

DRAFT

NORTH YORK BOROUGH MEETING MINUTES

June 17, 2021

**I. CALL TO ORDER**

President Richard Shank called to order the regular meeting of the North York Borough Council on June 8<sup>th</sup>, 2021, at 7:22pm.

**II. EXECUTIVE SESSION**

Sewer and Personnel

**III. PLEDGE**

Mayor Nancy Brunk

**IV. ROLL CALL**

President Richard Shank, Deb Smith, Gary Braham, Mayor Nancy Brunk, Vice President Seth Hightman, Tina Strine, and Vivian Amspacher

**V. APPROVAL OF MINUTES**

May 11<sup>th</sup>, 2021, Meeting Minutes – Motion to approve by Seth Hightman, Gary Braham 2<sup>nd</sup> motion, all approved.

**VI. HANDICAP APPROVALS – COUNCIL**

Harris – Approved – Seth Hightman motioned to approve, Vivian Amspacher 2<sup>nd</sup> motion, all approved.

Sims – Approved – Vivian Amspacher motioned to approve, Seth Hightman 2<sup>nd</sup> motion, Gary Braham opposed, all other council approved.

**VII. TREASURERS REPORT – SONYA GRIM**

Recreation: \$1,247.06

Sewer: \$8,366.28

Payroll: \$8,286.82

General: \$16,133.27

EK Services – N Duke Street Project – previously approved at last council meeting.

Treysta – Front Office Computer Tower replaced and monthly amount for services.

Vivian Amspacher motioned to approve Treasurers Report, Seth Hightman 2<sup>nd</sup> motion, all approved.

**VIII. CORRESPONDENCE: - BRITTANY REED**

Complaint from Saxton and Stump expressing concern for the Lebanon Cemetery. Solicitor Walt Tilley to meet with attorneys and Lebanon Cemetery on June 17<sup>th</sup>, 2021.

York County QRT donation request. Gary Braham motioned to approve a donation in the amount of \$1000.00, Deb Smith 2<sup>nd</sup> motion, all approved.

**IX. MAYORS REPORT: NANCY BRUNK**

Mayor Nancy Brunk attended the Northern York County Regional Police Board of Commissioners Meeting on Tuesday, May 18<sup>th</sup>, 2021.

Life Saving aware given to Officer Matthew Straub.  
Permanent Appointment to Officer Timothy McCue.

Highlights of incidents: 1 drowning, 2 aggravated assaults, 1 indecent exposure, and 1 Criminal Trespass.

Year to date as of April 2021 there were 764 calls in the Borough, this is an increase of 80 calls from April 2020.

Vivian Amspacher inquired about the activity that occurred in the cemetery on Memorial Day, Mayor Brunk to investigate. It was asked if there could be a little more police patrol on the west side of the Borough and Gary Braham inquired what all can be done about the motorcycles and dirt bikes being road carelessly within the Borough.

**X. ENGINEERS REPORT: JEFF SPANGLER**

Engineer Jeff Spangler informed the Borough of his resignation at James Holley and Associates. Dave Lipinski and Jason Brenneman will be working with the Borough in place of Jeff Spangler.

Duke St – still waiting for restoration of curb and sidewalk.

7<sup>th</sup> Ave Storm Sewer Repair – awaiting contact from PennDOT.

MS Stormwater – Jeff Spangler was asking for approve to list Dave Lipinski as primary contact and Richard Shank as alternate. Vivian Amspacher approved request, Seth Hightman 2<sup>nd</sup> motion, all approved.

Discussion on the 2020 Block Grant – Jeff emailed the county with some questions as to bidding and when work is required to be completed. Awaiting response. This may put a hold on paving Queen St and 5<sup>th</sup> Ave until Spring 2021.

**XI. ZONING OFFICER REPORT: TOM ARNOLD**

Council reviewed report (copy attached to meeting minutes in the Borough Office).

