

APPROVED – SETH HIGHTMAN MOTIONED TO APPROVE, VIVIAN AMSPACHER 2ND MOTION, ALL APPROVED.

NORTH YORK BOROUGH MEETING MINUTES

March 11th, 2021

I. CALL TO ORDER

President Richard Shank called to order the regular meeting of the North York Borough Council on March 9th, 2021 at 7:05pm.

II. EXECUTIVE SESSION

Personnel Issues

III. PLEDGE

Mayor Nancy Brunk

IV. ROLL CALL

President Richard Shank, Deb Smith, Gary Braham, Mayor Nancy Brunk, Vice President Seth Hightman, and Tina Strine

Absent: Vivian Amspacher

V. APPROVAL OF MINUTES

February (9th & 16th) Meeting Minutes Approved with Corrections to Sonya Grims statement when Vivian Amspacher asked her about doing work for Vanessa Dickson. Also, to change wording about fire department bids from renegotiate to negotiate. Gary Braham motioned to approve, Seth Hightman 2nd motion, all approved.

VI. COUNCIL CANDIDATES

Nothing to report.

VII. HANDICAP APPROVALS – COUNCIL

Profit – Approval granted once confirmation of PLACARD is received at the Borough Office. Seth Hightman motioned to approve, Tina Strine 2nd motion, all approved.

VIII. TREASURERS REPORT – SONYA GRIM

No Expenses for the Recreation and Liquid Fuels Funds

January Payroll: \$5,623.38

February Payroll: \$8,577.61

Sewer Fund: \$3,026.25

General Fund: \$107,034.87

The \$100,000 owed from General Fund to Sewer Fund was transferred.

Received payment for Liquid Fuels from the State.

Paid first installment to insurance (Kochman Insurance Group) in amount of \$10,3008.00.

Seth Hightman motioned to approve Treasurers Report, Gary Braham 2nd motion, all approved.

IX. CORRESPONDENCE: - BRITTANY REED

Received approve for the Block Grant for E 5th Ave and N Queen St. Once gas and water are done the curbs will be replaced.

Discussion of roadwork being done within the Borough. (York Water Company and Columbia Gas line replacements)

Quote from Ross industries on street sweeping. Possibility the Borough will hold off on some of the streets for street sweeping due to road work currently being done.

X. MAYORS REPORT: NANCY BRUNK

4 Incidents in the Borough for the month of February.

1 Weapons, 1 Motor Vehicle Pursuit, 1 Intimidation of Witness, 1 Fraud

Copy of Report in Minute Book.

XI. ENGINEERS REPORT: JEFF SPANGLER

Discussions on Duke Street Sewer Main, 7th Ave Storm Sewer Replacement, Chapter 94 Report (Sanitary Sewer System), York Water company Main Replacements, MS4 Stormwater Permit, and Sewer

Copy of Report in Minute Book

XII. ZONING OFFICER REPORT: TOM ARNOLD

Copy of Report in Minute Book

York Water – Discussion on waiver of fee for permits for the new water line replacements in the Borough. Since they will be resurfacing the roadway after they cut up the roads to replace pipes. Usually, street cut permits are \$700.00 per cut. Gary Braham motioned to waive fee, Seth Hightman 2nd motion, all approved.

XIII. FIRE CHIEF REPORT:

6 incidents within the Borough for the Month of February.

2 Cancelled in route calls, 3 Medical Assists, 3 Fire Related (no loss)

York City Fire Department has spent 28 hours in the month of February doing street familiarization and 3 hours pre planning company drills.

XIV. EMA: TRAVIS NESS

No Report Available

XV. SOLICITORS REPORT: Walt Tilley, Stock and Leader

Nothing to Report.

XVI. GRANT REPORT: RICK SHANK

Park Grant still in process of project development with DNCR project manager and Site Developer. George St Grant still on hold with the state.

