

**MINUTES**  
**NORTH YORK BOROUGH COUNCIL MEETING**  
**July 12, 2022**

The Public Council Meeting was called to order at 6:40 pm by President Hightman. President Hightman asked Mayor Brunk to lead the moment of silence and the Pledge of Allegiance to the Flag. At this time, M. Joel Collier took the Oath of Office, officially becoming a Council Member. M. Joel Collier was voted into this position at last month's meeting on June 14, 2022.

**Roll Call of Council Members and Mayor by Sonya Grim:** All members were in attendance. Vivian Amspacher attended by Phone, which was approved on a motion by Matty Stahlman, second by Dhani Thomas, and unanimously approved.

**Announcements:** There was an Executive Session held tonight at 5:30 pm at this building to discuss Litigation with the Solicitor and to discuss Personnel matters.

**Guests:** Former Mayor Kim Bracey and members of M. Joel Collier's family were present for his swearing-in.

**Vacancy/Reorganization:** Resignation letter was received from Councilor Richard Shank effective May 16, 2022. This resignation was accepted on a motion by Gary Braham, second by Dhani Thomas, and unanimously carried. Committee Leadership Reorganization was completed. Gary Braham made a motion to be Vice President, second by Dhani Thomas, and unanimously carried. Vivian Amspacher made a motion to be Vice President and then withdrew her motion. A letter of intent was presented from Melvin Joel Collier to become a member of Council. On a motion by Gary Braham, second by Matty Stahlman, this appointment was unanimously approved. The Committees reorganization will be posted at a later date.

**Public Comment (on agenda items only):** None

**Approval of Minutes:** The June 14, 2022 minutes were presented for approval. On a motion by Matty Stahlman, second by Gary Braham, and unanimously carried these minutes were approved.

**Mayor's Report:** Mayor Nancy Brunk presented her report from the Northern York County Regional Police Board of Commissioners' meeting on Tuesday, June 21, 2022. A DUI Checkpoint was held on July 1, 2022 in the 900 Block of North George Street. It resulted in 21 arrests. Our calls increased in May 2022 by 26 calls from the same time last year. We had a total of 220 calls for the month of May 2022, which is an increase of 15 more calls then the same time in 2021. The Mayor also reminded residents that if you see something call 911 to report it-going to social media and stating what happened doesn't get the issue resolved.

**Police Report:** Lt Anderson confirmed that the DUI checkpoint was successful and stated that firework calls were down this year.

**Fire Report:** Deputy Chief Smith reported there were six calls in the Borough but nothing of significance. The two new Fire Trucks have been placed back into service and arrangements will be made for a future visit.

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**EMA Report:** Dr. Olewiler stated that First-Aid and CPR Training was completed on June 26 & 27, 2022. Members of the Recreation Committee and President Hightman were in attendance. A donation was given to the 10<sup>th</sup> MedReg of the Maryland Military Department by a person on the Recreation Committee who prefers to remain anonymous. There is going to be an Emergency Personnel Get-Together at the York Fairgrounds which he plans to attend. There are more training classes and a certification coming up for the EMA.

**ADMINISTRATIVE REPORTS:**

**Borough Manager's Report:** David Bolton, MBA, CBO stated that the two handicapped parking permit applications are currently on hold. The stadium seating that was placed on Municibid did not get any bids to purchase. A motion was made by Matty Stahlman, second by Gary Braham and unanimously carried to sell the stadium seating outright and Manager Bolton would try to find a buyer and if no buyer is found the stadium seats would be donated, destroyed, etc. Manager Bolton wanted to let the Council know that he is continuing to work with Pete at SockEm Web Solutions on our new website. The Manager is working with a Lebanon Dealership (still CoStars) to purchase our new Public Works Truck. The new truck will have a plow and a spreader. The Borough may decide to keep the old truck as alternative transportation in case one of our other trucks would break down. AARP paperwork will be completed when all monies are received. The Borough is working with Knisley and York Water Company on paving the roads. The Manager continues to work on new practices and the employee handbook. As Roxanne c continues her training and she moves forward more duties will be given to her. The Manager is still doing prep work for the 2023 Budget. Manager has requested that we no longer receive Fire Relief Funds since we not longer have a Volunteer Fire Department.

