MINUTES
NORTH YORK BOROUGH COUNCIL MEETING
July 11, 2023 – 6:30 PM

**Call to Order:** 6:37 pm

**Pledge of Allegiance:** Led by Honorable Mayor Nancy Brunk

**Roll Call:** M.J. Collier, Seth Hightman, Tracey Knouse, Dhani Thomas, Solicitor Walt Tilley and Summer Intern Seth Byers, from Stock & Leader, Mayor Nancy Brunk, Dr. David Bolton, Manager, and Sonya Grim, Secretary/Treasurer. Vivian Amspacher attended by phone on a motion by Dhani Thomas, second by Tracey Knouse, and unanimously carried.

**Announcements:** An executive session was held tonight from 5:30-6:30 pm in Council Chambers to discuss personnel and pending legal issues with Borough Solicitor and Council.

**Public Comment (agenda topics, 5 min limit):** Discussion was held on the council packets being completed by Friday, if possible.

**Approval of Minutes:** Move to accept June 13, 2023 Council Meeting Minutes on a motion by Vivian Amspacher, second by M.J. Collier and unanimously carried.

**Engineer: Jason Brenneman and Lucas Ensor for James R. Holley & Associates:**

Concept Plan Comment #1: Regarding eliminating parking, losing 2-4 spots at Sigsby on N. George Street and a few spots at 11th on N. George to help with the traffic flow to sports complex – motion made by Dhani Thomas, second by Tracey Knouse, and unanimously carried.

Concept Plan Comment #2: Proposal to lose parking at 10th on N. George to open up sight distance. This area was not shown on map and was commented to be shown – motion by Tracey Knouse, second by Dhani Thomas, and unanimously carried.

Concept Plan Comment #6: The traffic engineer is asking for PennDot review on the concept plans prior to Manchester Township taking any action on the land development plan - motion by M. Joel Collier, second by Tracey Knouse, and unanimously carried.

Motion to Approve Both Waivers (S22-303 for Preliminary Plan and Review of Stormwater Management) since Manchester Township and York County reviewed stormwater design – motion was made by Dhani Thomas, second by Vivian Amspacher, and unanimously carried.

Motion to CONDITIONALLY approve the preliminary/final land development plan for North York Recreational Facility for Inch's Sports LLC last revised April 25, 2023, with the following conditions – Concept Plan Comment #1, Concept Place Concept #2, Concept Plan Comment #6, and both Waivers listed above as well as PennDot approval and any outstanding monies owed to the Borough are paid: motion was made by M. Joel Collier, second by Dhani Thomas, and unanimously carried.

**Solicitor: Walt Tilley, Stock & Leader:**

Stormwater Operation and Maintenance Agreement for Inch & Co was discussed. The Developer's Agreement for Inch and Company was discussed with a change being made about the PennDot Review. This will be presented at the August 2023 meeting.

**Mayor's Report: Honorable Nancy Brunk:** Presented report.

**Police: Lt. Anderson:** DUI Checkpoint in Borough last week. More patrol checks at the park to make sure that visitors are not trespassing while it is closed. Mentioned the demolition buildings in North York Borough and Manchester Township line.

**Fire – Chief Sleeger:** Presented his report. The department has nine new hires.

**Emergency Management Coordinator: Dr. Kevin Olewiler:** None.

**Staff Reports: Borough Manager – Dr. David W. Bolton, PhD:**

Move to approve purchase of new dump truck bed with LF funding ($15,950.00) - Motion made by Vivian Amspacher, second by M. Joel Collier, and unanimously carried.

Move to implement staff plans for Public Works – Motion made by Tracey Knouse, second by Dhani Thomas, and unanimously carried.

Move to approve Charlie Brashears to 35 hours/week at $21.00/hour – motion was made by M. Joel Collier, second by Dhani Thomas, and unanimously carried.

Move to accept auditing service proposal from Kochenour, Earnest, Smyser and Burg for 2023, 2024, and 2025 – motion was made by Vivian Amspacher, second by M. Joel Collier, and unanimously carried.

Move to re-advertise August meeting day from Tuesday, 8th to Monday, 14th – motion was made by Tracey Knouse, second by Vivian Amspacher, and unanimously carried.

Discussion on Solid Waste Contract Bid Packet Preparation is moving along and should be ready next month. Some suggestions were made for the contract but am not sure if they can be accommodated by the company(s) being considered.

Manager Bolton updated Council on staff schedule updates. He will be out of the office from August 7 through August 11, 2023.

Park Updates: York Excavating is finishing the park and the renovations are moving right along.

Park Benches have been purchased for placement throughout the Borough for residents' use.

Columbia Gas is still out in the Borough completing their upgrades.

LED Lights: We are saving approximately $900 per month on LED Lights. The cost of the new lights will be paid off with the savings of the electric costs in three years' time.

A quote to purchase a camera system for the sewer projects will be available next month.

Manager Bolton stated that Charlie's Towing helped with the accident we had at the park and did not charge us. A thank you letter will be sent out by President Hightman for their assistance.

A big thank you to St Peters Church, Jerry Duncan, Charlie Brashears, and Recreation Committee for the Fourth of July celebration in the Borough.

Manager Bolton thanked Sonya for getting her work quickly up to date after her absence, thanked Roxanne for doing a great scanning job of minutes, ordinances, and resolutions, thanked Charlie for doing a great job, and let Council know that Dan Mclain was back to work.

**Treasurer's Report: Sonya Grim**:

Move to accept reports through 5/31/2023 and 6/30/2023. Motion was made by Tracey Knouse, second by Vivian Amspacher, and unanimously carried.

Move to approve/ratify bills through July 13, 2023. Motion was made by Vivian Amspacher, second by Dhani Thomas, and unanimously carried.

Borough Correspondence – None.

**Public Works: Director Charlie Brashears:**

Street Sweeper Attachment should be received in about one month.

Working on the tic lines is on our agenda.

**Codes and Zoning Enforcement: Tom Arnold:** Written report was presented.

**Committees and Organizations:**

Building & Grounds: Nothing to report.

Finance: Nothing to report.

Parks & Recreation: - The park is still closed.

Personnel: Wendy Brashears commented on her work status.

Sanitation: Nothing to report.

Streets & Sidewalks: Nothing to report.

**New Business:** Nothing to report.

**Public Comment:** We no longer have a Facebook Page. If you have an issue that needs to be addressed, please call the office, email our office through the website, or stop in at the office.

**Announcements:** Next regular council meeting is Monday, August 14, 2023 at 6:30 pm

**Adjournment:** Motion by Vivian Amspacher, second by M. Joel Collier, and unanimously carried Council meeting was adjourned at 8:18 p.m.

Respectfully submitted:

*Sonya J. Grim*

Secretary/Treasurer