by Sandtander Bank. She said nothing was mentioned about the acquisition, but the contract would still have to be honored. She also said it is difficult for municipalities to deal with banks since the banks must collateralize municipal funds and in essence do not want to handle municipal accounts. A motion to close the Pigit accounts and move the money to an interest bearing account with Metro Bank was made by Sandra Hinkle and seconded Park Cunningham. Motion carried by all.

Park Cunningham said he would not be present at the September meeting due to working at the York Fairground.

Rick Shank said that since the career firefighters were dissolved in 2012, firefighter Byron Good still has to reach a final settlement with the borough. He asked the personnel committee to meet and devise a plan for final settlement with Byron Good. He called for a motion to negotiate a final settlement. A motion to negotiate a final settlement with Byron Good was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Final settlement will be approved at a special meeting or at the September meeting.

There being no further business meeting adjourned at 8:33 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: July 8, 2014

Call to Order: North York Borough Council Meeting for July 8, 2014 was called to order at 7:03 PM by Council Vice President Rick Shank.

Pledge of Allegiance: Vice President Rick Shank led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Rick Shank, Natalie Williams, and Joyce Teare. Also in attendance was Mayor Jerry Duncan. Council President Vivian Amspacher and Solicitor John Elliott were not present at this meeting.

Executive Session: Executive session was called by Council Vice President Rick Shank at 7:05 PM. The council meeting was reconvened at 7:21 PM.

Minutes for June 10, 2014 Meeting: Council Vice President Rick Shank called for a motion to approve the June 10 2014 minutes. A motion to approve the June 10, 2014 minutes was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Secretary/Treasurers Report: Harriet Thomas reported on the expenditures that are not routine, i.e Glick Fire Equipment which was for fire apparatus repair; Milt's Repair Service which was for the signal light at North George St. & 7th Avenue, (this expenditure will be paid from liquid fuels monies and not from the general fund); as well as Ross Industries which was for street sweeping. Council Vice President Rick Shank called for a motion to approve the treasurer's report and pay the bills. A motion to approve the report and pay the bills was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Engineers Report: Council Vice President Rick Shank gave a follow up report on the sewer line inspection project. He reported that they will be cleaning sewer lines in areas clogged with tree roots and then applying Root X to retard the regrowth of roots.

Fire Department Report: Chief David Michaels reported that there were 11 calls for the month of June and 80 calls year to date. The next chicken barbeque will be held July 12th at the Manchester Crossings in the vicinity of Rita's. Natalie Williams asked if they could put the information on face book as another means of advertisement.

Chief Michaels said the Can Am Fire Games will be coming to York July 13 through July 20th. He asked for our fire department to be able to help at this event. Council Vice President Rick Shank asked for a motion to approve allowing our fire department to provide support for this event. A motion to allow our fire department to help was made by Natalie Williams and seconded by Tom Kuhn. Motion carried by all.

Emergency Management Report: There was nothing to report this month.

Managers Report: Samuel Spagnola reported the majority of his time at this point is spent with sewer payments and sewer payment plans and changing from past employees' names to the proper new employees' names.

Solicitors Report: Council Vice President Rick Shank asked for a motion to approve advertising Ordinance No. 2014-5 for adoption. This ordinance amends Chapter 15 Section 105 to include East Eight Avenue as a snow emergency route. A motion to approve advertising Ordinance 2014-5 was made by Sandra Hinkle and seconded by Joyce Teare. Vice President Rick Shank called for a roll call vote:

Tom Kuhn – Yes
Park Cunningham – Yes
Sandra Hinkle – Yes
Rick Shank – Yes
Natalie Williams – Yes
Joyce Teare – Yes
Vivian Amspacher was absent from this meeting

He also asked for a motion to approve advertising Ordinance 2014-6. This ordinance is a declaration of intent to acquire property by eminent domain at 219 A&B Pump Street. A motion to approve advertising Ordinance 2014-6 was made by Sandra Hinkle and seconded by Tom Kuhn. Council Vice President Rick Shank called for a roll call vote:
Tom Kuhn – Yes
Park Cunningham - Yes
Sandra Hinkle – Yes
Rick Shank – Yes
Natalie Williams – Yes
Joyce Teare – Yes
Vivian Amspacher was absent from this meeting

Mayors Report: Mayor Duncan gave June report. Tuesday, June 17th he attended NYCRPD Commission meeting. He discovered at this meeting that painting curbs yellow does not prohibit parking in these areas. The distance between corner of streets and the parked car is what determines the parking violation. It is also up to the borough to request police to ticket cars or not for parking to close to intersections. Chief Bentzel gives his officers latitude in ticketing for parking in North York because of the limited amount of street parking. Mayor Duncan was told he could make a decision on how to handle the situation. If a decision is made to ticket for parking too close to the intersection, all intersections will be impacted. Rick Shank said they are getting ready to repaint the curbing in the borough.

The mayor also reported police calls are down for the month.

He also said NYCRPD invited North York Borough to attend their National Night Out on August 5th held in Dover. North York Borough already does something in the borough and Natalie Williams felt that since this is a night to get to know your neighbor it would be counterproductive to attend the event in a different area. The mayor said the police department has high praise for Deb Smith and her efforts in the borough and the mayor himself likes what she is doing also.

Deb asked to have North Duke St. blocked from Meade Ave to 6th Ave for the event this year. She was told that would be taken care of.

Rick Shank said he would also like to get something going at the park to celebrate this event.

Parks & Recreation Report: Rick Shank reported the 4th of July celebration was successful. The money and bills will be tallied next week and then he will have an accurate accounting of monies made.

Rick said the next event at the park will be a bon-fire.

Mayor Duncan reported that 15 of the businesses he contacted about a New Years Eve celebration agreed to participate and support the event. Rick invited the mayor to the next parks and recreation meeting to discuss this event. The question that is being asked is: what does North York Borough drop? Rick suggested maybe we drop the mayor from the fire truck. This will be discussed at future meetings.

Public Comment: There were no public comments.

Unfinished Business: Council Vice President Rick Shank reported the paper work is being processed to transfer the fire trucks to Charlie's Repair.

New Business: Council Vice President Rick Shank called for a motion to approve membership into White Rose Ambulance Club for North York Borough employees at the cost of $150. This covers one to twenty five employees. A motion to approve paying North York Borough's membership to White Rose Ambulance was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Council Vice President Rick Shank reported that North York Borough no longer participates in PSAB (Municipal Retirement Trust) for the firefighters.

Council Vice President Rick Shank asked for a motion to approve the third quarter allotment of $5000 to Liberty Fire Company after they submit the proper paper work. A motion to pay the third quarter allotment of $5000 to Liberty Fire Company was made by Sandra Hinkle and seconded by Park Cunningham. Council Vice President Rick Shank called for a roll call vote:
Tom Kuhn – Yes
Park Cunningham – Yes
Sandra Hinkle - Yes
Rick Shank – Yes
Natalie Williams – Yes
Joyce Teare – Yes
Vivian Amspacher was absent from this meeting

Council Vice President Rick Shank asked for a motion to approve paying the third quarter allotment to NYCRPD of $86,363.88 for police protection. Rick Shank pointed out that this is the first time in a long time that North York has been able to pay their allotments on time and are up to date on all payments. A motion to pay the third quarter allotment to NYCRPD was made by Sandra Hinkle and seconded by Park Cunningham. Council Vice President Rick Shank called for a roll call vote:
Tom Kuhn – Yes
Park Cunningham – Yes
Sandra Hinkle – Yes
Rick Shank – Yes
Natalie Williams – Yes
Joyce Teare – Yes
Vivian Amspacher was absent from this meeting

Rick Shank said the financial committee will meet next week to start working on the 2015 budget. He wants to have a 2015 budget by the end of November. He is satisfied with where the borough is financially at this point in 2014. The financial committee is made up of Rick Shank, Natalie Williams, Harriet Thomas and Sonya Grim.

Rick Shank also stated that the improvements made at the park have been financially supported by social clubs in the area such as: The Rooster Club, the Vigilant Club, and the Democratic Club.

There being no further business Council Vice President called for a motion to adjourn the meeting. A motion to adjourn was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Meeting adjourned at 7:55 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: June 10, 2014

Call to Order: North York Borough Council Meeting for June 10, 2014 was called to order at 7:02 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, Natalie Williams, and Joyce Teare. Also in attendance was Mayor Jerry Duncan. Solicitor John Elliott was not present at this meeting.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:03 PM. Session was called due to personnel issues. The council meeting was reconvened at 7:30 PM.

