

APPROVED – WITH CORRECTIONS – BILL JACKSON MOTIONED TO APPROVE WITH **CORRECTIONS NOTED**, CHRIS KALTREIDER 2ND MOTION, ALL APPROVED
NORTH YORK BOROUGH MEETING MINUTES
June 11th, 2020

I. CALL TO ORDER

President Richard Shank called to order the regular meeting of the North York Borough Council at 7:05 pm on June 9th, 2020.

II. EXECUTIVE SESSION

Legal Items to be addressed under New Business

III. PLEDGE

Richard Shank, President

IV. ROLL CALL

President Richard Shank, Vice President Bill Jackson, Deb Smith, Vivian Amspacher, Jamie Moore, Chris Kaltreider, and Mayor Nancy Brunk

Absent – Gary Braham

V. APPROVAL OF MINUTES

May 12th, 2020 Meeting Minutes- Jamie Moore made motion to approve, Deb Smith 2nd motion, all approved.

VI. HANDICAP APPROVALS – COUNCIL

No handicap applications to review

VII. TREASURERS REPORT – RICHARD SHANK

Recreation - \$993.41 Card Member Services charge was for Playground Maintenance and Upkeep. But majority of amount was from Landscape Architect for Park Plans for Grant

Sewer - \$200.66

Payroll - \$5,300.13

General Fund - \$19,188.41

Resident Inquired about the payroll monthly summary with taxes withheld (Federal Withholding, Medicare Employee, Social Security Employee) it is showing on the report as not being paid into. On the report there is an area that says Employer Taxes and Contributions with the Medicare, Social Security the amounts are lump summed in this area and are being paid, President Richard Shank asked Treasurer Sonya Grim to just remove this part of the report so that it doesn't cause any more confusion when reading the report. Only thing on the report will be Gross pay and the taxes paid by the employer.

Vivian Amspacher questions Kochman Insurance does this cover everything in the Borough, Yes, **–CORRECTION- Richard Shank stated** the borough has always covered all insurances associated with Borough Business.

–CORRECTION- Richard Shank stated J.E. Salazar (Grant Writer) being paid until they are done with the job, the money will come back to us through other grants she will apply for minus a certain percentage.

Did the Grant writer put in for the COVID-19 Pandemic Funds that the Government has available, –

CORRECTION- Richard Shank stated Fire –Department does have some options through EMA and it was forwarded to the Fire Chief and Trustees to decide what they may qualify for sent out by Samantha Dorm.

–CORRECTION- Richard Shank stated Borough did not have any extra costs incurred during the COVID-19 Pandemic besides to clean and sanitize and put plastic around the front desk.

VIII. CORRESPONDENCE: - BRITTANY REED

Nothing to Report

IX. MAYORS REPORT: NANCY BRUNK

Report attached to the minutes in the Minute Book.

X. ENGINEERS REPORT: JEFF SPANGLER

MS4 Stormwater Update information available in Minute Book.

Attended the connected municipalities meeting by Zoom on May 26, 2020.

XI. ZONING OFFICER REPORT: LARRY SHROYER

Code Maintenance Review – Larry Shroyer. Council is not in favor of new code adoption. Bill Jackson motioned to not adopt code. Deb Smith 2nd motion, all approved.

Bill motioned to ask Larry Shroyer to review the ordinances with loopholes to fix what is already in place. Jamie Moore 2nd motion, all approved.

Borough still in process of having the DCED home improvement program public meeting. More information to come.

XII. FIRE CHIEF REPORT:

Reviewed the Reports from March to April submitted by Chief Abbott.

Currently finalizing dates for fundraising the rest of the year. Chicken Barbeque will be in July.

Making Renovations at the fire house to include space for personnel to staff in house at various times. If they are planning on having personnel stay in the “bunker room” a fire alarm system must be installed and submitted for security company to track.

Currently awaiting local fire commissioner’s office to allow local fire training classes again so personnel can complete driving requirements to ensure the addition of new drivers.

Several members returning to assist with personnel staffing of station.

