

APPROVED – BILL JACKSON MOTIONED TO APPROVE, CHRIS KALTREIDER 2<sup>ND</sup> MOTION, ALL APPROVED

NORTH YORK BOROUGH MEETING MINUTES

March 12<sup>th</sup>, 2020

**I. CALL TO ORDER**

President Richard Shank called to order the regular meeting of the North York Borough Council at 7:02 pm on March 10<sup>th</sup>, 2020.

**II. EXECUTIVE SESSION**

Personnel, Contracts, and other Business

**III. PLEDGE**

Bill Jackson, Vice President

**IV. ROLL CALL**

President Richard Shank, Vice President Bill Jackson, Deb Smith, Gary Braham, Vivian Amspacher, Jamie Moore, Chris Kaltreider, and Mayor Nancy Brunk

**V. APPROVAL OF MINUTES**

February Council Meeting Minutes - Bill Jackson made motion to approve, Chris Kaltreider 2<sup>nd</sup> Motion, all approved.

January 30, 2020 Lloyd Kauffman Park Upgrade Public Meeting – Jamie Moore made motion to approve, Bill Jackson 2<sup>nd</sup> motion, all approved. (Waiting to hear back from York City School Board in reference to park property)

**VI. HANDICAP APPROVALS – COUNCIL**

Fogle – Denied (Roll Call to deny application YES Votes- Bill Jackson, Chris Kaltreider, Gary Braham, Deb Smith, Richard Shank / NO Votes – Vivian Amspacher, Jamie Moore)

**VII. TREASURERS REPORT – RICHARD SHANK**

General Fund: \$33,427.86

Payroll: \$6,963.73

Sewer: \$5,852.12

Recreation: \$ 2,667.08

Chris Wilhelm inquired the amount paid to TREYSTA Technologies – 2 new computers were purchased for Borough Office personnel.

Bill Jackson made motion to approve Treasurers Report, Gary Braham 2<sup>nd</sup> motion, all approved.

**VIII. CORRESPONDENCE: - BRITTANY REED**

None

**IX. MAYORS REPORT: NANCY BRUNK**

Attended the Commissioners Meeting 2/11/2020.

North Regional is currently in the process of looking for a building in the southern end of the county.

1- Possession of Heroin 1300 Blk of N George St.

1- NARCAN administered Heroin Overdose 900 Blk N George St

Increase in usage for Police Officers in the Borough due to LIU calls.

**X. ENGINEERS REPORT: JEFF SPANGLER**

MS4 Stormwater Permit: Attended the York County Stormwater Consortium Regional Committee quarterly meeting on February 26, 2020. The consortium continues to work on addressing DEP comments on pollution reduction plan. Only outstanding item is the pending projects that are part of the design/build contract with Aquatic Resource Restoration Company.

Engineer will be conducting yearly outfall inspections in March.

Parkview Apartments: Site work continues on the project. Engineer completed several inspections on the sewer line installation.

Sewer: Chapter 94 Report information was submitted to the City of York on February 28, 2020.

Attended the Connected Municipalities Sewer meeting on February 25<sup>th</sup>.

Street work for 2020: Due to the extensive utility line work within the borough, Engineer recommends waiting until next year, 2021, to bid street work.

**XI. ZONING OFFICER REPORT: LARRY SHROYER**

Progress of Schley Alley and 5<sup>th</sup> Ave Projects

Street Cutting from York Water and Columbia gas on going. Gas company installing after gas company is completed the York Water Company will start doing their installation of new lines.

Applications to have new fire hydrants installed East 6<sup>th</sup> Ave and Elk as well as at North Duke St and 10<sup>th</sup> Ave. Also, will be requesting that there be a fire hydrant installed in the area of the 7<sup>th</sup> Ave Apartments.

Chris Wilhelm questioned if the electric pole in the middle of Schley Alley is staying at current location or going to be moved. As far as the Borough is aware the pole will be staying where it is currently located.

Sandra Hinkle inquired if a traffic study was ever completed for the 2<sup>nd</sup> building on Schley Alley, Zoning Officer Larry Shroyer did not have that information to provide if study was done or not. That would have been done in the early stages of the project with land development. Vivian Amspacher inquired who has the say for land development when new construction is done. Zoning Officer Larry Shroyer made comment that he had previously asked for the Borough to adopt the International Fire Code (IFC) which would allow the fire chief to have say in the projects planning. Vivian Amspacher asked if this is something, we, as council can look into adopting in future to make sure appropriate parties are involved. Council will look into.

**XII. FIRE CHIEF REPORT: STEVE MILLER**

Report Attached

Keith Ramsay and Angela Ramsay both questioned the appointment of the Fire Chief and Deputy Fire Chief. Also made comment that is they are

Sandra Hinkle inquired about the "Forensic Audit" the Borough is conducting on the Fire Department.

Richard Shank stated that the Audit is not yet completed, still in progress. Comments about audit were made by Jamie Moore and public. Jamie Moore walked out of meeting at approx. 7:38pm.

**XIII. EMA: TRAVIS NESS**

EMA Coordinator will be using the NYB page for all EMA related announcements

Travis Ness, Bill Jackson and Nancy Brunk attended 2020 Elected Officials Seminar on Emergency Management.

**XIV. SOLICITORS REPORT: Walt Tilley, Stock and Leader**

Memorandum of Rail Trail is completed, and copy will be given to Borough Secretary for filing.

