

DRAFT

North York borough meeting minutes
August 10, 2021

1. CALL TO ORDER

President Richard Shank called to order the regular meeting of the North York Borough Council on August 10, 2021, at 7 P.M.

2. EXECUTIVE SESSION

The executive meeting was held to discuss personnel issues

3. The moment of silence and The Pledge of Allegiance.

Mayor Nancy Brunk

4. ROLL CALL

President Richard Shank, Deb Smith, Vice President Seth Hightman, Tina Strine, Gary Braham and Vivian Amspacher

5. APPROVAL OF MINUTES

On a motion by Vivian Amspacher and 2nd by Seth Hightman, the minutes were approved. ^{July 2021}

6. TREASURER'S REPORT

Recreation: \$7348.04
Sewer: \$22636.93
Payroll: \$7756.73
General Fund: \$145,607.42

7. TAX COLLECTOR'S REPORT-information only

8. CORRESPONDANCE

Misty Ott read a letter from the SPCA requesting their 2022 contribution. On a motion by Seth Hightman and 2nd by Vivian Amspacher, it was passed to send \$1000.00.

9. PERSONS TO BE HEARD

- a. Due to Mayor Brunk being absent, President Shank read her report. Highlights from the report are attached to the minutes. It was noted however, year to date, as of June 2021, we had 1107 calls in the borough or an increase of 143 calls from June 2020.
- b. The engineer provided us with storm sewer estimates for 7th Ave from the west side of George St to Duke St and George St to 10th Ave tying into 8th Ave, adding storm sewer from 9th and Beaver to

North George St for a total of \$208,265.50. Our grant writer is looking into obtaining grants to cover these costs.

- a. The fire chief reported 9 calls for the month of July. To date, we have responded to 49 calls in the borough. The full report is attached to the minutes.
- b. EMA is still looking to fill this position. Kevin Olewiler has agreed to hold this position as long as he meets all requires conditions.
- c. Attorney Baublitz provided us with an update on the resolution 2021-05, adopting a policy to comply with the provisions of Act 65 of 2021 pertaining to public notice for agendas and public meetings. He also provided ordinance 2021-01, setting forth regulations for the Quick Ticket Program and setting penalties for violations of such rules and regulations. This ordinance will go into effect 5 days after approval. On a motion by Deb Smith and 2nd by Gary Braham, ordinance 2021-01 was approved. Also, on a motion by Gary Braham and 2nd by Seth Hightman, resolution 2021-05 was approved.
- d. Tina Strine discussed the food truck schedule and noted it will continue into October. Programs such as Get Fit have been put on hold due to the extreme heat. They're still trying to get a senior's club and gardening club started. We've held several meet and greets within the borough. The borough had a very successful National Night Out on August 3rd with donations received from Smokey Bones, T&J Trophies, Heart Jewelry Box, York County 911 and Maier's Bread. We even had a visit from Downtown with Cannonball Charlie, Northern Regional Police and the band, The Doozies. On Saturday August 21st, Recreation will hold a free yardsale day for the residents. On September 24th, we will hold an end of summer bash. On October 30th, there will be a Halloween parade through the borough along with a haunted trail at Lloyd Kauffman playground. Recreation board met with Ann Yost from YSN to finalize plans for the park.
- e. Richard Shank reported on grants that are being written for the CARES ACT money, beautification grant for North George St including new crosswalks and signalization at 7th and George St.

10. BOROUGH REPORTS

- a. Personnel: Misty Ott was introduced to the residents and council and will be acting as Administrative Secretary until more interviews are held.
- b. Public Works: President Shank reported there will be no line painting until construction is complete.
- c. Finance: President Shank asked the council to start thinking about the upcoming 2022 budget.
- d. Buildings and Grounds: Pump station roof and spouting is being replaced. We are awaiting bids on the burglar alarm system on the new public works building.
- e. Sanitation: The recycle bins continue to be on backorder. President Shank asked Vivian Amspacher to contract PennWaste to inquire on obtaining recycle bins until the borough's bins come in.

- f. Sewer: We received a final bill from EKI Services for 1211 N. Duke St. On a motion by Vivian Amspacher and 2nd by Seth Hightman, this bill was approved for payment.

11. PLAQUE UPDATE

- a. Plaque was hung in the meeting room in honor of the Fire Department and its members.

12. FIRE DEPARTMENT EQUIPMENT AND BIDS

- a. 2 bids were received for the firetruck, one was \$15,000 from Fireline Apparatus and the 2nd was \$17,000 from Mission Volunteer Fire Dept in South Dakota. On a motion by Seth Hightman and 2nd by Deb Smith and unanimously carried, the bid from Mission Volunteer Fire Dept was accepted.
- b. We are still working with Attorney Tilley to determine how to donate the KME firetruck. It was discussed that if we give it to York City, they can donate it to the fire school. If this is possible, on a motion by Seth Hightman and 2nd by Deb Smith, it was passed to donate to York City. If that is not an option, then we will put the engine out for bid.

13. HEIDLEBURGH TOWNSHIP-NORTHERN YORK COUNTY REGIONAL POLICE DEPT

- a. A resolution was passed to approve Heidleburg Township to join the Northern York County Regional Police Department. On a motion by Gary Braham and 2nd by Vivian Amspacher the motion carried, and the resolution was signed.

14. ZONING OFFICER POSTION

- a. A Discussion was held to increase the zoning officer's hours to 36 hours a week at \$24.00/hour. By doing this, all our rental units can be inspected yearly instead of every other year. It will also enable more time to investigate complaints within the borough. After lengthy discussion by the council and comments from Facebook by Karen Wagman, a motion was made by Seth Hightman and 2nd by Gary Braham and unanimously approved. The personnel committee will look into personal time off based on worked hours and will report back at the next meeting.

15. NORTHERN YORK COUNTY REGIONAL POLICE DE PARTMENT

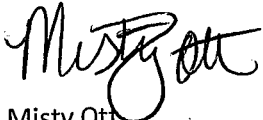
- a. Lt. Greg Anderson was in attendance from the NYCRPD and asked if the borough is still looking into surveillance camera for the borough, could they also look into license plate readers to place at entrances/exits. President Shank stated that they are still looking into it and asked if that was something we could get a grant for and whether we could work with other municipalities that were looking for the same thing. CARES act monies and possibly Public Safety Grants may be able to used for these items. Will keep lines of communication open on this item.

16. PUBLIC

- a. Eli Kinard from the Lebanon Cemetery contacted Vivian regarding discarding weeds, limbs etc from the cemetery President Richard Shank has already been in contact with him to let him know that they can bring down the limbs but not the weeds. President Shank will try to contact him again.
- b. PennWaste will be contacting the Borough when any customer is placed on "stop service".

c. Vivian Amspacher has requested certificates be completed for Lauren Washington for picking up trash in the borough. She doesn't live in the borough but helped with this task. Also for Brooke Shaffer who has picked up trash at the ballfield.

17. Being that there was no further business for the Council, the meeting was adjourned at 8:43P.M. on a motion by Gary Braham and 2nd by Seth Hightman and unanimously carried.


Misty Ott