Discussion on high grass complaints and getting an outside vendor to mow properties that do not comply, this would allow for the Borough to then bill the property owner and Lien property if payment is not received. New agreement to be drafted by Solicitor Walt Tilley. Seth Hightman motioned to approve Solicitor Walt Tilley to draft new agreement, Tina Strine 2<sup>nd</sup> motion, all approved. (Insurance must be provided with coverage up to at least \$500,000.00 from outside vendor.

Discussion on St Peters Church Parking issues in their parking lot.

**XII. FIRE CHIEF REPORT: ACTING CHIEF WILLIAM H SLEEGER JR.**

Monthly Report Review – Copy Available with meeting minutes.

8 Service Calls with in the Borough for the month of May.

Retired Chief Deardorf and Chief William Sleeper to meet with Liberty Fire Dept. to go over assets.

**XIII. EMA: TRAVIS NESS**

Nothing to report.

**XIV. SOLICITORS REPORT: Walt Tilley, Stock and Leader**

Quick Ticket Program. Motion needed to allow Solicitor Walt Tilley to draft an Ordinance. Gary Braham motioned to approve, Tina Strine 2<sup>nd</sup> motion, all approved.

**XV. GRANT REPORT: RICK SHANK**

Applied for the ARPA – this money will help to pay for the Sewer Repair needed at 7<sup>th</sup> Ave and hope to get some storm water drains installed at 8<sup>th</sup> Ave and 9<sup>th</sup> Ave.

**XVI. RECREATION REPORT: TINA STRINE**

Copy of report in office with meeting minutes.

Food Truck Event in the Park every other Wednesday.

June 11<sup>th</sup>, 2021 the borough will hold its first meet and greet at Dewey and W 6<sup>th</sup> Ave from 6:00pm – 9:00pm. There will be no parking on the street. Recreation Department to speak with church about parking.

**XVII. PERSONNEL COMMITTEE:**

Holding Personnel Committee Meeting next week.

**XVIII. PUBLIC WORKS:**

Nothing to report.

**XIX. FINANCE:**

Difference in taxes on the building change (former fire department building now new public works building) is now 25% taxable and 75% non-taxable.

**XX. BUILDINGS AND GROUNDS: GARY BRAHAM**

Spouting on pumps station needs repaired. Awaiting estimates from company.

New Public works building had alarm system installed. Motion needed to get bids for the burglar and fire alarm. Seth Hightman motioned to collect bids, Vivian Amspacher 2<sup>nd</sup> motion, all approved. Locks have been changed on the building.

**XXI. SANITATION**

Council would like to meet with Penn Waste about some concerns within the Borough regarding the trash pickup.

Discussion on Recycle Bins – they been order just waiting for delivery.

**XXII. SEWER**

Kline Services Proposal 21286 in the amount of \$1,300.00 quarterly – Seth Hightman motioned to approve, Gary Braham 2<sup>nd</sup> motion, all approved.

Kline Services Proposal 21269 in the amount of \$1,800.00 1x a year – Gary Braham motioned to approve, Seth Hightman 2<sup>nd</sup> motion, all approved.

**XXIII. OLD BUSINESS**

Sound system discussion – on hold

Plaque for Fire Department Vivian Amspacher ordering. Seth Hightman motioned approval to order as Liberty Fire Co. No. 1, Deb Smith 2<sup>nd</sup> motion, all approved.

**XXIV. NEW BUSINESS**

Brett Altland represented Core 6 K-9s which is a 503c3 organization to help train service dogs and first responder dogs. He inquired about the organization using the Borough Park for their dog training program. Solicitor Walt Tilley asked for a motion to draft a Lease. Seth Hightman made motion, Tina Strine 2<sup>nd</sup> motion, all approved.

**XXV. PUBLIC COMMENT/QUESTIONS/REMARKS SUBMITTED PRIOR TO MEETING**

Meeting Adjourned 9:07pm, Seth Hightman motioned to adjourn. Gary Braham 2<sup>nd</sup> motion, all approved.