

I. CALL TO ORDER

President Richard Shank called to order the regular meeting of the North York Borough Council at 7:02pm on February 11th, 2020.

II. EXECUTIVE SESSION

III. PLEDGE

Bill Jackson, Vice President

IV. ROLL CALL

President Richard Shank, Vice President Bill Jackson, Gary Braham, Vivian Amspacher, Jamie Moore, Chris Kaltreider, Mayor Nancy Brunk

Absent – Deb Smith

V. APPROVAL OF MINUTES

January 2020 Meeting Minutes – Gary Braham made motion to approve minutes, Chris Kaltreider 2nd motion, all approved with correction to Mayor Report name from Deb Smith to Nancy Brunk

VI. HANDICAP APPROVALS – COUNCIL

Nothing to review.

VII. TREASURERS REPORT – RICHARD SHANK

General Fund: \$144,046.30

Payroll (December Report): \$9,567.64

Payroll: \$6,671.98

Sewer: \$1,237.26

Recreation: \$ 821.61

Chris Wilhelm inquired about the payment to Card Services and Frontier. Card services is the Borough's credit card with Peoples Bank. Frontier is the fax/call dialer service for the Borough Office and Pump Station, and Fire Department.

Vivian Amspacher asked what the payment for Klepper's Keys was for. Replacement keys/locks for locks that were broken. Replacement keys for Public Works at the pump station.

Vivian Amspacher motioned to approve the treasurers report, Bill Jackson 2nd motion, all approved.

VIII. CORRESPONDENCE: - BRITTANY REED

Grant Writer Joyce Salazar with J.E. Salazar and Company presented and update and several different funding services and partnership for help with Grants that are available to the residents of North York Borough for Weatherization, Home Improvements, Block Grants the Borough can apply for as well as Transportation Grants. A meeting is to be set up to have each organization (York Co Planning Commission and the York Co Economic Alliance) to present to residents, a separate meeting will then take place to help residents complete the applications for the grants.

There were 2 Grants already submitted we are awaiting response on if these grants were approved and denied.

Started to apply for an additional park Grant forwarded by Secretary Brittany Reed.

Joyce Salazar also informed the Borough that there is a community block grant that can help with the purchase of the Fire Department Building.

It has been noted that Chris Kaltreider asked for abstention in the approval and decision making of the grants due to a conflict of interest.

Chris Kaltreider read signed statement (copy located in meeting minutes binder) about Grant Writing Company J. E. Salazar and Company and has no participation in any decisions made for with the company. This occurred due to a conflict of interest with Joyce Salazar being Chris Kaltreiders mother. There was a discussion at executive meeting with Joyce Salazar and NYB Council and Chris Kaltreider was not present at that portion of the meeting. Abstention was noted.

IX. MAYORS REPORT: NANCY BRUNK

January 14th Police Commissioners Meeting
2 incidents – 100Blk 7th Ave Possession of Stolen Firearms
Escape from Boys Home on North George St

Increase in calls due to LIU

Jerry Duncan inquired where Paradise Township is in paying off the money that they received in error. A payment agreement has been set up and payments are being made.

X. ENGINEERS REPORT: JEFF SPANGLER

Engineers Report attached.

XI. ZONING OFFICER REPORT: LARRY SHROYER

Street Cuts to start in area of Duke and 4th and Duke and Laurel, Columbia Gas and York Water are the responsible parties for work being done. Approximate completion date 6 months (or at least the Summer of 2020)

Jerry Duncan asked for an extension from Council on his registration fees for rental properties. Vivian Amspacher motioned and Jamie Moore 2nd motion, all approved to give a 30-day extension to all owners of tenant occupied properties.

Vivian Amspacher made comment it was brought up to her by Zoning Officer Larry Shroyer to have a safe purchased for payments/mail to be stored if the Secretary Brittany Reed isn't in the office. Personnel Committee to meet and come up with a solution to issues of checks/mail being stored in safe and secure location until Secretary returns.

Lebanon Cemetery complaint has been reviewed and violations have been issued for action to be taken. Violations were mailed to address on filed but returned, property was then posted with violations.

Angela Ramsay asked if anything can be done to make the Lebanon Cemetery put up a rules and regulations sign as well as enforce time limits of people allowed to enter the cemetery due to safety concerns. She is also in fear that her dogs are going to end up sick from eating the balloons that blow from the cemetery onto their

property beside the cemetery. Police department should be contacted for any activity that seems suspicious for enforcement.