Council President Vivian Amspacher called for a motion to approve the hiring of a part time borough manager in the person of Samuel Spagnola. A motion to hire Samuel Spagnola as part time borough manager was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Minutes for May 13, 2014 Meeting: Council President Vivian Amspacher called for a motion to approve the May 13, 2014 minutes. Weston Teare stated a correction to the May minutes should be made to reflect that Lucas Teare gave the Emergency Management Report and not Weston Teare. A motion to approve the minutes with the name correction was made by Natalie Williams and seconded by Park Cunningham. Motion carried by all.

Secretary/Treasurers Report: Council President Vivian Amspacher called for a motion to approve the treasurer's report on payroll expenses and bills to be paid. A motion to approve the report and pay the bills was made by Rick Shank and seconded by Joyce Teare. Motion carried by all.

Engineers Report: Jeff Spangler gave a presentation on the borough's storm water management program. A copy of the presentation is attached to these minutes. He pointed out that there are new figures associated with the Pa Water Quality and Storm Water Impacts. One being the percentage of assessed waters degraded has gone from 18.1% to 19%. Also Urban runoff #3 source of impairment miles of rivers and streams has gone from 1187 miles to 2600 miles and the percentage of all impaired river and stream miles has gone from 14.5% to 16.5%.

Mayor Jerry Duncan asked about a tax that is used in Maryland which is called a rain tax and how close Pennsylvania was to enacting this tax. Jeff said that tax was already a possibility. He explained the tax is assessed according to the amount of green (grassy areas) available. Grassy areas do not have the runoff of asphalt and concrete areas therefore the tax on those areas is less.

Jeff asked for approval to enter into and have signed a Memorandum of Understanding (MOU) with Watershed Alliance of York (WAY). A motion to enter into and sign a MOU with WAY was made by Natalie Williams and seconded by Rick Shank. Motion carried by all. MOU was signed at this meeting.

Jeff asked for approval to enter into and have signed a Memorandum of Understanding (MOU) with York County Conservation District. A motion to enter into and sign a MOU with York County Conservation District was made by Rick Shank and seconded by Sandra Hinkle. Motion carried by all. MOU was signed at this meeting.

Jeff asked for approval of a change order to add Howard Ave to the street repair projects at a cost of $4850. Paving will be done after the other streets are paved. Council President Vivian Amspacher called for a motion to

approve the change order at a cost of $4850. A motion to approve the change order was made by Rick Shank and seconded by Natalie Williams. Motion carried by all.

Fire Department Report: Chief David Michaels reported that there were 11 calls for the month and 69 calls year to date. The chicken barbeque held June 7th was sold out as was the May one. The next one will be held July 12th.

Chief Michaels said the Trans Am Fire Games will be coming to York July 13 through July 20th.

The department will also be helping at the stadium fireworks event July 4th .

The Firefighters Association Convention will be held in West York this year. He asked for approval to use some of North York Boroughs equipment in the parade. The parade is August 16th. A motion to approve the use of North York Borough's equipment was made by Rich Shank and seconded by Park Cunningham. Motion carried by all.

Vivian Amspacher stated that council was very appreciative of the volunteer fire department and thanked them for their response to calls; some of them responding a large percentage of the time.

Emergency Management Report: There was nothing to report this month.

Solicitors Report: Rich Shank reported that some people have signed agreements to pay past due sewer bills to resolve the liens that have been placed against their property.

He also reported that an offer was made to the owner of the property at 219 A&B Pump Street. The owner rejected the borough's offer. He asked for a motion to continue to move forward on acquiring this property through eminent domain. A motion to move forward on acquiring the property through eminent domain was made by Sandra Hinkle and seconded by Tom Kuhn. Motion carried by all.

The borough is also pursuing reimbursement for cleaning and hauling debris from the property at 723 North George St.

Mayors Report: Mayor Duncan gave May report. Saturday, May 10th he attended a memorial service for Ken Staab. Tuesday, May 20th he attended NYCRPD Commission meeting.

He reported police calls are down slightly.

He also reported on an incident involving the manager for the City Side Apartment complex and a neighbor that has been escalating and has developed into a police call. No citations have issued to this point. The owner of the apartment complex stated that the true issue is a fence that has not been erected around the dumpster for the complex. This fence will be installed within the next week or two.

Rick Shank asked if a meeting could be set-up between police, mayor, council and people involved. Mayor Duncan agreed this should be done. Rick Shank said the fence needs to be installed.

Parks & Recreation Report: Rick Shank reported the Bookmobile will be using our parking lot July 8 through July 31st to allow children to check out books. This will be every Tuesday from 10:30 to 11:00 AM. This is done through Central School District and since North York has the largest concentration of children in the district they feel a location in the borough will be a benefit to the children.

There are 2 tether ball courts and two four square courts being installed at the park as well as a volley ball court.

There is a sandwich sale going on for the benefit of parks and recreation. See any one on the committee to order a sandwich. Orders are due by June 18. Delivery day is June 26.

There will be a 4th of July event held at the park starting 5 PM on the fourth with entertainment, games, and watching the fireworks at the stadium.

The shed next to the parking area at the park will be converted into a food stand.

Mayor Duncan asked if a decision was made about a New Year's Eve Party. Rick Shank said that they are defiantly going to have something, but no details have been decided at this point. It will be discussed at the next meeting.

Public Comment: Bruce Wilt of 1123 North George Street; contact number 908-377-2709; stated he is the owner of City Side Apartments and ATC Rentals. He questioned our Ordinance 2014-2 which increases minimum floor area in dwelling units. He wanted to know if the borough was trying to discourage development in the borough. He was told we did not want to discourage development in the area, but there were concerns about population density. Mayor Duncan said parking was becoming a serious issue with all the new apartments. Even though the complexes have sufficient parking the residents cannot be forced to use it, and are often using on street parking which is already scarce. It was pointed out that the alley next to City Side was a real issue due to people, most likely from the complex, parking too close to the intersection with 7th Ave. This causes a visibility problem. Council stated this issue will be addressed in the near future.

Unfinished Business: There was only one bid received for the two service trucks owned by the borough. Rick Shank opened the single bid from Charlies Repair Garage. The bid on the International truck was $3,000 and the bid on the GMC truck was $7,000. Council President Vivian Amspacher called for a motion to accept Charlies Repair Garage bid for a total of $10,000 for both trucks. A motion to accept the bid was made by Tom Kuhn and seconded by Joyce Teare. Motion carried by all.

New Business: Rick Shank called for a motion to approve a contract with Milt's Repair Services to repair and maintain the traffic signal at 7th Ave and North George St. He explained that in the process of replacing the bulbs in the lights it was discovered that the pedestrian lights were not functioning due to damaged wiring and that the whole signal system was in need of repair. There is no upfront cost to the contract. When work is being done the cost is $50.00 per hour M-F; $75.00 per hour any other hours; plus $30.00 for the bucket truck. It is a one year contract with a 60 day notification clause for either party to cancel the contract. A motion to contract with Milt's Repair Service for traffic light maintenance and repair was made by Sandra Hinkle and seconded by Tom Kuhn. Motion carried by all.

Council President Vivian Amspacher called for a motion to approve new wording on the top of all sewer invoices. The wording will now have a clause stating that "a lien may be filed on accounts more than 180 days past due". A motion to approve the 180 past due statement was made by Sandra Hinkle and seconded by Tom Kuhn. Motion carried by all.

Rick Shank called for a motion to approve Resolution 2014-3. This resolution amends the fee schedule to include all municipal lien fees. Fees such as all court costs and an attorney fee commission of 5% of the amount of the outstanding user fee or other municipal debt owed will have to be paid by the delinquent owner. A motion to approve Resolution 2014-3 was made by Natalie Williams and seconded by Tom Kuhn. Motion carried by all.

Mayor Duncan asked when the 180 day notification would start. He was advised by Council President Vivian Amspacher that it will start with the new bills.

Rick Shank advised that any property owner with outstanding refuse bills owed to North York Borough will also be getting liens placed against them.

Tom Kuhn asked about getting 8th Ave split into two turn lanes at the intersection with North George St. He felt it would help with the traffic flow. He was advised that it would have to go to The York County Planning Commission for a study. This is a cost of $500. A motion to have the study done was made by Tom Kuhn. There was no second; the motion did not carry.

Council President Vivian Amspacher asked about making Dewey St. a right turn only at the intersection with North George St. This would also have to go to The York County Planning Commission for a study and at a cost of $500. A motion to have the study done was made by Council President Vivian Amspacher. There was no second; motion did not carry.

Rick Shank took a moment to thank everybody for their cooperation during the street sweeping.