Fire Department wanted to pass along that they are recruiting both interior and exterior firefighters, engine drivers, and support social members to help with functions.

XIII. EMA: TRAVIS NESS

Going to Green Phase June 12th, 2020.

XIV. SOLICITORS REPORT: Walt Tilley, Stock and Leader

No Left Turn @ 4th, 5th, and Dewey onto George St Ordinance Ready to be signed – New Business

XV. RECREATION REPORT: DEB SMITH

Nothing to Report from Recreation Committee.

Deb Smith motioned to have Solicitor Walt Tilley check into purchasing the park from the York City School District. Bill Jackson 2nd motion, all approved.

Tables and Benches have been painted and the holes throughout the park have been filed for the opening of the Park on Friday June 12th, 2020 when York County goes into Green Phase.

There will be no summer program for 2020 due to COVID-19 Pandemic creating County shut down, hopefully will be able to start something Summer 2021.

Discussion on maybe having a food truck drive at the Park. Deb Smith to look into with the Recreational Committee at next meeting.

XVI. PERSONNEL COMMITTEE: JAMIE MOORE

Nothing to Report.

XVII. PUBLIC WORKS: BILL JACKSON

Pump House had the alarm triggered 3 times for high water alarm. Bill Jackson requested to Manchester Township that a monthly maintenance be done to maintain operational use. There were gauges installed as well to help with the alarm being set off.

Jamie Moore is to resume closing the park bathrooms and opening them on the weekends for the summer. Public works will open them in the morning during the week.

911 alert responders are sponsored and paid for. If anyone other than responders want to be signed up they must pay the fee of \$10.00.

XVIII. FINANCE: JAMIE MOORE

Nothing to Report.

XIX. BUILDINGS AND GROUNDS: GARY BRAHAM

Nothing to Report.

XX. SANITATION

Contractors doing work on streets will be trying to move trash and recycling to where the trash trucks can get to them on trash pick up days.

Still reviewing and trying to draft a new trash ordinance.

W 8th Ave between Schley Alley and Cemetery Way – No Parking on North Side of W 8th Ave – Request to do safety study approval in new business.

XXI. OLD BUSINESS

Poppy Lane Ventures – Jamie Moore has been in contact with them and will be holding a meeting in the future.

Junkyard Parking Lots – Getting with Zoning Officer to send notification to property owners, if no action is taken after notice to remove cars is issued, will start to process to have them towed off the lot as they do not follow the Borough Code. – West 6th Ave Parking Lot – to be handled by the end of June (30th) cars that are not following Borough Code will be towed 10 days after the 30th.

2nd Ave Parking Lot issue – waiting for contact from Property Owner.

Larry Shroyer is to contact Bradley Wilt for the 2 lots he is responsible for on E 10th Ave and behind the Old Duncan Donuts property.

XXII. SEWER

MOU – Wastewater Treatment Plant – to use funds from transportation fund for administrative costs. Jamie Moore motioned to approve and sign MOU, Deb Smith 2nd motion, All approved.

XXIII. NEW BUSINESS

Resolution 2020-04 Supporting Businesses (non-essential) to open under Yellow Phase. Needed approved.

Discussion on what the Resolution entails. Deb Smith motioned to approve the Resolution 2020-04, Bill Jackson 2nd motion to approve Resolution 2020-04.

(Roll Call Vote – Bill Jackson YES, Chris Kaltreider YES, Vivian Amspacher NO, Deb Smith YES, Jamie Moore NO, Richard Shank YES) – Gary Braham was absent no vote collected. APPROVED 4/2

Lloyd Kauffman Park Lease Addendum to increase lease to 25-year lease term needed to apply for Grant. Jamie Moore motioned to approve lease addendum, Bill Jackson 2nd motion, all approved.

Construction Fund Agreement for Interceptor Upgrade (York City Sewer Authority and North York Borough) needs approved. Jamie Moore motioned to approve agreement, Chris Kaltreider 2nd motion, all approved.

