

MINUTES
NORTH YORK BOROUGH COUNCIL MEETING
June 14, 2022

The Public Council Meeting was called to order at 7:03 pm by President Hightman. President Hightman asked Mayor Brunk to lead the moment of silence and the Pledge of Allegiance to the Flag.

Roll Call of Council Members and Mayor by Sonya Grim: All members were in attendance. Vivian Amspacher attended by Zoom, which was approved on a motion by Dhani Thomas, second by Gary Braham, and unanimously approved.

Announcements: There was an Executive Session held tonight at 6:30 pm at this building to discuss litigation with the Solicitor and to discuss Personnel matters.

Vacancy/Reorganization: Resignation letter was received from Councilor Richard Shank effective May 16, 2022. This resignation was accepted on a motion by Gary Braham, second by Dhani Thomas, and unanimously carried. Committee Leadership Reorganization was completed. Gary Braham made a motion to be Vice President, second by Dhani Thomas, and unanimously carried. Vivian Amspacher made a motion to be Vice President and then withdrew her motion. A letter of intent was presented from Melvin Joel Collier to become a member of Council. On a motion by Gary Braham, second by Matty Stahlman, this appointment was unanimously approved. The Committees reorganization will be posted at a later date.

Guests: None

Public Comment (on agenda items only): None

Approval of Minutes: The May 10, 2022 minutes were presented for approval. On a motion by Matty Stahlman, second by Gary Braham, and unanimously carried these minutes were approved.

Mayor's Report: Mayor Nancy Brunk presented her report from the Northern York County Regional Police Board of Commissioners' meeting on Tuesday, May 17, 2022. Mayor Brunk noted that new officer was sworn in and will be starting the Police Academy on May 31, 2022. Additionally, the License Plate Readers have been installed and has resulted in the following activity: 1 stolen license plate, 5 stolen vehicles, 7 subjects with warrants, and 6 drug arrests. Our calls increased in April 2022 by 11 calls from the same time last year. We had a total of 220 calls for the month of April 2022.

Police Report: Lt Anderson confirmed the License Plate Readers information in Mayor Brunk's report.

Fire Report: Deputy Chief Smith reported four calls in the Borough and the new Fire Truck has been recalled.

EMA Report: Kevin Olewiler still looking into CPR Training. Tara Bolton has offered to assist with the CPR training. GIS Access for the Special Needs Persons Program for the County was presented for approval. On a motion by Gary Braham, second by Matty Stahlman, and unanimously carried, this motion was approved.

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Engineering Report: No action was required at this time. Engineering Report was submitted to Manager Bolton.

Solicitor's Report: No action was taken on Ordinance 2022-xx Feral Cat Enforcement; however, it will be ready for next month's meeting. No action was taken on Parkview Apartments deed of dedication/rec park access at this time. The Council was asked if they would like to reduce the Council from seven to five council members. A motion was made to authorize the Solicitor to prepare the petition to give to Council members to distribute on a motion by Gary Braham, second by Dhani Thomas, and carried with one "no" vote by Vivian Amspacher. Escrow Intermunicipal Agreement Ordinance #2022-06 was presented and approved on a motion by Gary Braham, second by Dhani Thomas, and unanimously carried. Debt Service Intermunicipal Agreement Ordinance #2022-07 was presented and approved on a motion by Matty Stahlman, second by Gary Braham, and unanimously carried. Both of these ordinances deal with the sale of the Sewer from York City to PA American Water. There is no litigation pending at this time.