XVII. RECREATION REPORT: DEB SMITH

Registration for Easter Egg Hunt no later than March 24th, 2021 at 4:00pm to Borough Office.

Copy of Report in Meeting Minutes.

XVIII. PERSONNEL COMMITTEE:

Nothing to Report.

XIX. PUBLIC WORKS:

Heater was replaced at the garage. Cost of replacement \$2,971.00.

3 Sewer mains were checked during month of February. 2 had no blockage, 1 was blocked.

XX. FINANCE:

Final 2020 Audit available at the Borough Office

XXI. BUILDINGS AND GROUNDS: GARY BRAHAM

Spouting at the pump station – need to check if was repaired if not repairs will need to be done.

XXII. SANITATION

Issue with trash haulers not picking up trash on roads that are closed due to road work.

Information to be put in the Newsletter about proper items to go into the Recycling.

XXIII. SEWER

Nothing to report.

XXIV. NEW BUSINESS

Sound system – tabled until next meeting. Gary Braham to gather another quote.

Meeting was held with Peter Schilling from Commonwealth Codes about the building which used to be the Fire Department Building to remove the one wall to lease space to Mitre Wright for storage area.

Tina Strine motioned to approve the go ahead with the permit process, Gary Braham 2nd motion, all approved. (Mitre Wright will be responsible for fees) New lease will be created.

Sandra Hinkle inquired about the annual Christmas Party the Borough holds for the Residents since the building will no longer be available. The churches within the Borough already agreed to allow the Borough to use one of their locations to hold the Christmas Party.

Discussion on the Sale of the Wastewater Treatment Plant and previous agreements held. Response was given by Steve Hovis via email. Response copy in Minute Book.

Sewer Blockage Policy- Gary Braham motioned to approve drafted sewer blockage policy, Tina Strine 2nd motion, all approved with the change of item #5 to remove the verbiage property owner and replace with lateral. Policy will also be put in the borough newsletter and on the Borough Facebook page to notify residents.

York City Fire Department will not be leasing the Fire Engine due to the fact it only fits in one of their Fire Stations. Quote will be available next month to put it on the market to sell.

Plaque for Liberty Fire Department Memorial – tabled until April.

Greg Halpin who helps to run the North York Borough Webpage requested we donate \$500.00 to the Fire Museum instead of payment to run website. Tina Strine motioned to approve, Gary Braham 2nd motion, all approved.

Discussion on street sweeping.

Community Clean up of street and park in the Borough to be looked into. Information will go out in the Newsletter.

YARSA letter – will put copy in Newsletter. Seth Hightman motioned for approval to put letter in the newsletter, Deb Smith 2nd motion, all approved.

Discussion on Minutes. Seth motioned to use the Sunshine Law Section 706 requirements to take minutes for the meetings. Tina Strine 2nd motion, all approved. Section 706 requires the date and time and place of the meeting, the names of members present, the substance of all official actions and a record by individual member of the roll call votes taken, and the names of all citizens who appeared officially and the subject of their testimony.

Tina Strine asked for a motion to restrict the use of cell phones during Council Meetings for Council Members. If anything needs to be looked up the Secretary can look it up on the laptop. Gary Braham 2nd motion, all approved.

Employee handbook. Richard Shank asked for permission to have the 2013 Employee Handbook reviewed and brought up to date. Will return at April's meeting to vote on approval to use updated Employee handbook. Seth Hightman motioned for approval, Gary Braham 2nd motion, all approved.

Seth Hightman asked for motion to approve Richard Shank to perform managerial duties as needed as he has been doing. Gary Braham 2nd motion, all approved.

XXV. PUBLIC COMMENT/QUESTIONS/REMARKS SUBMITTED PRIOR TO MEETING

Sandra Hinkle thanked the Borough Secretary for removing derogatory/hostile comments that were on North York Borough Facebook page.

Meeting adjourned 8:20pm. Gary motioned, all approved.