Mayor Nancy Brunk had residents question her about recreational fires in the Borough, if they are causing a nuisance Fire Chief DJ Abbot instructed them to call 911 and report, the Fire Department will respond and determine next action needed to be taken. A review of the recreational fire burn ordinance by President Shank will have more information next meet in in July.

Bill Jackson motioned to pass the No Left Turn from 4th, 5th, and Dewey Ave onto North George St Ordinance, Deb Smith 2nd motion.

(Roll Call Vote- Bill Jackson YES, Chris Kaltreider YES, Vivian Amspacher YES, Deb Smith YES, Jamie Moore NO, Richard Shank YES) – Gary Braham was absent no vote collected. APPROVED 5/1

Can a sign be installed on Meade St that states NO TRACTOR TRAILERS, they are continuing to take out the stop signs/additional signs and damage curb. Larry Shroyer to speak with business owner to remind them about no truck traffic on Meade St.

Bill Jackson motioned to approve safety study by our Public Works Employee Mike Laugerman for North Side of W 8th Ave between Schley Alley and Cemetery Way, Jamie Moore 2nd motion, all approved.

PUBLIC COMMENT/QUESTIONS/REMARKS SUBMITTED PRIOR TO MEETING

Questions submitted by Peter Brady

1. Has anyone gotten ahold of the city about the junkyard at the southern end of Albright Ave. behind Stagmyers?? Somehow this eyesore is city property, and the same inoperable cars have been sitting there for a couple years.

– RESPONSE - –**CORRECTION- Richard Shank stated** this is in the process of being taken care of as stated in the minutes prior contacted owner waiting for response.

2. Kauffman Park

A) Would it not be a better idea to purchase the land rather than lease it from the city??

-RESPONSE—**CORRECTION- Richard Shank stated** Borough is currently negotiating with the York City School Board as they are the current owners of the property.

B) putting in a skate park sounds like a great idea, but what is the liability to the borough??

-RESPONSE- **-CORRECTION- Richard Shank stated** no liability for the Borough.

a) will the city allow it on their leased land with the potential of future liability??

-RESPONSE-**-CORRECTION- Richard Shank stated** no issues from the School Board.

3) item not on the agenda --- What is the status of the Fire department audit?

-RESPONSE- **-CORRECTION- Richard Shank stated** Still an investigation on-going. No other information to provide.

A) Where does the borough stand on the purchase of the firehall building??

-RESPONSE-**-CORRECTION- Richard Shank stated** waiting for DCED to approve the purchase.

B) have the building code violations of the firehall building ever been addressed??

-RESPONSE-**-CORRECTION- Richard Shank stated** after speaking with Larry Shroyer, the Borough Code Officer there are no current violations.

C) after reading the ordinance for vehicle storage in the borough, is the borough going to follow the ordinance in regard to storage of vehicles on the Fire Department parking lot??

(Quoted from the North York Borough Ordinance link)

-RESPONSE-**-CORRECTION- Richard Shank stated** cars are being towed if not permitted to park on lot

4) \$7500 paid out to a grant writing company.... I thought the borough was already paying its own grant writer?

I thought it was someone local, not a national company.....

-RESPONSE-**-CORRECTION- Richard Shank stated** J.E. Salazar is the grant writer for the Borough **-CORRECTION- she is paid monthly at \$7500.00**. Once Grant is obtained, they will be able to apply for another grant to cover the cost paid out for a grant writer minus a certain percentage.

5) Why is the borough paying surveyors and landscape architects for a park plan that hadn't been approved yet??

Isn't that putting the cart before the horse???

-RESPONSE-**-CORRECTION- Richard Shank stated** the site plans were one of the requirements for funding with the grants we are applying for through DCED and DCNR.

6) No employee Federal, Social Security or Medicare taxes withheld, yet employer (North York Borough) paid in the employer SS and Medicare contribution. How does THAT work???

-RESPONSE- **-CORRECTION- Richard Shank stated** Reviewed and explanation in treasurers report. (Paid in a lump sum)

Bill Jackson motioned to adjourn meeting, Jamie Moore 2nd motion, all approved

Minutes submitted by Brittany Reed