

MINUTES
NORTH YORK BOROUGH COUNCIL MEETING
February 8, 2022

The Public Council Meeting was called to order at 7:04 pm by President Shank. President Shank asked Mayor Brunk to lead the moment of silence and the Pledge of Allegiance to the Flag.

Roll Call of Council Members and Mayor by Misty Ott: All members were in attendance. Vivian Amspacher attended by Zoom.

Approval of January 11, 2022 Minutes: Gary Braham made Motion, second by Tina Strine, and unanimously carried to approve these minutes.

Treasurer's Report: Treasurer's Report was approved on a motion by Seth Hightman, second by Gary Braham, and unanimously carried. Recreation \$9248.95; Sewer \$58,956.23; Payroll \$16,302.29; General Fund \$162,413.30

Borough Manager's Report: Makayla Zonfrilli attend by Zoom. She presented information about CodeRed, an Emergency Management & Communication Alerts Program. The cost would be \$3400. After a brief discussion, a motion was made by Seth Hightman, second by Tina Strine, and unanimously approved this purchase.

Correspondence: Misty Ott presented a "Thank you" note from Mr. & Mrs. Rowbottom and Family for the "great job you do cleaning our streets of snow and making it safe for us".

Mayor's Report: Mayor Nancy Brunk presented her report from the Northern York County Regional Police Board of Commissioners' meeting on Tuesday, January 18, 2022. Our calls increased in December 2021 by 36 calls from the same time last year. Annually, for 2021, our calls increased 323 calls. License readers have been installed in patrol cars. Two vehicles are currently being used and they are working very well. In addition, a Community Liaison/Co-Responder is still being investigated.

Zoning Report: Zoning Officer, Tom Arnold, was unable to attend the meeting. President Shank read his report. A copy of the report was given to all the council members.

Fire Chief's Report: Chief Sleeper was present and presented his monthly report to all Council Members. Nothing significant to report. They will have two new engines in the next few weeks and may have an open house to "show them off".

EMA Report: Kevin Olewiler gave his report. On a motion by Matthew Stahlman, second by Tina Strine, and unanimously carried this report was approved. Also, a computerized, county-wide list will be compiled for residents that are homebound, etc. in case of an emergency. Information on this Emergency Listing will be included in the newsletter.

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Solicitor's Report: Tax Collector Keith Ramsey has submitted his resignation letter. On a motion by Seth Hightman, second by Tina Strine, and unanimously carried his resignation was accepted.

The county as offered to collect taxes for the Borough on an Interim Basis. This offer was approved by Resolution 2022-04 on a motion by Seth Hightman, second by Deb Smith, and unanimously carried.

Cowen Law Firm has offered to help negotiate with Comcast on behalf of municipalities. We will not be using Cowen Law Firm because the Council will have Manager Bolton handle this on our behalf.

Park Certificate of Title has been received. The Solicitor will certify the bid process to DNCR so we can move forward to receive our monies.

Municipal 101 training seminar is being provided for elected officials and other municipal employees at no cost to the municipalities. The date is February 24, 2022, at 5:30 pm at the Outdoor Country Club. Please sign up for the seminar if interested.

Recreation: Our Soup and Sandwich Sale went very well. They are selling discount cards for \$10 for different places in the county for another fundraising event. On March 26, 2022 from 9 am to 2 pm there will be a Craft & Vendor Fair in the Park- flyers will be handed out closer to the date. April 20, 2022 we will have a Food Truck Event. Finally, they are starting work on the park beginning sometime in March and ending in July.

Grant Report: Playground improvements are going to be moving forward. The "old" Public Works building will be remodeled to be used as a Recreation building. This building along with the pavilion will be able to be rented out for events. We will be applying for grants to cover this event.

Engineering Report: David Lipinski from James R. Holley & Associates presented information on the Bid results on curb and sidewalk project and presented information on the MS4 Program.

He has received no bids for the curb and sidewalk project and asked for guidance from the Council to see if they want to rebid the project with local contractors. This was approved on a motion by Deb Smith, second by Vivian Amspacher, and unanimously carried.

Mr. Lipinski's presented on MS4 included six protocols for permit renewal. Renewal was approved on 9/14/2017 and issued 12/22/2020. Information will be provided to the Borough. He will be making suggestions of items that can be completed by volunteers to cleanup streams and stenciling of stormwater drains. He has also provided the Borough with a Citizen Complaint Form for Illegal Discharge Form to be completed by citizens if they see an illegal discharge.

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Borough Reports

Personnel: Interviews were conducted for Borough Manager. We will entertain a motion later in the meeting on our recommendation.

Public Works: Three part-time public works employees were introduced. Caelin Nelson, Charles Brashears, and Dan Mclain.

Finance: Financial Audit is on-going currently.

Building and Grounds: We had an electrical surge that created a problem at the Public Works building. This was fixed.

Old Business

The Sewer Policy from March 2021 needs to be reviewed for the correct date on Facebook and Webpage.

New Business

Appointment of Borough Manager: Tina Strine made a motion, seconded by Seth Hightman, and unanimously approved to hire David Bolton at a salary of \$55,000/year starting February 4, 2022. The previous Borough Manager, Makayla Zonfrilli's last day will be February 11, 2022.

LED Lighting for Met-Ed Lights: After a discussion about this change, Vivian Amspacher made a motion, seconded by Seth Hightman, and unanimously approved to investigate these costs and how cost effective it will be overall.

Resolution #2022-03: This resolution for Act 537 Plan for Sewer was approved on a motion by Tina Strine, second by Seth Hightman, and unanimously carried.

CodeRed - Emergency Management and Community Alert System: Approval was requested to purchase this system for no more than \$3500 for use in the Borough. On a motion by Vivian Amspacher, second by Seth Hightman and unanimously carried, this motion was approved.

Interim Tax Agreement with York County Tax Office: On a motion by Seth Hightman, second by Tina Strine, and unanimously carried, this agreement was approved.

Personnel - Misty Ott: Approval has been requested increase the Administrative Assistant's pay from \$15.50/hour to \$16.50/hour due to additional designated duties and updated job description. On a motion by Tina Strine, second by Seth Hightman, and unanimously carried, this motion was approved.

Public Works Director Position: On a motion by Seth Hightman, second by Tina Strine, and unanimously carried, this request was approved to hire a Director of Public Works at a beginning salary of \$18.00/hour.

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Announcements: York County Economic Alliance spoke about the public Wi-Fi initiative. Dave Gonzales presented information on this program.

Public Comments: Lt Greg Anderson, Northern York County Regional Police Department spoke about the License Readers they have recently acquired. They are asking municipalities if they want to give monies toward buying more. These license readers can assist with stolen vehicles, Megan's Law. Unregistered vehicles, etc. They are connected directly with PennDot. If we are interested in purchasing one the cost would be \$20,000 and the ongoing cost would be \$600/year to keep data and would come out of the police budget. This will be discussed at next month's meeting. The manager, finance committee and treasurer will follow up with budget information for the next meeting.

Meeting adjourned at 8:44 pm by Seth Hightman, second by Gary Braham, and unanimously approved.

Respectfully submitted:

Sonya J. Grim