

APPROVED MEETING MINUTES – MOTIONED BY SETH HIGHTMAN, 2<sup>ND</sup> BY GARY BRAHAM, ALL APPROVED.

NORTH YORK BOROUGH MEETING MINUTES

May 17<sup>th</sup>, 2021

**I. CALL TO ORDER**

President Richard Shank called to order the regular meeting of the North York Borough Council on May 11<sup>th</sup>, 2021 at 7:00pm.

**II. EXECUTIVE SESSION**

No executive meeting

**III. PLEDGE**

Mayor Nancy Brunk

**IV. ROLL CALL**

President Richard Shank, Deb Smith, Gary Braham, Mayor Nancy Brunk, Vice President Seth Hightman, Tina Strine, and Vivian Amspacher

**V. APPROVAL OF MINUTES**

April 13<sup>th</sup>, 2021 Meeting Minutes- Seth Hightman motioned to approve April meeting minutes, Tina Strine 2<sup>nd</sup> motion, all approved with corrections to Karen Wagnans question pertaining to the renting of the Fire Department Building to Mitre Wright.

**VI. HANDICAP APPROVALS – COUNCIL**

No handicap applications

**VII. TREASURERS REPORT – SONYA GRIM**

Recreation: \$899.28 – Easter and Park Renovation Plans

Payroll: \$29,076.49 – Majority was the Tax collector Commission

Sewer Fund: \$3,970.24 – James R Holley & Assoc for \$ 1,377.75 was invoice for repairs and Chapter 94 Report.

General Fund: \$30,187.03 – Inquiry about the payment to Coleen Brickner – Refund for Pavilion Rental

At the April 13<sup>th</sup>, 2021 Council Meeting Karen Wagman asked how much the Borough is going to net out of the 500 after it is reassessed for taxes and the interest change to the loan. – Treasurer Sonya Grim has a request to the York County Tax Assessment Office for the amount.

Deb Smith motioned to approve the Treasurers Report, Seth Hightman 2<sup>nd</sup> motion, all approved.

**VIII. CORRESPONDENCE: - BRITTANY REED**

Request from Wolfgang Candy to close Latimer St from 9am-7pm and East 4<sup>th</sup> Ave (between the top alley and Duke St) from noon- 6pm for a Carnival they are hosting on June 5<sup>th</sup>, 2021. Vivian Amspacher motioned to approve request; Seth Hightman 2<sup>nd</sup> motion all approved.

Request from 1<sup>st</sup> Capital Harley-Davidson to block off Duke St between 10<sup>th</sup> Ave and 11<sup>th</sup> Ave on Saturday May 15<sup>th</sup>, 2021. Vivian Amspacher motioned to approve request. Deb Smith 2<sup>nd</sup> motion, all approved.

Commendation letter to Borough Council and Borough Residents from Dr. Kevin S Olewiler Sr about the heroic efforts made in the search and loss of Kamdyn Torres on April 4<sup>th</sup>, 2021.

**IX. MAYORS REPORT: NANCY BRUNK**

Mayor attended York County Regional Police Board of Commissioners Meeting on Tuesday, April 20<sup>th</sup>, 2021. Chief commendation given to Officer Andrew Miller, Sgt Christopher Irwin and Officer David Englar. Permanent Appointment of Officer Jesus Marmolejos

Open House on May 18<sup>th</sup> at the Officer David Tome Substation in Heidelberg Twp from 4:30pm – 6:30pm.

Major discussed with Chief Lash the concern of residents regarding police officer attending the council meeting in March regarding the usage of patrol time that our taxpayers funded. Chief Lash informed the Mayor that the visits are done by the administrative officers and that the visits are not charge to the time allotted to the Borough. The officer is on his own time and does not get compensated for being that the meetings. This is a way for residents to ask questions and concerns they have with the police department.

6 Incidents within the Borough for Month of March 2021  
2 Dog Law, 1 Pursuit, 1 Terroristic Threat, 1 Strangulation, and 1 Theft.

In March 2020 the Borough had 152 incidents and in March 2021 the Borough had 189 incidents. Year to date as of March 2021 the Borough has had 565 calls in the Borough or an increase of 21 calls from March 2020.

**X. ENGINEERS REPORT: JEFF SPANGLER**

Recommendation for payment for the sewer repair portion of the project in the amount of \$6,689.00 for the work done on the sewer main on Duke Street by E.K. Services on February 23, 2021. Vivian Amspacher asked if we could get an itemized breakdown of the work that was done. (All work that was to be completed was listed on the bid that was previously approved) Vivian Amspacher motioned to approve payment. Seth Hightman 2<sup>nd</sup> motion, all approved. (The work that was done to the lateral during the repair of the main was necessary to bring it up to code, there was an issue when sewer lines were originally installed having two properties share one lateral making it impossible to determine who would have been at fault if the line were to ever get clogged.)