He also had a letter and pictures from a lady who had scraped her leg on a protruding bolt on a bench at the park. He along with Vivian Amspacher took care of the problem as soon as receiving the letter.

He also stated that the borough had gotten a thank you letter from the Rail Trail for our $500 donation.

There being no further business Council President Vivian Amspacher called for a motion to adjourn the meeting. A motion to adjourn was made by Sandra Hinkle. Meeting was adjourned at 8:48 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Date: May 13, 2014

Call to Order: North York Borough Council Meeting for May 13, 2014 was called to order at 7:00 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Mayor Jerry Duncan led council and guests in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Tom Kuhn, Park Cunningham, Vivian Amspacher, Rick Shank, and Joyce Teare. Sandra Hinkle and Natalie Williams were absent. Also in attendance were Mayor Jerry Duncan and Solicitor John Elliott.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:05 PM. Session was called due to personnel issues. The council meeting was reconvened at 7:36 PM.

Engineers Report: Jeff Spangler gave the report stating that they had received three bids for the 2014 street work in the borough. The lowest bid was submitted by Fitz & Smith at $78,222.25. He said this bid did not include Howard Ave between Laurel St. and 7th Ave. That will be handled at a later date. He asked for a motion to award the contract to Fitz & Smith contingent on them having the proper bonding and insurance. A motion to award the contract to Fitz & Smith was made by Rick Shank and seconded by Joyce Teare. Motion carried by all.

Jeff said he had two block grant applications for 2015 – 2017 ready to be submitted to York County Planning Commission. One is for curb and sidewalk repair/replacement in the area of 5th Ave and North Queen St. This grant is for $100,000. The second one is for sewer pipe lining in the area of North Duke and Laurel Streets. This grant is also for $100,000. He stated these are only applications and there is no guarantee of getting all or any of this money. Rick Shank asked if we would be locked in to anything if we submitted these applications. Jeff said no; Vivian Amspacher asked what North York Borough's obligation would be if we got the grants, Jeff said it would be $15,000. Jeff asked for a motion to adopt Resolution 2014-4 which would allow the borough to apply for the grants and sign the applications. A motion to adopt Resolution 2014-4 and sign grant application was made by Park Cunningham and seconded by Tom Kuhn. Motion carried by all. Application was signed by all required parties.

Jeff reported on addressing the sewer line issues in the borough. He said Manchester Twp. has inspected some of our lines in the past and he would like to get them to do some new inspections. This would include use of a camera, cleaning, and root removal. Possibly use of foaming as a more permanent root control. He said the camera will make a record of findings and would help in the future. The cost is $25,000. Vivian Amspacher said that is the maximum amount to be spent. He asked for a motion to have Manchester Twp. perform this work. A motion to have Manchester Twp. use camera recording, clean lines and remove roots was made by Park Cunningham and seconded by Tom Kuhn. Motion carried by all.

Jeff said we needed to sign the storm water system permit (MS4). This is part of the Chesapeake Bay Initiative. Vivian Amspacher called for a motion to sign the permit. A motion to sign MS4 was made by Rick Shank and seconded by Tom Kuhn. Motion carried by all.

Minutes for April 15, 2014 Meeting: Council President Vivian Amspacher called for a motion to approve the April 15, 2014 minutes. A motion to approve the minutes was made by Park Cunningham and seconded by Rick Shank. Motion carried by all.

Secretary/Treasurers Report: The Monthly Expense Report was given by Harriet Thomas. She pointed out the only large expenditure was for police coverage. She also pointed out that a police coverage expenditure showed on both March and April's expenditures. This was due to the borough paying the first quarter late and the second quarter on time. The borough is now current on the police coverage expenditures. She also stated the payroll report that was handed out was a year to date report; not just the month of April. Council President Vivian Amspacher called for a motion to approve the treasurer's report and pay the bills. A motion to approve the report and pay the bills was made by Park Cunningham and seconded by Tom Kuhn. Motion carried by all.

Fire Department Report: Steve Miller gave the April report. There were 18 calls for the month of April and 58 calls year to date. He also stated that the chicken barbeque held May 3rd was sold out and the next one will be held June 7th. Vivian Amspacher stated that council was very appreciative of the volunteer fire department and thanked them for their response to calls; some of them responding a large percentage of the time.

Emergency Management Report: Weston Teare reported that he had attended an Emergency Management Meeting that covered different types of emergencies responders may encounter and how responders can handle the situation.

Solicitors Report: John Elliott reported on Ordinance 2014-2 to provide that certain use types be allowable by conditional use. This means approval would come from council and not the planning commission. This ordinance also increases the minimum habitable floor area of dwelling units from 500 square feet to 1000 square feet.

Public Comment: Carl Linquist asked if the York County Planning Commission had been approached in regard to the size increase in habitable floor area. He thought they may have some better insight into the effects of this type of an increase, since they deal with these types of issues on a larger scale then the borough does. The solicitor said they had given them a copy of the changes but had not heard anything back from them at this time. Carl said he did not have any personal preference, but he was concerned that in the future it could discourage a contractor from taking a blighted commercial building and making it into apartments because the floor space would not make it economically feasible. The solicitor said the borough engineer had looked at the change and did not feel it would have a negative impact on the borough. Since anything coming back from the York County Planning Commission would only be a recommendation it was decided to vote on Ordinance 2014-2. Karen Wagman asked when the Ordinance had been advertised. She was advised it was in the paper Saturday, May 3, 2014. Council President Vivian Amspacher called for a motion to adopt the ordinance. A motion to adopt Ordinance 2014-2 was made by Rick Shank and seconded by Joyce Teare. Motion carried by all.

Solicitor John Elliott presented Ordinance 2014-3. This ordinance provides that property owners have the responsibility of removing trees in designated sewer or other public utility right of way or within ten

feet of a sewer line. Mayor Duncan asked when and how the property owner will know a tree must be removed. The solicitor said a letter would be sent to any affected property owner/owners giving them a time frame to comply.

There was no public comment on this ordinance.

Council President Vivian Amspacher called for a motion to adopt the ordinance. A motion was made to adopt Ordinance 2014-3 by Tom Kuhn and seconded Park Cunningham. Motion carried by all.

Solicitor John Elliott presented Ordinance 2014-4. This ordinance amends Chapter 1 of the North York Borough Code of Ordinances and revises the duties of the borough manager.

There was no public comment on this ordinance.

Council President Vivian Amspacher called for a motion to move forward on this ordinance. A motion to move forward on Ordinance 2014-4 was made by Rick Shank and seconded by Park Cunningham. Motion carried by all.

Solicitor John Elliott presented Resolution 2014-3. This resolution is a general policy statement to allow residents to enter into an agreement/payment plan for paying off delinquent sewer bills. The solicitor said legally no resolution is needed, but Rick Shank said the borough wanted something in writing to make sure every delinquent account holder was handled in the same manner.

Council President Vivian Amspacher called for a motion to pass this resolution. A motion to pass resolution 2014-3 was made by Rick Shank and seconded by Park Cunningham. Motion carried by all.

Solicitor John Elliott explained that a garage that had previously been owned by the borough and used as the sewer pump station had been sold; the borough is now in negotiations to repurchase this building. He asked for a motion to approve sending a letter to the present owner of the garage making an offer at the current appraised value. A motion to approve sending a letter of offer was made by Rick Shank and seconded by Tom Kuhn. Motion carried by all.

Mayors Report: Mayor Duncan gave both March and April's reports. At the March meeting with NYCPD the 2014 budget was discussed and North York Borough's contribution will be reduced slightly due to Dover Borough and Dover Township each purchasing a half block of time. Also North York Borough is slightly under the suggested hours of service, but we cannot increase our hours without other municipalities increasing theirs as well. He also met with police and residents in the 600 block North George Street about questionable activity in that area. This meeting resulted in a search of 633 North George St. where police found a gun and miscellaneous drugs. Arrests are pending from this search.

In the April report Mayor Duncan requested NYCPD to look for unleashed dogs in the borough and issue citations. The Mayor also advised the department that street sweeping will only be done twice a year and not to ticket cars until dates for sweeping are set.

The Mayor also said there will be more visibility of police since they have now gone to 12 hour shifts.

Parks & Recreation Report: Rick Shank reported that there was a disappointing turnout for the May 4th concert event at the park. The next event will be July 4th . There will be food, a DJ and the fireworks at Memorial Park are readily seen from Kauffman Park.

They have replaced the basketball nets, there are 2 tether balls installed and a volley ball court will be installed hopefully before July 4th. The next meeting is May 21st at 7 PM.