**Treasurer's Reports:** Sonya Grim presented the Treasurer's Report through June 30, 2022 which was accepted on a motion by Gary Braham, second by Dhani Thomas, and unanimously carried. Motion to approve/ratify paying the bills as presented through 7/12/2022 was presented by Gary Braham, second by Matty Stahlman and unanimously carried.

Recreation \$1,834.12; Sewer \$1,026.11;  
Payroll \$21,827.71; General Fund \$177,467.43

**Correspondence:** A thank you letter were sent out to Comfort Zone Mattress for assisting the Borough with the Willis Run and surrounding creek beds cleanup. Another thank-you letter was sent to Keystone Tractor Services LLC for assisting the Borough with tractor repairs.

**Code and Zoning Enforcement:** Tom Arnold, Zoning Officer presented his report. Bids were received and presented for two condemned properties—one at West Ninth Avenue and 400 block of North George Street. Quotes were received from Scott Newswanger, Kinsley, and BLM Construction. On a motion by Matty Stahlman, second by Dhani Thomas, and unanimously approved, Scott Newswanger's quotes were approved. After some discussion the subject of CCIS and PMCA was tabled until next month. Tom also thanked the fire department for their assistance on the sewer issue at Meade and Queen Streets. Tom will be using news media to assist with the trash issues in North York Borough and door hangers will be placed at residences for trash guideline information.

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**Public Works:** Director Charlie Brashears presented his report. The Bush Hog Has been returned and is working great. Public Works employees are doing an great job! We are looking into taking down the "Drug Free Zone" signs. Sheldon McMaster thanked the Borough and other participants for cleaning up the spillway into the creek. 1.64 tons of trash was collected.

**Parks & Recreation (Tess Croy):** Wendy Brashears presented a report. Food Truck Event tomorrow evening. National Nite Out will be held on Tuesday, August 2, 2022. Our July 4<sup>th</sup> event was very successful Attendance was approximately 200 people. Next year some changes will be necessary for this event. Sixteen children helped with cleanup around our signs and pizza was given to the children for their efforts by an anonymous donation. A load of mulch was approved by Manager Bolton for use in the park to be taken out of the playground maintenance budget line item.

**Solicitor's Report:** Walt Tilley from Stock & Leader presented the following: The Animal Control Ordinance was duly advertised and presented for action. On a motion by Gary Braham, second by Dhani Thomas, and passed with one "No" vote by Vivian Amspacher Ordinance #2022-08 was approved. No action was taken on Parkview Apartments deed of dedication/rec park access at this time. However, Solicitor Tilley would like to thank Jason Brenneman and David Bolton for their assistance. Solicitor Tilley spoke about the size reduction for Council from seven to five and statement that there was no needed action this evening but the request must be in six months ahead of the next election. There is no litigation pending at this time.

**Engineering Report:** No action was required at this time. Engineering Report was submitted to Manager Bolton.

**Committees and Organizations:**

**Budget & Finance (Seth Hightman):** Manager continues to review budget and finance information for our 2023 budget.

**Personnel (Seth Hightman):** Employee performance reviews need to be completed.

**Safety Committee:** Nothing to report.

**Sidewalk & Streets Committee (Gary Braham):** Met with Kinsley and York Water Company about when they will begin repaving roads North to South. Will be looking into Allbright Alley traffic.

**Building and Grounds (Gary Braham):** Nothing to report.

**Unfinished Business:** None.

**New Business:** None.

**Public Comment (any topic):** Peter Shilling stated that CCIS does do report and the Borough should let them know if we need reports from them. Will the Council look into speed bumps on Allbright Alley? The Council will consider if it can be done.

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**For the Good of the Order (Council/Mayor/Staff):** Vivian Amspacher has stated that she would like the following information to be documented: Starting with the June 2022 Executive Session, Vivian Amspacher was no longer allowed to attend through Zoom and/or Phone the Executive Sessions starting in June 2022 and going forward on a Council vote taken during that session. This decision was made due to the confidentiality of the Executive Sessions.

**Announcements:** Next regular Council meeting is August 9, 2022, at 6:30 pm.

The meeting adjourned at 8:43 pm on a motion by Vivian Amspacher, second by Matty Stahlman, and unanimously carried.

Respectfully submitted

*Sonya J. Grim*

Secretary/Treasurer