Vivian Amspacher inquired about Ordinance §11-207 Part B and if an insert was put in the last sewer bill as stated it would be done at previous meeting. Council came to a decision if anyone is having an issue they can come in and address it with our Zoning Officer Larry Shroyer and it will be investigated. Sandra Hinkle made comment about the garages that are being used as car shops, workshops, etc. Karen Wagman and Jerry Duncan voiced opinion being a homeowner and abiding with the ordinance requirement.

XII. FIRE CHIEF REPORT: STEVE MILLER

5 Calls within North York Borough
2 False Alarms, 1 Good Intent, 1 Detector activation, 1 EMS call

Yearly required trainings being conducted

XIII. EMA: TRAVIS NESS

Nothing to report

XIV. SOLICITORS REPORT: Walt Tilley, Stock and Leader

Responded to Chris Wilhelm's statement from last council meeting about the borough illegally charging residents for their designated handicap parking spaces per the ADA guidelines. The ADA has 4 parts, Part 2 refers to public entities. A reserved parking spot doesn't fit the definition of a program or activity of a public entity. So that section does not apply. PA Motor Vehicle Code 33.54D does apply stating that municipalities can charge a reasonable fee. Our 704.04C of The North York Borough code does fit the PA Motor Vehicle Code 33.54D making charges allowed and if Council wanted to, could increase the fee to compensate for the installation of the sign at requested/approved properties.

XV. RECREATION REPORT: DEB SMITH

Nothing to Report

XVI. PERSONNEL COMMITTEE: JAMIE MOORE

Nothing to Report

XVII. PUBLIC WORKS: BILL JACKSON

Roads were pre-treated for first time in the Borough during the last winter event. Worked great. Used less than 90 gals. Again, this will only work during certain types of storms. If the roads are wet or they are calling for rain after the event the pre-treatment will not be used because it will not work.

Discussion of Brush Hog – Vice President Bill Jackson is currently working with Douglas Equipment for options that fit the Borough needs. Will have more information at future meetings

XVIII. FINANCE: JAMIE MOORE

Nothing to report

XIX. BUILDINGS AND GROUNDS: GARY BRAHAM

Prospect Hill Cemetery fence at Sigsbee still has not been repaired per the manager at the Cemetery. Insurance companies were given the information and repair was to be done by the cemetery since the Borough is a municipality and not obligated to have fence repaired.

Council Chambers will be getting painted by our Public Works Department during raining days.

XX. SANITATION

March Meeting will have 2 different options for review for recycle cans. If able a grant will be submitted to help with the cost of purchasing the different recycle bins for more options for residents if there is an interest in the other bins.

XXI. OLD BUSINESS

Auto menders Lot / Lot behind Dunkin- Complaints about safety concerns and it doesn't follow the motor vehicle nuisance code. Committee was created Jamie Moore, Larry Shroyer, and Chris Kaltreider to get with the Property owner and zoning board to discuss address issue. – Meeting needs scheduled.

Approval needed to get a quote on how much it would be to install an Electronic Sign Board by the Boys Home on N. George St. Committee was created for review. Gary Braham, Bill Jackson, and Chris Kaltreider will be on the committee.

XXII. NEW BUSINESS

Manchester Township Sodium Chloride / Anti-Skid Purchase Agreement for 2020/2021 – President Rick Shank needs approval to sign Agreement. Bill Jackson motioned for approval, Vivian Amspacher 2nd motion, all agreed.

Elm Street Project – Still looking for plans.

Appointed Fire Chief Steve Miller and Deputy Fire Chief DJ Abbott for the Liberty Fire Department.

XXIII. PUBLIC COMMENT

Sandra Hinkle inquired if we pay extra money for the Northern York County Regional Police Department to come to our Meetings for security watch. Northern York County Regional Police officers are not being paid an extra fee for services requested.

Sandra Hinkle voiced opinion on the needed resignation of VP Bill Jackson.

Finance Committee to review interests' rates for CD to put \$200,000.00 from the sewer fund into.

Bill Jackson motioned to adjourn meeting, Gary Braham 2nd motion at 8:44pm. All approved.

Minutes submitted by Brittany Reed