Mayor Duncan asked about the New Year's Eve Event that had been discussed. Possibly having refreshments at different locations in the borough, etc. Rick Shank said they would like to do something for New Year's Eve but not sure what at this point. No plausible suggestions for something to drop were made.

Meg Clegg asked about the First Night Out that had been talked about a couple months ago. Rich Shank said they still want to do something for that also.

New Business: Rick Shank stated that street sweeping will be done twice a year. Cones will be set up to mark the areas to be swept and any cars parked there will be ticketed. Ross Industries will be doing the sweeping. The Mayor asked about the street sweeping signs that are posted. He was told the signs have been removed, he said there are still some on Duke Street. Vivian Amspacher explained they are ones that will have to be cut down, because the sign could not be removed from the post. Karen Wagman said they had to have signs posted, but Rick Shank said that is not fact.

Council President Vivian Amspacher called for a motion to approve a $500 donation to the rail trail. A motion to approve a $500 donation to the rail trail was made by Park Cunningham and seconded by Tom Kuhn. Motion carried by all.

Rick Shank called for a motion to establish a $200 petty cash fund. This is to cover postage or anything that is $25 or less. A motion to establish a $200 petty cash fund was made by Park Cunningham and seconded by Tom Kuhn. Motion carried by all.

Council President Vivian Amspacher announced personnel changes to some of the committees.

Sanitation Committee – added Tom Kuhn

York County Planning Committee – replaced Ken Staab with Jerry Duncan

Personnel Committee – replaced Sandra Hinkle with Tom Kuhn

Building and Grounds – added Natalie Williams

Rick Shank asked council to think about the possibility of reducing council members from 7 to 5 members. He stated that with the size of North York Borough we really could have a smaller council and still handle all borough business. Ann Rohrbaugh asked how many members are legally required. She was told you can go down to 3 members.

Council President Vivian Amspacher called for a motion to adjourn the meeting. A motion to adjourn was made by Park Cunningham and seconded by Rick Shank. Motion carried by all. Meeting was adjourned at 8:40 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Council of North York Borough
350 East Sixth Ave
York PA 17404-2544

Agenda: **April ~~19~~ 15, 2014**

Call to order:

Pledge to the Flag:

Roll Call of Council:

Executive Session:

Approval of March 11, 2014 Meeting minutes:

Treasurers Report: Approval to pay Bills:

Engineers Report:

2015-2017 block grant application is being worked on and needs to be submitted by June 6th 2014.

Street Projects for summer of 2014

Sanitary Sewer construction

Fire Chief's Report:

Emergency Management:

Solicitors Report:

Borough Council & Mayor Salary (1750.00) no ordinance to support current amount? Need to make a motion to adhere to the salaries for Mayor and Council as noted in Ordinance 12/21/2000. **Motion needed**

Sign contract between County of York and North York Borough for the 2014 Community Development Block Grant. **Motion to sign needed**

Ordinance 2014-2 Amending Chapter 27 of the Code of Ordinances to provide that certain use types be allowable by conditional use and increasing the minimum habitable floor area of dwelling units. **Motion needed**

Date: April 15, 2014

Call to Order: North York Borough Council Meeting for April 15, 2014 was called to order at 7:00 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Council President Vivian Amspacher led council and guest in the pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Thomas Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, Natalie Williams, and Joyce Teare. Mayor Duncan was late to arrive at the meeting due to a conflict in obligatory North York Borough meetings.

Engineers Report: Mark Clark reminded council that James R. Holley & Associates is working on the 2015-2017 block grant application; therefore the borough must let Jeff Spangler know what their needs are. This application needs to be submitted by June 6th 2014.

Mark Clark presented an estimate of street repair costs for 2014. Rick Shank asked if the estimate included the huge divot in the roadway at Sixth Ave & Court Alley, Mark said it did & they would repair about 5 feet into Court Alley. The estimates are as follows: E. Ninth & Howard Ave. estimated at $41,080; Schley Alley (2 areas) estimated at $11,853; Sharp Way & Sampson Way estimated at $33,675; Fifth Ave estimated at $5156 (however $2210) of this cost should come out of sewer funds as the issue is due to previous sewer repair work; Court Alley (2 areas) $1200; Sixth Ave. (3 areas) $3775; & Seventh Ave. (2 areas) $2250. This is a total cost of $98,989. Mark presented the issues in the priority he felt they should be addressed; he also gave a detailed hard copy of the report which is attached to these minutes. Natalie Williams asked how much money the borough had in the budget for this work. Rick Shank said there was $156,000 in liquid fuels monies for road work, but the borough could not spend that entire amount on repairs. He is looking at keeping the expenditure for repairs at around $76,000 for this year. Natalie also asked if the bids would have everything broken down into material costs & labor costs, etc., Mark said they would be itemized.

Deb Smith asked how they would handle the resurfacing of Sharp Way; would they resurface up to the resident's garage doors or would there be a void that the resident would have to fill in at their own costs. Mark said they would not resurface to the garage door, but they would not leave a void between the resurfacing and the resident's garage entrance either, it will have a smooth transition.

Gordon Becker asked what they are planning to do about the pothole on 6th Ave at Queen Street. He was told they will have to cold patch that area this year as well as some other areas in the borough. Mark will do a breakdown bid for each street.

Mark also presented a map showing areas of sewer concerns. These are areas where tree roots have clogged sewer lines. He said that North George St. in the area of the Speed Center is a location that needs to be checked into. At one time Manchester Township inspected some sewer lines in the Borough and found this area had a problem but nothing was taken care of at that time, and there are no longer records of what was found. Laurel St. between Queen St. & Howard Ave. is also an area that needs to be cleared & lined very soon. This area is in dire need. Vivian Amspacher asked what the cost to do that area would be; Mark estimated about $1500, but he cannot be sure until they can see how much needs to be done. This would be a 2 manhole run; it would be inspected, cleared of roots and re-inspected. Vivian Amspacher called for a motion to get this area cleared as soon as possible. A motion to get this one area cleared was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Mark will get bids for other areas of the borough to be cleared. Natalie Williams asked if the bids would include the camera check costs. Mark said they would.

Minutes for March 11, 2014 Meeting: Council President Vivian Amspacher asked for a motion to approve the March 11, 2014 minutes. A motion to approve the minutes was made by Sandra Hinkle and seconded by Joyce Teare. Motion carried by all.

Secretary/Treasurers Report: The Monthly Expense Report was given by Harriet Thomas. She explained that there were two large expenditures; one being the payment to Kochenour, Earnest, Smyser & Burg for the audit; the other being the quarterly payment to Northern York County Regional Police for police protection for the borough. The payroll was mostly made up of council's salaries & snow removal. Council President Vivian Amspacher called for a motion to approve the treasurer's report and pay the bills. A motion to approve the report and pay the bills was made by Park Cunningham and seconded by Sandra Hinkle. Motion carried by all.

Fire Department Report: Chief Michaels reported there were 15 calls for the month of March and 40 calls year to date. He said the fundraising events are starting with a chicken barbecue to be held May 3rd at Manchester Crossings. There will be other events throughout the summer. DJ Abbott announced that they are still looking for volunteers for the fire company; there are many ways you can volunteer your time. Rick Shank pointed out that there are several of the volunteer firemen that have a 50% or higher response to fire calls. That is a commendable job on their part.

Council President Vivian Amspacher announced that the White Rose Ambulance Club has mailed the membership information to the residents.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:25 PM for personnel issues. The council meeting was reconvened at 7:50 PM.

Emergency Management: No report available.

Solicitors Report: Rick Shank called for a motion to adhere to the Borough Ordinance dated 12/21/2000 that sets the council & mayors salaries at $1750. A motion to adhere to Ordinance dated 12/21/2000 was made by Natalie Williams and seconded by Park Cunningham. Motion carried by all.

Rick Shank called for a motion to sign the contract between County of York and North York Borough for the 2014 Community Development Block Grant. A motion to sign this contract was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all. The contract was signed at this public meeting.

Vivian Amspacher called for a motion to approve the advertising of Ordinance 2014-2 amending Chapter 27 of the Code of Ordinances to provide that certain use types be allowable by conditional use and increasing the minimum habitable floor area of dwellings units. Weston Teare asked what benefit increasing minimum floor space had. Vivian explained that would keep from overcrowding of dwelling units. A motion to approve advertising Ordinance 2014-2 was made by Sandra Hinkle and seconded by Tom Kuhn. Motion carried by all.

