

NORTH YORK BOROUGH MEETING MINUTES
DECEMBER 14, 2021

1. CALL TO ORDER

PRESIDENT RICHARD SHANK CALLED TO ORDER THE REGULAR MEETING OF THE NORTH YORK BOROUGH COUNCIL ON DECEMBER 14, 2021, AT 7 P.M.

2. EXECUTIVE SESSION

THE EXECUTIVE MEETING WAS HELD @ 6 P.M.

3. THE MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE.
WAS READ BY MAYOR BRUNK

4. ROLL CALL

MAYOR NANCY BRUNK, PRESIDENT RICHARD SHANK, VICE PRESIDENT SETH HIGHTMAN, DEB SMITH, GARY BRAHAM AND TINA STRINE. VIVIAN AMSPACHER ABSENT.

5. APPROVAL OF MINUTES

MINUTES APPROVED BY GARY BRAHM AND 2ND BY TINA STRINE

6. BID OPENING PUBLIC WORKS BUILDING:

\$15,660.00 DM ELECTRIC

\$ 31,060.00 REAL SERVICES INC

MOTION WAS MADE BY SETH HIGHTMAN AND SECOND BY DEB SITH AND PASSED FOR DM ELECTRIC TO DO THE WORK.

7. TREASURER'S REPORT

RECREATION:

\$1,777.77

SEWER:

\$ 44,458.43

PAYROLL:

\$ 58,068.77

GENERAL FUND: \$ 27,401.30

8. MANAGER'S REPORT

MANAGER'S REPORT HIRED TWO ADDITIONAL PUBLIC WORKS EMPLOYEE'S. SAFETY AND SECURITY ONLY CERTAIN COUNCIL MEMBERS WILL BE GIVEN KEYS. THE HEAD OF PUBLIC WORKS, PRESIDENT RICHARD SHANK AND TINA STRINE. THEY HAVE KEYS IN THE EVENT OF EMERGENCIES. EMPLOYEE HANDBOOK IS BEING WORKED ON AND STANDARD OPERATING PROCEDURES. DANIEL McCLAIN AND CHARLES BRASHEARS ARE THE NEW HIRES. MOTION BY SETH HIGHTMAN AND SECOND BY GRAY BRAHAM AND PASSED.

9. CORRESPONDANCE-NONE

10. TAX COLLECTOR'S REPORT-INFORMATION ONLY

11. PERSONS TO BE HEARD

1. MAYOR NANCY BRUNK'S REPORT IS ATTACHED
2. TOM ARNOLD, ZONING OFFICER READ THE ZONING REPORT. REPORT IS ATTACHED. QUESTION WAS ASKED ABOUT INSPECTIONS PAID FOR DURING COVID AND THE ANSWER IS THOSE INSPECTION PAYMENTS WILL COVER THE INSPECTION FEE'S THIS YEAR.
3. CHIEF SLEEGER WITH THE YORK CITY FIRE DEPARTMENT READ HIS MONTHLY REPORT. THERE WERE 84 CALLS IN THE BOROUGH. QUESTION WAS ASKED BY THE PUBLIC IF THE EQUIPMENT WAS LIQUIDIZED OR SOLD. THEY WERE SOLD THE APPARATUS WAS SOLD TO MISSOURI AND THE OTHER WAS DONATED TO YORK COUNTY FIRE SCHOOL FOR TRAINING.
4. SOLICITOR TILLEY PRESENTED ORDINANCE DRAFT TO ADD PROHIBITED PARKING AT ALL TIMES ON 5TH AVE AT QUEEN ST. AND THE ADDITION OF A STOP SIGN ON DUKE ST. INTERSECTING WITH 4TH AVE. SOLICITOR TILLEY PRESENTED STATE ETHICS FORM TO COUNCIL.
5. KEVIN OLEWILER, EMA COORDINATOR READ THE EMA REPORT. CHRIST AID AND CPR TRAINING WILL BE GIVEN TO COUNCIL AND THE RESIDENTS IN THE FUTURE.
6. TINA STRINE REPORTED FOR RECREATION. COUNCILWOMAN STRINE CHRISTMAS CELEBRATION WAS A SUCCESS AND SOUP AND ADVISED OF PROGRESS WITH SOUP AND SANDWICH SALE.
7. GRANT REPORTS- PARK PLANS AND BIDDING DOCUMENT WERE LET, AND CONSTRUCTION WILL START HOPEFULLY IN MARCH AND BE COMPLETED EARLY SEPTEMBER.

