

North York Borough Council Meeting
October 11, 2022 6:30 PM
Agenda

Please turn off cell phones or put on vibrate & announce if you are using a recording device.

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Led by the Honorable Mayor Nancy Brunk

ROLL CALL:

<input type="radio"/> Vivian Amspacher	<input type="radio"/> Mayor Nancy Brunk
<input type="radio"/> Gary Braham	<input type="radio"/> Manager David W. Bolton (excused)
<input type="radio"/> Seth Hightman	<input type="radio"/> Secretary/Treasurer Sonya Grim
<input type="radio"/> Matthew Stahlman	<input type="radio"/> Code/Zoning Officer Tom Arnold
<input type="radio"/> Dhani Thomas	<input type="radio"/> Solicitor Walt Tilley
<input type="radio"/> M.J. Collier	<input type="radio"/> Engineer Jason Brenneman
<input type="radio"/> (vacant)	<input type="radio"/> Public Works Director Charlie Brashears

ANNOUNCEMENTS: There was an Executive Session held tonight at 6:00 pm at this building to discuss pending litigation with the Solicitor.

PUBLIC COMMENT (on agenda items only):

APPROVAL OF MINUTES: Ratification of actions of the September 13th meeting. **ACTION**
Review minutes from meeting held September 13, 2022 **ACTION**

MAYOR'S REPORT: Honorable Nancy Brunk
Police: Lt. Anderson
Fire: Chief Sleeper
Emergency Management Coordinator: Dr. Kevin Olewiler

ENGINEER: Jason Brenneman and Lucas Ensor for James R. Holley & Assoc.
⇒ Report only; no action items.

SOLICITOR: Walt Tilley

⇒ Park View Apartments Easement Agreement	ACTION
⇒ IPS settlement offer	ACTION
⇒ Sewer Ordinance: billing verbiage amendment – vote to advertise	ACTION

STAFF REPORTS: Borough Manager – David W. Bolton, MBA, CBO

⇒ Employee Handbook draft review, revisions, or motion to accept	ACTION
⇒ Authorization on 2023 Klugh Animal Control agreement	ACTION
⇒ HIG borough phone system update agreement: 5 yrs/\$155/mo (attestations)	ACTION
⇒ Authorization to solicit RFPs for printer services at borough office (Spring)	ACTION
⇒ Met-Ed street light conversion to LED: \$32K, recoup in three years savings	ACTION
⇒ HRG comp plan proposal with York Twp: >\$7K (prev. quote \$31K)	ACTION
⇒ Authorize Walt Tilley to update intermunicipal agreement for Comp Plan	ACTION
⇒ Authorize purchase of dash cams/software for Pub Works trucks up to \$750	ACTION
⇒ Borough Projects/Staff Update/General Information – in report	
⇒ Supports Pub Works purchases of gantry crane & street sweep attachment	

TREASURER REPORTS: Sonya Grim

- ⇒ Accept reports through 8/31/2022 **ACTION**
- ⇒ Approve/ratify bills through 10/11/2022 **ACTION**
- ⇒ Other Business involving Finance **ACTION**
- ⇒ Mr. Bolton will be setting up training opportunities through PSAB for Sonya and Rox

Borough Correspondence: Sonya Grim and Rox Schroeder

PUBLIC WORKS: Charlie Brashears, Director

- ⇒ Authorize purchase of gantry crane for equipment changeover >\$1,200** **ACTION**
- ⇒ Authorize purchase of street sweeper attachment >\$11,500** **ACTION**
**these purchases are being voted upon as they were not budgeted allocations for 2022.
- ⇒ Updates on team training events, LTAP enrollment, PSAB courses in future

CODE AND ZONING ENFORCEMENT: Tom Arnold – report submitted

COMMITTEES and ORGANIZATIONS:

- ⇒ Building and Grounds: Councilor Gary Braham – ratification for emergency expenses to rooftop unit at Public Works bldg. for compressor replacement (unbudgeted) **ACTION**

– Mr. Bolton to get quotes for replacement of floor in Council Chambers and try to have work completed by election day activities in November. >\$11,800 (no bidding process) **ACTION**
- ⇒ Finance: President Seth Hightman – Municipal Budgets for 2023 (advertise or amend) **ACTION**
- ⇒ Parks & Recreation: Wendy Brashears
- ⇒ Personnel: President Seth Hightman
- ⇒ Sanitation: Councilor Vivian Amspacher
- ⇒ Streets & Sidewalks: Councilor Gary Braham

UNFINISHED BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT (any topic):

ANNOUNCEMENTS:

- Next regular Council meeting is November 9, 2022, at 6:30 pm in Council Chambers.

ADJOURNMENT: _____ p.m.

Motion _____ **2nd** _____