7<sup>th</sup> Ave Storm Sewer Replacement – Base plan completed. Now just looking for conflicts with existing utilities. The storm sewer line was flushed under George St so that it could be televised. The televising could not be completed due to various obstructions. Engineer Jeff Spangler will be contacting PennDOT to attempt to set up a meeting on site to discuss.

York Water Company Main Replacement – York Water Company continues the work that will repair the water mains and services in a substantial area of the borough on the east side of George St.

One Calls- Met with the Borough personnel to train on how to do one call markings in the Borough. Engineer Jeff Spangler plans on meeting again with personnel for additional training.

Seth Hightman motioned to approve Engineers Report, Deb Smith 2<sup>nd</sup> motion, all approved.

**XI. ZONING OFFICER REPORT: TOM ARNOLD**

Council reviewed report (copy attached to meeting minutes in the Borough Office).  
Seth Hightman motioned to approve Zoning Officer Report, Gary Braham 2<sup>nd</sup> motion, all approved.

**XII. FIRE CHIEF REPORT: ACTING CHIEF WILLIAM H SLEGER JR.**

Monthly Report Review – Copy Available with meeting minutes.

12 Service Calls with in the Borough for the month of April.

There has still been no contact from the Liberty Fire Company Personnel to York City Fire Department.

**XIII. EMA: TRAVIS NESS**

Nothing to report.

**XIV. SOLICITORS REPORT: Walt Tilley, Stock and Leader**

Nothing to report.

**XV. GRANT REPORT: RICK SHANK**

Nothing to report.

**XVI. RECREATION REPORT: TINA STRINE**

Food Truck Event in the Park Wednesday May 19<sup>th</sup>, 2021.

Recreation has created a Facebook Page for Events to be held in the Borough.

June 11<sup>th</sup>, 2021 the borough will hold its first meet and greet at Dewey and W 6<sup>th</sup> Ave from 6:00pm – 9:00pm. There will be no parking on the street. Recreation Department to speak with church about parking.

Community Yard Sale June 5<sup>th</sup>, 2021 from 8:00am – 2:00pm, along George St \$10.00 a spot and money will be collected the day of the Yard Sale by check or money order.

**XVII. PERSONNEL COMMITTEE:**

Nothing to report.

**XVIII. PUBLIC WORKS:**

Street Sweeping – approval needed to reschedule for fall due to the road work being done throughout the Borough. Seth Hightman motioned to approve the request to reschedule, Gary Braham 2<sup>nd</sup> motion, all approved.

**XIX. FINANCE:**

Nothing to report.

**XX. BUILDINGS AND GROUNDS: GARY BRAHAM**

Spouting on pumps station needs repaired. Seth Hightman and Richard Shank to get estimates.

**XXI. SANITATION**

A meeting was held with Kline's Services about trying to get them to come out 1x a quarter to clean out the pump station pump. Also waiting for a quote to clean inlets throughout the Borough.

Vivian Amspacher questioned why Treysta was out doing work in the office last week. It was explained that it was for Security Virus Protection, and to relocate the dome that is used for Wi-Fi as the Office has been having issues with keeping the computers connected to the Wi-Fi.

**XXII. SEWER**

Nothing to report.

**XXIII. OLD BUSINESS**

Sound system discussion – Vivian Amspacher motioned to use the cheapest quote we received from Reynolds AV, LLC for \$6,391.70. No 2<sup>nd</sup> motion, motion failed.

Plaque for Fire Department Vivian Amspacher to get Plaque.

**XXIV. NEW BUSINESS**

Resolution 2021-04 – Extension of payment deadline for North York Borough 2021 Final/ 2021 Estimated Business Tax Returns from April 15<sup>th</sup>, 2021 to May 15<sup>th</sup>, 2021. Gary Braham motioned to approve extension, Seth Hightman 2<sup>nd</sup> motion, all approved.

Copy of policy provided for no cell phone/electronic use for Council Members during Council Meetings.

Parking Lines – Once road work is completed throughout the Borough, the lines and markings will be completed.

Seth Hightman mentioned the volunteer work from COVANTA cleaning up trash and debris along the Rail Trail and Park area in the Borough, sending out a thank you letter to them.

YARSA – still in process, waiting to get a contract to review from PA American Water.

Tina Strine inquired about automatic payments/online payments. Office is in process of working with the bank to see what options are available to the Borough. This would include Sewer, Permits, Rentals, etc.

**XXV. PUBLIC COMMENT/QUESTIONS/REMARKS SUBMITTED PRIOR TO MEETING**

Concern with kids playing in the construction area at the new apartments being built on E 5<sup>th</sup> Ave. Can some type of fencing be put up? Borough asked the police to have a little bit more patrol in that area.

Meeting Adjourned 8:10pm, Gary Braham motioned to adjourn. Seth Hightman 2<sup>nd</sup> motion, all approved.