Vivian Amspacher called for a motion to approve drafting Ordinance 2014-3 amending Chapter 25 of Borough Code of Ordinances to provide for the removal of trees within a designated right-of-way area of sewer lines or other public utilities if its roots obstruct or interfere with said utilities. A motion to approve drafting Ordinance 2014-3 was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Vivian Amspacher called for a motion to approve Resolution 2014-01 which would appoint Richard Shank as the Chief Administrative Officer of North York Borough for the Municipal Pension Plan. A motion to approve Resolution 2014-01 was made by Park Cunningham and seconded by Tom Kuhn. Motion carried by all.

Vivian Amspacher called for a motion to approve Resolution 2014-02 which would amend the fee schedule to include sewer lien fees. A motion to approve Resolution 2014-02 was made by Rick Shank and seconded by Sandra Hinkle. Motion carried by all.

Parks and Recreation Report: Rick Shank gave an overview of upcoming events and happenings at the park. The Easter Egg Hunt is April 19; residence must register their children giving ages so the committee knows what prizes to purchase. A new water fountain will be installed; new park sign will be installed as well as signs advertising events. They want to update the basketball court and plant some trees.

Rick Shank called for a motion from council to approve an expenditure of $5,000 to have James R. Holley & Associates draw up a conceptual plan for the park. He explained a conceptual plan is needed for Parks & Recreation to apply for any grants. A motion to approve a $5,000 expenditure for a conceptual plan was made by Tom Kuhn and seconded by Sandra Hinkle. Motion carried by all.

Rick reminded everyone that Parks & Rec meets the 3rd Wednesday of each month at 7 PM; weather permitting they meet at the park; inclement weather they meet at the municipal building.

Public Comment: Bill Jackson thanked council and everyone else involved in resolving the issue on his block. The situation is much better for the present time. Rick Shank said that if the neighbors had not been willing to speak up and step up this could not have happened so fast. Bill also told Rick he will fulfill his promise to volunteer for the parks & recreation committee.

Bill Teare asked about enforcing the speed limits. There is a lot of speeding and running stop signs in some areas. Only option is to call the police and have them watch problem areas.

Carl Linquist thanked council for finally getting door to door recycling in the borough. He also is happy to see the borough now has a website. He commented that it may be a benefit to the borough as well as parks & recreation to have the home page list the upcoming events in the borough as well as what is going on at the park; in that way anyone visiting the site will immediately see what is happening. The office hours and present home page information could be a menu selection item. Rick Shank is going to see about making that change to the site.

New Business: Rick Shank reported on street sweeping for the borough. Due to the Chesapeake Bay cleanup effort, municipalities can no longer just dump the dirt that is swept up. It must now be tested in a lab; put into a dumpster & dumped at Modern Landfill. The borough has been in contact with Ross Industries who does street sweeping. The cost would be $2400 a month to sweep, but the landfill fee would be determined by the lab results, so any and all costs there are unknown plus the lab fees to do the testing; there would be a $135 dumpster delivery fee as well as a $75 per month rental fee for the dumpster. These high costs make it mandatory to sweep only twice a year (once in the spring and once in the fall). Mel Clagg asked about the borough doing the sweeping themselves. Rick said no matter who sweeps, the additional fees will be incurred and everyone must adhere to the mandates by the government. Council will continue to work on a solution to the sweeping issue.

Several residents complained about all the scattered trash on recycle collection day. Mel Clagg and Harriet Thomas both reported having picked up a full bag of trash after the truck dumped the recycle bins. Vivian Amspacher said to call Penn Waste when this happens. Carole Howie

asked if lids could be purchased from Penn Waste for the cans, Vivian say they do not have lids. Vivian said that Lowes may have lids that fit, but she is not sure if the lids can be purchased separately from the cans.

Vivian Amspacher reported they are in negotiations with the current owner of the pump station garage to purchase back the garage to house the new generator. Gordon Becker asked if anyone considered the cost of relocating the controls back into the garage. Steve Miller reported the controls were not removed from the garage originally. Rick Shank said that where the present controls are located is not borough property anyway and the borough could be requested to remove this equipment at any time and they would have to do so. Therefore it is mandatory the borough proceed with the current plan to purchase the garage.

Rick Shank called for a motion to approve the second quarter allocation of $5,000 to Liberty Fire Company. A motion to approve this $5,000 allocation was made by Park Cunningham and seconded by Tom Kuhn. Motion carried by all.

Rick Shank called for a motion to approve a donation of $1,000 to the SPCA. A motion to make a $1,000 donation to the SPCA was made by Sandra Hinkle and seconded by Natalie Williams. Motion carried by all. Bill Jackson said he has a cat coming on his front porch and he is trying to find out what to do with it. Rick Shank said the borough has an animal control person who will come and get the cat, however if a resident can safely catch the animal themselves, they can take it to the SPCA and the SPCA will accept it.

Rick Shank called for a motion to approve a donation of $500 to the Police Museum of York County. This was an agreement made for the creation of the borough website. A motion to donate $500 to the Police Museum of York County was made by Sandra Hinkle and seconded by Tom Kuhn. Motion carried by all.

Rick Shank called for a motion to approve a donation of $500 to Martin Memorial Library. A motion to donate $500 to the library was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Mayors Report: Due to the late arrival of Mayor Duncan, Council President Vivian Amspacher asked if he would hold his report until next month. Mayor Duncan was in agreement with this.

There being no further business Council President Vivian Amspacher called for a motion to adjourn the meeting. A motion to adjourn was made by Sandra Hinkle and seconded by Park Cunningham. Meeting was adjourned at 8:35 PM. However immediately after adjourning, Council President Vivian Amspacher realized there was still an item that had to be addressed and she immediately reconvened the meeting at 8:35 PM calling for everyone to take their seats again. Council still needed to approve making a conditional offer of employment for the

borough manager position. A person has applied for the manager's position; council wants to make an offer based on conditions of employment with a salary around $18,000 which is under the current budgeted amount. Mayor Duncan questioned disclosing the salary amount with the news media present. Vivian Amspacher explained that the $18,000 was not necessarily the salary figure that would be presented to the prospective employee, but she was pointing out the salary, hopefully, will be kept under the budgeted amount. Gordon Becker asked what the budgeted amount was and was told it was $25,500. A motion to present a conditional offer of employment to the applicant was made by Natalie Williams and seconded by Sandra Hinkle. Motion carried by all.

Rick Shank said that the person they offered the job to last month turned the position down.

Council President Vivian Amspacher adjourned the reconvened meeting at 8:44 PM.

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

Council of North York Borough
350 East Sixth Ave
York PA 17404-2544

Agenda: **March 11, 2014**

Call to order:

Pledge to the Flag: Moment of Silence for Mayor Staab

Roll Call of Council:

Interview for Mayor:

Appointment of Mayor & Swearing In:

Executive Session:

Approval of February 11, 2014 Meeting minutes:

Treasurers Report: Approval to pay Bills:

Engineers Report:

Discuss Chesapeake Bay Pollution Plan. Approve which formula we want to choose as a participating municipality. Suggest we use the weighted figure which utilizes a weighted figure based on a municipality's impervious cover, population and length of impaired stream. **Motion is needed.**

2015-2017 block grant application will be worked on and needs to be submitted by June 6th 2014. If any council members have any suggestions please let Vivian or I know so we can pass them on to the engineer.

We will be meeting with Mark Clark to go over the streets to see what if anything we can work on this season. Two items that must be followed up are Howard Ave which had a temporary repair for water to run off and the portion between 9th and 10th Ave, the rebuild of Sharp Way and the settlement of many man holes throughout the borough due to the weather.

Fire Chief's Report:

Emergency Management:

Solicitors Report:

After replacing the Mayor he or she will fill the position until the next general election

at which time he or she must run for the remaining term.

Borough Council & Mayor Salary (1750.00) no ordinance to support current amount.

Discuss Zoning Ordinance changes concerning changing certain uses (Adult Entertainment, Children's home's Strip Malls, and certain residential units) to require conditional use approval by the Council, and increasing the minimum area of dwelling units. If the council wants to continue with proposed change an Ordinance will have to be drafted sent to the County and Borough Planning Committee's for review and comments at least 30 days prior to the hearing for such change. Then at the May the hearing and approved could be done. **Motion is needed**

Recreation Report:

Public Comment:

New Business:

Street Sweeping discussion

Review and approval of Audits for years 2009 through 2012.

Approval to update signal light at 7th & George to LED's at cost of $4,187.79 which should give us a saving of 75% on the operational cost.

There are classes on Keeping York Beautiful (Tom Smith and Gwen Loose) and cover illegal dumping at Penn State Extension. Is there anyone that would like to attend March 26th from 3 to 4 PM and also 7 – 8pm?