12. BOROUGH REPORTS

- A. PERSONNEL: NOTHING
- B. PUBLIC WORKS: FORMULATED DAILY TASK AND MAINTENANCE LEDGERS.
- C. FINANCE: NOTHING NEW TO REPORT.
- D. BUILDINGS AND GROUNDS: NOTHING NEW TO REPORT
- E. SEWER: STILL WORKING ON 7TH AVENUE REPAIRS.
- F. SANITATION- BOROUGH CONTINUES TO WORK WITH PENN WASTE AND KINSLEY TO COORDINATE TRASH COLLECTION.

13. OLD BUSINESS--

- a. NOTHING TO REPORT.

14. NEW BUSINESS-

- A) RESOLUTION 2021-07 APPROVAL OF 7TH AVE AND NORTH GEORGE STREET SIGNAL LIGHT MAINTENANCE AGREEMENT. MOTION BY SETH HIGHTMAN AND SECOND BY DEB SMITH.
- B) TRAFFIC SIGNAL AGREEMENT FOR HAMILTON AVE AND NORTH GEORGE ST WITH THE CITY OF YORK. ON A MOTION BY SETH HIGHTMAN AND SECOND BY GRAY BRAHM IT PASSED.
- C) APPROVAL TO ADD PARKING MARKS BEHIND THE HOMES IN THE 400 AND 500 BK OF NORTH GEORGE ST. SO, THERE IS A MORE UNIFORMED WAY FOR THE PEOPLE TO PARK. MOTION BY SETH HIGHTMAN AND GARY BRAHAM TO DO THIS AND PASSED.
- D) APPROVAL TO LOOK INTO PHONES FOR OUR EMPLOYEE'S SO THEY ARE NOT USING THEIR OWN PERSONAL PHONES FOR NORTH YORK BOROUGH BUSINESS. MOTION BY SETH HIGHTMAN AND SECOND BY TINA STRINE AND PASSED.
- E) ORDINANCE TO BE DRAFTED TO PLACE NO PARKING ON THE SOUTH SIDE OF 5TH AVE AT QUEEN ST. MOTION TO HAVE WALT CREATE AN ORDINANCE FOR THIS AREA. MOTION BY SETH HIGHTMAN AND SECONDED BY GARY BRAHAM.
- F) ORDINANCE TO CRATE A STOP SIGN AT N DUKE ON THE WEST SIDE AND 4TH AVE SOUTH SIDE MOTION BY DEB SMITH AND SETH HIGHTMAN
- G) MOTION TO APPROVE JANUARY 3, 2022, FOR OUR REORGANIZATIONAL MEETING.

15. PUBLIC COMMENT

- A) QUESTION WAS ASKED WHETHER WE HAD A CODE OF CONDUCT FOR THE COUNCIL. THIS IS BEING REQUESTED DUE TO A RECENT INCIDENT BETWEEN A COUNCIL MEMBER AND ANOTHER OFFICIAL. IT WAS NOTED THAT WE WILL TAKE IT UNDER ADVISEMENT.
- B) BEING THAT THERE WAS NO FURTHER BUSINESS FOR THE COUNCIL, THE MEETING WAS ADJOURNED ON A MOTION BY COUNCILMAN BRAHAM AND SECONDED BY VICE PRESIDENT HIGHTMAN.

RESPECTFULLY SUBMITTED,


MISTY OTT

ADMINISTRATIVE SECRETARY