STAFF REPORTS:

Borough Manager's Report: Roxanne Schroeder, our new Administrative Assistant was introduced. She will be working up to 30 hours per week at an Hourly rate of \$15.00. This hire was approved on a motion by Gary Braham, second by Dhani Thomas and unanimously carried. Resolution #2022-14 Disposing of Seating in Chambers on Municibid was presented and approved on a motion by Matty Stahlman, second by Gary Braham and unanimously carried. Resolution #2022-15 ARPA Supplemental Appropriations for 2022 Budget was presented and approved on a motion by Gary Braham, second by Dhani Thomas, and unanimously carried. Agreement with SockEm for website services was presented to approval on a motion by Dhani Thomas, second by Gary Braham, and unanimously carried. ARPA/SAMS accounts have been updated and reports submitted. A revised organizational chart is included in your packets. Employee handbook and Job descriptions are still being completed. PIRMA has examples of employee handbooks on their website and will be used as a resource. Borough projects are moving along; Manager Bolton is happy with our staff and the work being completed; and Manager Bolton has started reviewing information for our 2023 Budget.

Treasurer's Reports: Treasurer's Report through May 31, 2022 was accepted on a motion by Gary Braham, second by Dhani Thomas, and unanimously carried. DM Electric invoice for \$29,160 was presented for payment. On a motion by Gary Braham, second by Matty Stahlman, this motion was unanimously approved. Motion to approve/ratify paying the bills as presented through 6/14/2022 was presented by Gary Braham, second by Matty Stahlman and unanimously carried.

Recreation \$1,877.48; Sewer \$72,284.64;
Payroll \$18,566.13; General Fund \$17,704.07

Borough Correspondence: None

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Public Works: Director Brashears presented his report. Lebanon Cemetery must be maintained by union workers. The Pauper Cemetery will be maintained by York City. The Bush Hog is awaiting parts so it can be repaired. Fire Alarm System in the Public Works building has been changed to ESI. Public Works employees are doing an excellent job. Emergency Lighting Bid from DM Electric has already been approved for Parks & Rec.

Code and Zoning Enforcement: Tom Arnold, Zoning Officer presented his Report. Council would like to transfer the administrative duties for Handicapped parking to the Borough Manager and the Borough Solicitor will be reviewing the ordinance so handicapped parking applications have been placed on hold. Staff will be ordering shirts for work apparel. The Zoning Officer stated displeasure at some of the bad comments he has been hearing about the office and public works staff—they are doing a great job!

Committees and Organizations:

Building and Grounds (Gary Braham): Nothing to report.

Finance (Seth Hightman): Manager has started to review budget information for our 2023 budget.

Parks & Recreation (Tess Croy): Food Truck Event on June 22, 2022. June Jubilee will be held on June 25, 2022 at the Park sponsored by Cornerstone Ministries.

Personnel (Seth Hightman): Nothing to report.

Sanitation (Vivian Amspacher): All seems to be going well.

Streets and Sidewalks (Gary Braham): Nothing to report.

Unfinished Business: We have received a \$10,198 credit for our Workers' Compensation Insurance since the fire department dissolved in Feb 2021. North York Borough received "First Place" Borough News Special Recognition Category for our Code Red Program at the PSAB Annual Conference, which is a top service award. Quote from ESI to add camera at the park pending review of quote.

New Business: Move remaining 2022 regular meetings to 6 pm. After some discussion, the meeting time was changed to 6:30 pm on a motion by Matty Stahlman, second by Gary Braham and unanimously carried. Advertisement needed.

Public Comment (any topic): Tara Bolton read a letter regarding comments that were made at a previous meeting. Vivian Amspacher asked a question about a statement that was made at this meeting and the Solicitor answered her question. Another question was asked about restitution in a criminal case. The Solicitor answered that question by saying that only victims can get restitution not the Borough. Richard Shank stated that if Council member is out and about in the community all the time then they should not be able to attend Council meeting(s) by Zoom. Joseph Treadwell commented that you should place concerns in writing instead of vocally so that you cannot be misunderstood and all parties have the written document.

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Announcements: Next regular Council meeting is July 12, 2022, at 6:30 pm.

The meeting adjourned at 9:20 pm on a motion by Richard Shank, second by Matty Stahlman, and unanimously carried.

Respectfully submitted

Sonya J. Grim

Secretary/Treasurer