Generator for Pump station: Are current Generator is on its last leg and the generator that was purchased several years ago and not put into service, cannot be installed out in the weather. We are talking to the owner of the three car garage next to the pump station. We would like permission to have an appraisal done for that property and see if he is willing to sell the property back to the borough. **Motion needed for appraisal and continued negotiations with the owner of the garage.**

Update Audit Reports for 209 through 2013:

Appointments & Approvals:

Recreation Dates re-approved to Third Wednesday of every month, at 7 PM.

Date: March 11, 2014

Call to Order: North York Borough Council Meeting for March 11, 2014 was called to order at 7 PM by Council President Vivian Amspacher.

Pledge of Allegiance: Council President Vivian Amspacher led council and guests in the pledge of allegiance. A moment of silence was called for in honor the late Mayor Ken Staab.

Roll Call: Roll call was taken by the secretary with the following in attendance: Thomas Kuhn, Park Cunningham, Sandra Hinkle, Vivian Amspacher, Rick Shank, and Joyce Teare. Natalie Williams was absent due to illness.

Mayor: Council President Vivian Amspacher asked that anyone applying for the position of Mayor of North York Borough come forward. The only person to come forward was Jerrold (Jerry) D. Duncan. He was interviewed in public as required by law. He stated that he is a 35 year resident of North York and has a business in the borough in the name of Guitars on George. He feels his business knowledge would help him do the job of mayor. He was asked if he would be able to attend the police meetings as required. He stated he would be able to do so. He understands the he is accountable for police and fire departments as well as being a liaison between council and the public. He tries not to jump to conclusions but instead keep an open mind and assess a situation before making a decision or comment. Council President Vivian Amspacher called for a motion to accept Jerrold D. Duncan as the new mayor of North York Borough. A motion of acceptance was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all. At this point Sonya Grim, Notary Public, swore Jerrold (Jerry) D. Duncan into office as mayor.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:15 PM. Session was called due to personnel issues. The council meeting was reconvened at 7:40 PM.

Minutes for February 11, 2014 Meeting: Council President Vivian Amspacher asked for a motion to approve the February 11, 2014 minutes. A motion to approve the minutes was made by Rick Shank and seconded by Sandra Hinkle. Motion carried by all.

Secretary/Treasurer Report: The Monthly Expense report was given by Harriet Thomas. It showed a total expenditure for the month of February as $60,984.21. She explained that $33,755.19 of that total was the last payment for the fire truck, making the month's total expenditures higher than normal. She also reported there was another expenditure of $6592.97 in payroll for the month. Rick Shank explained that in the future both expenditure reports will be available to the public when they come into the meeting. Council President Vivian Amspacher asked for a motion to approve the expenditures and pay the bills. A motion

to approve the report and pay the bills was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Engineers Report: Council President Vivian Amspacher explained that by law the borough had to have a Chesapeake Bay Pollution Plan. The engineer suggested we use a weighted figure formula which uses a weighted figure based on the borough's impervious cover, population and length of impaired stream. She asked for a motion to approve using the weighted figure formula. A motion to approve the weighted figure formula was made by Sandra Hinkle and seconded by Joyce Teare. Motion carried by all.

Rick Shank said the 2015-2017 block grant application must be submitted by June 6, 2014. Council members are to submit any suggestions to Council President or himself so the ideas can be forwarded to the engineer. The grant for 2014 is $75,000. This will be used for sidewalk replacement and other beautification projects.

Vivian Amspacher said they will be meeting with the engineer to review street projects for the upcoming season. The temporary repair on Howard Ave. for water runoff and the rebuild of Sharp Way must be addressed this year. Gordon Becker questioned the progress of making 6th Ave one way. Rick Shank said that a traffic study needs to be done by the York County Planning Commission. Council had sent a request to the commission, but they did not realize they had to send a check along to get a study started. This is also true for no parking on Howard Ave. They have to wait until the study is finished before making any recommendations.

Fire Department Report: Chief Michaels reported that there were 25 fire calls year to date and 13 calls for the month of February.

He said the department can use more volunteers, if anyone is interested. Also now that the weather is improving there will be more training taking place; and there will be fundraising starting again. He asked everyone to look out for kids running in the streets as they again will be out playing. He was asked about the age for becoming a junior volunteer firefighter. He said anyone 14 years of age and up can become a junior volunteer firefighter. They can volunteer for fire police, fundraising, etc. they do not have to volunteer for firefighter.

Website: John Stein and Rick Shank reported there will be a meeting Friday, March 14, 2014 and soon after that meeting the site should be up and running.

Emergency Management: There was nothing to report at this meeting.

Solicitors Report: Rick Shank explained to Mayor Duncan that by law his appointment is good till the next general election at which point he will have to run for the remaining term.

It was discovered by council that a 2007 resolution to increase council's salary and the mayor's salary was in fact illegal. An increase to these salaries can only be done by ordinance. There is also a State Code for Boroughs that controls how high these salaries can go and that is based on population. When asked how much money was involved, Rick Shank said it was about $35 for council members and $750 for the mayor. He also stated that they will all (Mayor & Council Members) be going back to the salary that is in the ordinance which is $1750 per year. There is no intent to draw up a new ordinance to raise any salaries.

Zoning Ordinances: Vivian Amspacher said they are working on zoning ordinance changes to control density in the borough. These changes would require certain uses to require conditional use approval by council and increase the minimum area of dwelling units. Some uses affected would be Adult Entertainment, Children's Homes, Strip Malls & certain residential units. The solicitor is working on these changes. Bill Jackson stated the Adult Entertainment possibility bothered him. Council was asked if there was any way to keep certain businesses from establishing themselves in the borough. Rick Shank explained that as long as the building meets the ordinance they cannot keep a business from establishing itself; it can however control certain things by the number of rooms allowed or the size of rooms within a particular building. Council President Vivian Amspacher asked for a motion to have an ordinance drafted to make the proposed changes and sent to the County and Borough Planning Committees for review and comments. A motion to draft an ordinance for the proposed changes was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Parks and Recreation Report: Rick Shank reported the meeting dates had to be re-approved to the third Wednesday of the month. The meetings will be held at the park in nice weather and at the municipal building in bad weather. They start at 7 PM

He said they want to make improvements at the park's basketball court. They are looking to possibly have a New Year's Eve event at the park this year. They also want to have come sort of craft event with the kids if possible. Heather Newpher stated she would be interested in having a National Night Out at the park this year. She can get information to Parks & Recreation for organizing the event.

Public Comment: Heather Newpher stated she had been a victim of a daytime burglary earlier this year and it took police an hour to respond to her home. There is also a rental property at 633 North George St. that has become very problematic. There is also a similar situation at another rental property at 627 North George St. with the 2nd & 3rd floor residents. Deidre Nieves agreed about the situation stating there are from 15 to 17 people living at the 633 address. This address has trash strewn everywhere that blows into neighboring yards. These residents have even resorted to using the neighbor's garbage cans apparently because they have so much trash. There are cars parked everywhere from that address because of the

number of people living there. At the 627 address there is a lot of very noisy activity going on with people yelling in the street and being disrespectful in general. Bill Jackson said this has been a very nice area until recently. He has become fearful for his neighbors' safety as well as for his own property. He has sustained damage to his garage from kids milling around in the area which has become another problem. He asked for help from the council. Council agreed to look into the matter immediately. It was determined Matt Steinkamp owned 633 North George St. and Property Management owned 627 North George. Rick Shank was going to contact Matt Steinkamp & Deb Smith was going to contact Property Management. Council would also talk to Northern Regional Police about the area. Having a Neighbor Block Watch was suggested, but the people are fearful of being out on the streets. It was also suggested that maybe they could get Northwestern Human Services to install more outside lights.

John Stein asked about parking at the new apartments in the old Yesco building. He was told they had plenty of parking for the residents. They have indoor parking as well as outdoor parking.

Ruth Duncan said she wished more citizens would get involved with the borough and pay more attention to what is happening and speak up. She also praised the snow removal efforts in the borough this winter. She felt the guys did an incredible job.

Deb Smith asked if any progress had been made to get St. Peter's Church to allow the use of their parking lot in snow emergency. Rick Shank said they had not yet been contacted.

New Business: Street sweeping was discussed. Rick Shank asked for input from the guests as well as from council about having the streets swept only once or twice a year as opposed to the six times that it has been done in the past. The borough cannot afford to partner with the city any longer and they have informed the city they are looking into other options. Nobody seemed to have a problem with going with just one or two times a year. Council is looking into some other avenues.

