

**Request for Proposal (RFP)  
for  
Public Works Building Construction**

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DATE: 11/10/2021

TO: Invited Parties

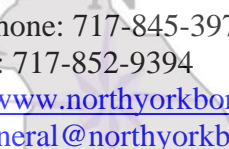
FROM: North York Borough  
350 E. 6<sup>th</sup> Ave.,  
York, PA 17404

SUBJECT: Proposals for Construction work to be done at the Borough's Public Works Building

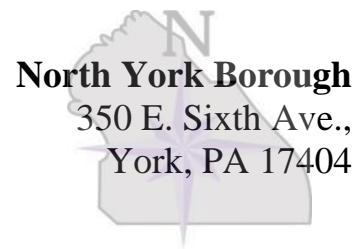
The North York Borough is soliciting proposals from qualified contractors to perform construction work at the Borough's Public Work's Building located at 160 E. 9<sup>th</sup> Ave., York, PA 17404.

Your proposal should contain, but not be limited to the following considerations:

1. Eligibility – provide proof of required contractor licenses and/or any other relevant and required certification.
2. Experience – 1 page description of past experience that outlines your organization's ability to perform the scope of the work as outlined in this RFP. In addition to this one page summary of experience, resumes from all individuals/employees involved must be included for review to determine ability to perform the work.
3. Timeline – a proposed and outlined timeline to complete the work as outlined.
4. Scope of the Project – a detailed outline of the scope of the project and work planned to be performed to meet the requirements of this RFP. This should include but not to be limited to:
  - List of materials & cost
  - Number of employees/workers required with a breakdown of hourly rate and hours to be designated to this project per each individual involved.
  - List of work to be performed
  - Detail of expenses to be incurred
5. All bids need to be sealed. Eight (8) physical copies will need to be provided to North York Borough or if electronic bids are send, only one (1) copy in PDF format.



Phone: 717-845-3976  
Fax: 717-852-9394  
Website: [www.northyorkborough.com](http://www.northyorkborough.com)  
Email: [general@northyorkborough.us](mailto:general@northyorkborough.us)



Enclosed is a copy of the RFP to provide you with information about the scope of the work to be done.

The final decision of the selection of the contractor will be made by the Borough Council. The final agreement will be in the form of a written and signed contract for services.

All questions and correspondence should be directed to Makayla Zonfrilli, Borough Manager, in writing via email at [manager@northyork.us](mailto:manager@northyork.us) or by calling 814-979-3616. Contact with North York Borough personnel other than Makayla Zonfrilli, Borough Mnager, regarding this RFP may be grounds for elimination from the selection process, unless otherwise agreed upon via email correspondence between the potential bidder and the Borough Manager.

**DATES:**

November 16, 2021 – First RFP Advertisement

November 22, 2021 – 1<sup>st</sup> Onsite visit

160 E. 9<sup>th</sup> Ave., York, PA 17404

Time: 1:00 pm – 3:00 pm

November 30, 2021 – Second RFP Advertisement

December 2, 2021 – 2<sup>nd</sup> Onsite visit

160 E. 9<sup>th</sup> Ave., York, PA 17404

Time: 1:00 pm – 3:00 pm

December 14, 2021 – Bid Opening at 7:00 pm

North York Borough Building

350 E. 6<sup>th</sup> Ave., York, PA 17404

We look forward to receiving your proposals on or before December 14, 2021 by 4:00 pm.

Sincerely,

Makayla Zonfrilil  
Borough Manager  
North York Borough

Phone: 717-845-3976  
Fax: 717-852-9394  
Website: [www.northyorkborough.com](http://www.northyorkborough.com)  
Email: [general@northyorkborough.us](mailto:general@northyorkborough.us)

### **Request for Proposal Information**

Sealed bid proposals will be accepted by the North York Borough until 4 p.m., on December 14, 2021. Please direct proposals to the attention of Makayla Zonfrilli, Borough Manager. All proposals become the property of North York Borough.

All proposals will become part of the requester's files without obligation.

Nature of Services Required for Construction to the Public Works Building located at 160 E. 9<sup>th</sup> Ave., York, PA 17404

- Tool Room
  
- Demo electric out of existing office walls
- Demo (2) existing ceiling lights
- Furnish and install (4) 8' LED strip lights (existing switching to remain)
- Furnish and install (4) outlets on wall (outlets to be in EMT conduit)
  
- Garage Lighting
  
- Furnish and install (9) 8' LED strip lights
- New LED strip lights are a 1-for-1 replacement of the old garage lights
- Existing switching to remain, new lights to be hung with existing chain/cable, existing wiring to be reused
  
- Welder Outlet
  
- Furnish and install conduit from panel to front of garage next to garage door for welder outlet
- Furnish and install wire and circuitry for welder outlet
- Furnish and install (1) 50a welder outlet