**XV. RECREATION REPORT: DEB SMITH**

Easter Egg Hunt April 11<sup>th</sup>, 2020 11:00am at the Park

Deadline to sign up April 3<sup>rd</sup>, 2020. Registration requirements - Name Age and Address. No sign ups after April 3, 2020.

July 4<sup>th</sup> – Saturday Games and Food

**XVI. PERSONNEL COMMITTEE: JAMIE MOORE**

Nothing to Report

**XVII. PUBLIC WORKS: BILL JACKSON**

Reviewed 3 quotes for Boom Mower – Boom mower is needed to do the banks along rail trail and park.

Currently do not have anything but chainsaws and weed whacker, there is currently \$50,000.00 allotted in the budget for equipment purchases.

Douglas Equipment – \$17,000.00

John Deere - \$24,900.00

Groff Tractor - \$48,500.00

Bill Jackson made motion to purchase the New Holland Boom Mower from Douglas Equipment for \$17,000.00, Gary Braham 2<sup>nd</sup> motion, all approved.

**XVIII. FINANCE: JAMIE MOORE**

Nothing to report

**XIX. BUILDINGS AND GROUNDS: GARY BRAHAM**

Nothing to Report

**XX. SANITATION**

Issue with trash not being pickup up around the Borough due to the street work from Gas Company and Water Company.

**XXI. OLD BUSINESS**

Auto menders Lot / Lot behind Dunkin- Complaints about safety concerns and it doesn't follow the motor vehicle nuisance code. Committee was created Jamie Moore, Larry Shroyer, and Chris Kaltreider to get with the Property owner and zoning board to discuss address issue. – Meeting needs scheduled.

Approval needed to get a quote on how much it would be to install an Electronic Sign Board by the Boys Home on N. George St. Committee was created for review. Gary Braham, Bill Jackson, and Chris Kaltreider will be on the committee.

**XXII. SEWER**

Sewer Debt Services.

4 Municipalities underpaid (Manchester Township, North York Borough, Spring Garden Township, West York Borough) Breakdown attached for each municipality. Municipalities were being charged 1.62% was supposed to be 2.4%. York Township manager caught the error. Total amount underpaid from North York Borough Office was \$205,069.28. York City Sewer Authority came up with the new figures due.

Spreadsheet available.

Council approved 3-year payment plan to each municipality that were underpaid.

Vivian Amspacher motioned to pay York Township and West Manchester on the 3-year agreement in the amount per year totaling \$66,922.38, Chris Kaltreider 2<sup>nd</sup> motion all approved.

Vivian Amspacher motioned to pay York City in one payment of \$4,302.15, Bill Jackson 2<sup>nd</sup> motion, all approved.

Paul Hoover inquired why we are responsible for what other townships pay. Due to fact that the inceptor runs through the townships/borough.

Due to the 465-million-dollar upgrade needed to the Sewer Facility the sewer bills may need to be increased another \$10.00 next year. January 1, 2020 the sewer increased \$10.00 from \$85.00 to \$95.00.

Reviewed sewer delinquencies. Since October 2018 Borough has went from 104 past due accounts totaling \$90,620.53 to 36 past due accounts totaling \$38,862.45.

### **XXIII. NEW BUSINESS**

Proposal Agreement from bank to purchase Laugerman Building needed approved. Bill Jackson motioned for approval, Vivian Amspacher 2<sup>nd</sup> motion, all approved.

Changed all internet and cable services to Comcast this was due to having multiple suppliers for internet and cable services Borough. In switching over to Comcast for all the services there will be a savings of \$100.00 a month. (\$1,200.00 a year)

Fire Company Audit – moving forward.

March 18<sup>th</sup> Planning Commission Public Meeting at the North York Borough Office at 7:00pm for residents/homeowners on Weatherization and Home Improvement Programs/Grants available. This has been advertised in the newspaper, on the FB pages, along with the North York Borough webpage.

Gator that was replaced – needs sold, the State increased amount to not have to bid. If anyone is interested on purchasing, they should contact the Borough Office. Sandra Hinkle inquired does this change affect how contract bids are done. They are separate but are updated yearly. Chris Wilhelm made comment that the Horn Farm in Hellam Twp may be interested. Richard Shank will reach other to them in reference to the sale of the Gator.

Reviewed registration and inspection revenue totaling \$53,030.00 for the 2020 year.

Vivian inquired about being removed from the Personnel Committee and would like to be placed back on it.

### **XXIV. PUBLIC COMMENT**

Discussion from public and council about Jamie Moore walking out of meeting regarding the audit being final of the Fire Department. Also continued discussion about the Fire Department Personnel and the job performances of fire department personnel. Inquiries were made about the information given on the fire report and how

correct the information is. Also, inquiries made about if the correct licenses and documentation were being turned into the PSP and fire police. All paperwork is being done and turned into appropriate personnel required.

Sandra Hinkle made comment and opinion on daughter's actions and accusations of Borough council.

Travis Ness passed course for Fire Fighter and First Responder. Was sworn in by Nancy Brunk previously as a Fire Police.

Vivian Amspacher would like to see Keith Ramsay get a chance to be fire chief and/or deputy fire chief given his background with other fire departments.

Bill Jackson motioned to adjourn meeting, Chris Kaltreider 2<sup>nd</sup> motion at 8:34pm. All approved.

Minutes submitted by Brittany Reed