Rick Shank asked for a motion to update the traffic light at 7th and George St. with LED's. The cost is $4187.79, but the savings in operational costs is about 75%. Steve Miller said there was wire at the borough garage if they were replacing the entire fixture. At this time they are only replacing the lights. A motion to update the traffic light was made by Park Cunningham and seconded by Thomas Kuhn. Motion carried by all.

Vivian Amspacher announced that Keeping York Beautiful is holding classes on illegal dumping for anyone interested in attending. They will be conducted by Tom Smith & Gwen Loose; the date is March 26th. The times are 3 to 4 PM & 7 to 8 PM.

Rick Shank announced that the 2009 thru 2012 audits are finally finished, but council did not get them in time to review them for this meeting. The results will however be made public at the next meeting.

Vivian Amspacher announced that the old generator at the pump station is worn out. They do have a new generator available but it cannot be placed outside in the weather. Council is in negotiations with the current property owner of a 3 bay garage to possibly purchase this building. The building was at one time owned by the borough, but had been sold. The current owner may be willing to sell it back to the borough. She asked for a motion from council to have an appraisal done on the building and to continue in negotiations with the owner. A motion to get an appraisal and continue negotiations was made by Sandra Hinkle and seconded by Joyce Teare. Motion carried by all.

Rich Shank said a copy of the police report would be available in the lobby for anyone interested in looking at it.

There being no further business the meeting was adjourned at 9:04 PM.

Council President Vivian Amspacher realized that they had missed an item on the agenda that had to be addressed and reopened the meeting at 9:05 PM. She explained the reason for reopening the meeting was due to the fact they had interviewed a Jennifer Risser for the position of manager and they wanted to make her a conditional offer. She asked for a motion to make a conditional offer to Jennifer. A motion to make a conditional offer to Jennifer Risser was made by Sandra Hinkle and seconded by Park Cunningham. Motion carried by all.

Council President Vivian Amspacher asked for a motion to adjourn the meeting since this was the final item on the agenda. A motion to adjourn was made by Park Cunningham and seconded by Sandra Hinkle. Motion carried by all. Meeting was adjourned at 9:07 PM

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary

February 11, 2014

Call to Order: North York Borough Council Meeting for February 11, 2014 was called to order at 7PM by Council President Vivian Amspacher.

Pledge of Allegiance: Council President Vivian Amspacher led council in pledge of allegiance.

Roll Call: Roll call was taken by the secretary with the following in attendance: Park Cunningham, Sandy Hinkle, Vivian Amspacher, Rick Shank, Joyce Teare, and Natalie Williams. Also in attendance was solicitor John Elliott. Mayor Ken Staab was absent.

Minutes for January 6, 2014 Meeting: Council President Vivian Amspacher ask for a motion to approve the January 6, 2014 minutes. A motion to approve the minutes was made by Natalie Williams and seconded by Park Cunningham. Motion carried by all.

Fire Department Report: Chief David Michaels reported the department responded to 12 calls for the month. He also reported there were two appointments made within the department. Newton Arciga was appointed Captain and Lukas Teare was appointed Lieutenant.

Executive Session: Executive session was called by Council President Vivian Amspacher at 7:02 PM. Session was called due to personnel issues. The council meeting was reconvened at 7:21 PM by Council President Vivian Amspacher.

Solicitors Report: Solicitor John Elliott reported on the council seat vacancy. A Mr. Glenn Brooks was elected to the council seat in the November election and was subsequently notified by the election board that he had won a seat on council. However Mr. Brooks failed to show at the January meeting to be sworn in and had not made any effort to contact the borough office. He was entitled to a hearing, but he again failed to show. According to Pennsylvania Borough Code, council must appoint a replacement for the elected person if that person has not fulfilled his obligation within 10 days of the start of his term. The solicitor called for nominations to be considered for the council seat. A motion to nominate Thomas Kuhn to fill the position was made by Rick Shank and seconded by Park Cunningham. The motion carried by all. The solicitor advised council that since there was no one available to swear Mr. Kuhn in, he would not be able to vote on any motions at this meeting.

Public Comment: Karen Wagman stated that she had written a letter requesting her sewer bill be correction. Rich Shank instructed her to give him the letter and he would take care of it.

Sale of Equipment: Rick Shank called for a motion to approve the sale of a service truck that is presently stored at the fire house. This truck was purchased to repair another truck which was never done. A motion to sell the truck was made by Sandy Hinkle and seconded by Vivian Amspacher. Motion carried by all.

Street Sweeping: Rick Shank asked for council's input on purchasing a new street sweeper in partnership with the city as has been done in the past. The present agreement is a 70/30 split of cost with the city. This is the cost split for the sweeper and the maintenance of the sweeper. Dustin Gingerich asked what the cost is to the borough from the city at the present time. Rick Shank said he did not have that figure. However the cost for the new sweeper would be $17,000 per year for 5 years plus any maintenance costs. He said the city needs the borough's decision by the end of February so they can vote on it at their next council meeting. Dustin Gingerich asked if the borough could purchase the old sweeper and do their sweeping independent of the city. He was informed the old sweeper is in such bad condition that it would not be feasible to do so. Council has been checking into other local contractors who may be able to provide street sweeping at a lower cost than the present arrangement but did not have any figures in time for the meeting. Natalie Williams made a motion to authorize the executive committee to make the decision after obtaining figures from the other contractors. Sandy Hinkle seconded the motion. Motion carried by all.

General Information: The Spanish church at 956 N Duke Street is operating a radio station from the church and they have extended an invitation to the borough to advertise any borough events, or have the fire department or police department come and speak to the general public through their station. They have also offered to open their parking lot in snow emergencies to the residents provided the cars are removed upon the lifting of the snow emergency.

Also White Rose Ambulance has been provided with a list of names of all North York Borough residents so they can mail club membership information to everyone in the borough. The club membership should be available by May 2014.

Appointments: Rick Shank announced appointments to the planning, zoning, and recreation committees: Planning --- Thomas Howie, Deb Smith, Melvana Clagg, Leroy Atwater. Zoning --- Alan Kearney, Richard Emswiler, and Todd Ruppert. Recreation --- Joyce Teare, Mark Taylor, Rick Shank, Autavia Taylor, Tom Kuhn, and Angie Kaltreider.

The meeting date for planning is the first Thursday of the month at 7 PM. The meeting date for zoning is the second Wednesday of the month at 7 PM. The meeting date for recreation is the second Wednesday of the month at 7 PM. All of these meetings are scheduled on an "as needed basis" and are not regular monthly meetings. The people will be notified when a meeting is needed.

Council President Vivian Amspacher called for a motion to approve these appointments and dates. A motion to approve these appointments and dates was made by Natalie Williams and seconded by Park Cunningham. Motion carried by all.

Council President Vivian Amspacher called for a motion to approve the appointment of Keith Ramsey with Sandy Hinkle as Alternate to the York Adams Tax Bureau. Rick Shank made a motion to approve the appointment and Sandy Hinkle seconded the motion. Motion carried by all.

Mayor: Rick Shank gave an update on Mayor Ken Staab's condition. Ken is in a critical care facility in South Dakota. He became ill while visiting there, was subsequently hospitalized, and had a recurrence of cancer. He was to have a port put into his head to relieve pressure and a feeding tube inserted so he can receive nutrients. He must be able to receive nourishment so he can gain strength before they can start radiation treatments again.

Audit: Council President Vivian Amspacher called for a motion to approve the 2013 audit by Kochenour, Earnest, Smyser & Burg certified public accounts at a cost of $6300. Rich Shank said that the monies are in the budget. The audit should be done in about two weeks. A motion to approve the audit was made by Sandy Hinkle and seconded by Joyce Teare. Motion carried by all.

Agreement: Rick Shank asked for a motion to approve the zoning officer agreement. A motion to approve the agreement was made by Sandy Hinkle and seconded by Joyce Teare. Motion carried by all.

Police Report: Park Cunningham & Rick Shank attended the NYCPR Board of Commissioners Meeting in lieu of Mayor Staab. Some highlights of that meeting were: The awarding of Chief's Commendation to four officers: Sgt. John Migatulski, Officer J. Frank Biesecker, Officer Andrew Miller, & Officer Joshua Reimers. Also the awarding of Life Saving Award to two officers: Cpl. Jeffrey Sierotowicz and Officer J. Frank Biesecker. The permanent appointment to officer of Zachary T. Grey.

The department also entered into an agreement with QRT to have an officer serve on this team.

They received a grant to place a police officer in the Dover School system.

North York Borough police calls were down over all for 2013; however 2014 is starting out with an increase in calls.

Secretary/Treasurer Report: Council President Vivian Amspacher called for a motion to approve the report and pay expenses. A motion to approve the report and pay expenses was made by Rick Shank and seconded by Park Cunningham. Motion carried by all.

Vivian Amspacher announced that the office has received many calls and personal visits to the office giving commendations to the entire volunteer fire department on the exceptional snow removal and ice treatment work that has been done this year.

There being no further business the meeting was adjourned at 7:50 PM.

Respectfully Submitted

Harriet C. Thomas
Secretary

Date: January 6, 2014

Sonya Grim, Notary Public was present to swear in council members in the absence of Mayor Staab. She swore in new council member: Natalie Williams; she also swore in incumbent members: Vivian Amspacher, Sandy Hinkle, and Richard (Rick) Shank.

Call to Order: North York Borough Council meeting for January 6, 2014 was called to order by Sonya Grim, Notary Public at 7:04 PM.

Pledge of Allegiance: Sonya Grim, Notary Public lead council in the pledge of allegiance.

Organization of Council: A motion was called for to appoint a council president. Sandy Hinkle made a motion to appoint Vivian Amspacher as council president and Rick Shank seconded the motion. Sonya Grim asked for any other nominations; being no other nominations; nominations were closed. The motion to accept the appointment of Vivian Amspacher as council president was carried by all. Sonya Grim, Notary Public witnessed Residency Affidavits being signed by all council members. The meeting was turned over to Council President Vivian Amspacher.

Council President Vivian Amspacher made a motion to appoint Rick Shank as vice president of council and Sandy Hinkle seconded the motion. Motion carried by all.

Minutes for December 23, 2013 Meeting: A motion to approve the minutes was made by Park Cunningham and seconded by Rick Shank. Motion carried by all.

Appointments and Contracts: Council President Vivian Amspacher read the following appointed and contracted positions:

Representative to Northern Regional Police: Mayor Ken Staab

Assistant to Mayor for Northern Regional Police: Rick Shank, Vivian Amspacher, alternates

Representative to York/Adams Tax Bureau: Keith Ramsey, backup Sandy Hinkle

Representative to Local Government Advisory Committee: Vivian Amspacher, Rick Shank

Appointment of Secretary/Treasurer: Harriet Thomas

Appointment of Fire Chief: Dave Michaels

Appointment of Deputy Fire Chief: Steve Miller

Appointment of Asst. Fire Chief: David Abbott

Appointment of Emergency Management: Lucas Teare, assistant Byron Good

Appointment to Safety and Loss Prevention: Joyce Teare, Sandy Hinkle, Natalie Williams

Appointment to Sanitation: Sandy Hinkle, Park Cunningham, (there is a vacancy here until a council seat is filled)

Appointment to Finance Committee: Rick Shank, Vivian Amspacher, Natalie Williams and Harriet Thomas

Appointment to York County Planning Commission: Ken Staab, Vivian Amspacher, Rick Shank and Sandy Hinkle as alternates

Appointment to Public Works: Vivian Amspacher, Rick Shank (there is a vacancy here until a council seat is filled)

Appointment Right to Know Officer: Jack Graybill

Appointment to Personnel Committee: Vivian Amspacher, Rick Shank, Sandy Hinkle

Appointment to Buildings and Grounds: Joyce Teare, Sandy Hinkle (there is a vacancy here until a council seat is filled)

Appointment to P.I.O.: Rick Shank; backup: Vivian Amspacher

Appointment of Recreation Commission: Rick Shank, Thomas Kuhn, Joyce Teare, Mark Taylor and Autavia Taylor

Contracted Services:

Council President Vivian Amspacher called for a motion to appoint Gavin Markey as solicitor. A motion was made by Sandy Hinkle and seconded by Rick Shank. Motion carried by all.

Council President Vivian Amspacher called for a motion to appoint James R. Holley and Associates Inc. as engineer. A motion was made by Natalie Williams and seconded by Park Cunningham. Motion carried by all.

Council President Vivian Amspacher called for a motion to appoint Kochenour, Earnest, Smyser & Burg as auditor. A motion was made by Rick Shank and seconded by Natalie Williams. Motion carried by all.

Council President Vivian Amspacher called for a motion to appoint Vanessa Dickson as sewer clerk and billing administrator. A motion was made by Sandy Hinkle and seconded by Rick Shank. Motion carried by all.

Engineers Report: The only item for engineering was the adoption of Sharp Way. Council President Vivian Amspacher called for a motion to approve the ordinance to adopt Sharp Way. A motion was made by Sandy Hinkle and seconded by Park Cunningham. Motion carried by all.

Fire Department Report: Dave Michaels reported that there were 25 fire calls for the month and 198 calls in 2013. This is about the same as 2012. A copy of his report is attached to the minutes.

He stated that they had a very busy December. Also the fire department will hold a meeting Wednesday night. He asked council if the 911 call center was on board with the new ambulance club memberships that the borough residents will have available to them. Council said the call center was informed of the ambulance club. Chief Michaels also said the fire training is continuing.

Solicitors Report: He advised that in the absence Mayor Staab, who is ill; Council President Vivian Amspacher can sign the ordinances for the adoption of Sharp Way as well as the Comcast Franchise. Acting on behalf of Mayor would however nullify her vote for the approval of these ordinances.

Mayors Report: In the absence of Mayor Staab, Park Cunningham gave the report. He stated that there were 6 police officers who received certificates of commendation for DUI arrests as well other heroic actions. Park asked the council if he should continue going to the meetings in the absence of the mayor. Rich Shank stated that since committees have been formed Park would no longer have to be responsible for filling in for the mayor. Park said the meetings are held the third Tuesday of the month.

Secretary/Treasurer Report: Harriet Thomas stated there was $75,677.93 in expenses for the month of December. Council President Vivian Amspacher called for a motion to approve the report and pay expenses. A motion was made by Sandy Hinkle and seconded by Park Cunningham. Motion carried by all.

Parks and Recreation Report: The only thing to report was that the Christmas party went well. The weather did seem to have an adverse effect however since some presents were not picked up.

Executive Session: Council President Vivian Amspacher called for an executive session at 7:30 PM stating the session was to address personnel issues. Council meeting reconvened at 7:55 PM.

Roll Call: Since roll call was missed at the start of the meeting it was called for at this time. Roll call was taken by the secretary with the following in attendance: Park Cunningham, Sandy Hinkle, Vivian Amspacher, Rick Shank, Natalie Williams. Joyce Teare was absent due her job. A newly elected person was a no show. Also present was solicitor John Elliott. Mayor Ken Staab was absent due to illness.

Contracts: Rick Shank addressed the animal control contracts. Ellis Wildlife Control will handle feral cats, raccoons, opossums, etc. He called for a motion to approve this contract. A motion was made by Vivian Amspacher and seconded by Park Cunningham. Motion carried by all.

Rick said a different contract was needed for dogs. Mary Harris Animal Control will handle dog pickup. Rick Shank called for a motion to approve this contract. A motion was made by Vivian Amspacher and seconded by Park Cunningham. Motion carried by all.

Rick Shank called for a motion to contract Sonya Grim as a consultant for financial matters. A motion was made by Sandy Hinkle and seconded by Vivian Amspacher. Motion carried by all.

At this time all three contracts were signed by Council President Vivian Amspacher and Council Vice-President Richard Shank.

New Business: Rick Shank explained the problem with the November meeting date. Council had moved the meeting date to November 4th to avoid the Veterans Holiday on November 11th, however in doing so it conflicted with election day. Since the polls are in the municipal building the November 4th date is not possible. Council agreed to keep the meeting date November 11th since no one objected to it being a holiday.

Rick Shank stated the North York Borough website will be worked on within the next few weeks by himself, John Stein and Steve Hovis. Natalie Williams said she would be interested in helping; she does have some experience with updating websites. Rick said the site should be up and running by the end of February.

Public Comment: Dustin Gingerich asked what the cost was per contract. Rick Shank said the animal control costs are well within the budgeted dollars. Ellis Wildlife Control's cost is $95 retainer plus $65 per pickup. Mary Harris Animal Control's cost is $225 retainer and $16 per hour. Financial Consultant's fee is $260 per month and $30 per hour for extra hours.

A question was raised about information for the White Rose Ambulance Club Membership. Rick Shank stated that every resident of North York Borough should be getting information in the mail directly from White Rose.

There being no further business the meeting was adjourned at 8:07 PM

Respectfully Submitted

Harriet C. Thomas

Harriet C. Thomas
Secretary